



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room

498 Kelly Avenue, Half Moon Bay, CA 94109

March 14, 2019, 7:00 PM

(Closed Session 6:00 PM)

Board Members Present: Ms. Sophia Layne, President
Ms. Kimberly Hines, Vice President
Ms. Lizet Cortes, Clerk to the Governing Board
Ms. Mary Beth Alexander, Member
Ms. Freya McCamant, Member

Administrators at the Table: Ms. Jane Yuster, Superintendent
Ms. Joy Dardenelle, Assistant Superintendent
Ms. Holly Wade, Ph.D., Assistant Superintendent
Ms. Crystal Leach, Chief Business Official

Student Board Representative: Miss Lauren DuBose, Student Board Representative

1. CALL TO ORDER - 6:00 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Lizet Cortes, Clerk to the Governing Board
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

4. RECESS TO CLOSED SESSION – 6:01 PM

5. RECONVENE OPEN SESSION – 7:01 PM

The Governing Board met in closed session from 6:01 PM to 7:00 PM and took the following action:

- a. By a vote of 5 to 0, the Board voted to approve the tactical response plans that are part of the Comprehensive School Safety Plans. The remaining (non-tactical response) portions of the Comprehensive School Safety Plans were discussed and acted upon by the Board in open session, at agenda item 15.e.

- b. Under Personnel Matters, the Governing Board voted 5 to 0 to non-reelect:

One (1) Probationary II Certificated employee for the 2019-20 school year equating to a Full Time Equivalent of 1.0.

Two (2) Probationary I Certificated employees for the 2019-20 school year equating to a Full Time Equivalent of 2.0.

One (1) Certificated management employee for the 2019-20 school year equating to a Full Time Equivalent of 1.0.

- c. Under Personnel Matters, the Governing Board voted 5 to 0 to release:

Twenty-one (21) Temporary certificated employees for the 2019-20 school year equating to a Full Time Equivalent of 4.6.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Sophia Layne, Governing Board President.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to approve the agenda as presented/amended by Member Kimberly Hines and seconded by Member Lizet Cortes.

(M-73) Passed 5-0 with Student Representative voting aye

8. STUDENT / STAFF / COMMUNITY RECOGNITION

None.

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

Ms. Christy Walker, 635 Spindrift Way, Half Moon Bay, CA. Ms. Walker came to address the Governing Board regarding the Superintendent Search communication.

10. REPRESENTATIVE REPORTS

- a. CUTA Representatives

CUTA Representative Ramon Macias said CUTA has enjoyed a collaborative relationship with Superintendent Jane Yuster over the past four years and wished her the best on her future endeavors. Mr. Macias said that as the District moves forward into a budget deficit it is important to remember their mission, educate students. Mr. Macias said they need to identify the factors that have positive effects on students' learning and align the financial resources in that direction.

b. CSEA Representatives

CSEA Representative Stig Lynne said they have also enjoyed a collaborative relationship with Superintendent Jane Yuster and were thankful they have been involved in the Superintendent Search process.

11. DISCUSSION ITEMS

a. Conduct Second Public Hearing for Trustee Election Districts

Ms. Claire Cunningham, Chief Deputy County Counsel, County of San Mateo, presented the draft of Trustee Areas maps.

President Sophia Layne opened Public Hearing at 7:30 PM. After discussion by the Governing Board and hearing no comments from the public, the public hearing was closed at 7:31 PM.

b. Possible Formation of Board Committee for Visual and Performing Arts

Ms. Kimber Hines, Board Vice President, and Jane Yuster, Superintendent, discussed the possible formation of a Board Committee for Visual and Performing Arts.

12. REPORTS / INFORMATION / PRESENTATIONS

a. Receive Report for Low-Performing Students Block Grant (LPSBG)

Ms. Joy Dardenelle, Assistant Superintendent, Curriculum and Instruction, presented to the Governing Board the Low-Performing Students Block Grant report.

b. Receive Report on Literacy

Ms. Joy Dardenelle, Assistant Superintendent, Curriculum and Instruction, presented to the Governing Board a report on Literacy.

c. Receive Report on English Learners

Ms. Irene Preciado, Director of Categorical Programs, presented to the Governing Board a report on English Learners.

d. Second Interim Budget Presentation

Ms. Crystal Leach, Chief Business Official, presented to the Governing Board the Second Interim Budget report.

13. COMMUNICATIONS

a. Board Members

Board Member Freya McCamant said she attended the California School Board Association Legislative Action Day in Sacramento. Ms. McCamant said that it is a vital time to make the plea to State Legislators. Ms. McCamant said she had a meeting with Senator Jerry Hill and Assemblymember Marc Berman. Later she was informed that Senator Hill and

Assemblymember Berman were co-authoring AB39. Ms. McCamant asked the Board for their support on AB1322 School-based Health Programs sponsored by Assemblymember Marc Berman.

Board Member Lizet Cortes thanked Mr. David Porcel, Hatch Elementary Principal, Mr. Raj Bechar, Pilarcitos High School Principal and Mr. John Nazar, Half Moon Bay High School for their time and informative sessions. Ms. Cortes also thanked Ms. Crystal Leach and Ms. Jane Yuster for making time to talk to her about the District's budget. Ms. Cortes said she attended the Hatch and Kings Mountain Auctions and those were great events.

Board Member Kimberly Hines said she also attended the California School Board Association Legislative Action Day in Sacramento. Ms. Hines said it is important to advocate for AB39 and that there is much more the Board can do in regards to communication to the community. Ms. Hines said she is also looking forward to go to the Half Moon Bay High School play, Mama Mia!

Board Member Mary Beth Alexander commented that she was surprised about a large number of volunteers in the school that don't have children currently enrolled. Ms. Alexander also said she attended the Big Lift and Education Chamber Committee Meetings.

Board Member Sophia Layne thanked Ms. Joy Dardenelle and Ms. Jane Yuster for their years of service, leadership, and love to the community and students.

b. Student Board Member

El Granada Elementary School

At El Granada, we are wrapping up Parent/Teacher conferences which have been very successful with over 95% of parents attending this spring conference. The El Granada Talent show was a big success with over 30 amazing student acts. Coffee with the principal last week was also, a huge success. The topic of conversation was school funding and school safety. Over 20 parents were in attendance. Our next principal coffee will be on April 10th and the topic will be collaborative instruction in the classroom. Our El Granada Auction is coming up on March 23 at the Ted Adcock Center starting at 5:00 pm. The theme is Hawaiian. We're looking forward to a great time.

Kings Mountain Elementary School

February 14 was Friendship day at Kings Mountain School. K-5 assembled in the Lion's Den to celebrate friendship. We read together, shared attributes of a good friend, and created a Friendship Garden of flowers across our MUR wall and ended with our school song. On March 2, the Kings Mountain School parents and community gathered at the Mountain House for Kings Mountain Associated Parents' annual Spring Fling. The Spring Fling is an evening of live music, dancing, great food, fundraising, and wonderful company in support of Kings Mountain School. KM students are exploring what it means to have attention deficit disorder through books, videos, and simulations with Changing Perspectives. We are all deepening our understanding of the differences in how our brains work. Each of us is unique in a host of amazing ways, and yet we all have similar feelings and desires to succeed socially and academically. At Kings Mountain School, students led conferences. This week, each student is sharing their reflections on their work for the 2nd trimester with their families and

teacher. Students develop a sense of ownership, accomplishment, and partnership with their teacher and families as they set goals for the remainder of the year together.

Hatch Elementary School

The Hatch Auction was held last Saturday with huge success of high attendance, beautiful ambiance, music, and food. Thank you so much to our parents and community members for making this event very successful. Hatch is hosting the first Spanish Book Fair. Students, parents, and teachers have the opportunity to purchase authentic Spanish Literature. Thank you to our PTO and teachers for organizing it. Ocean's Week is starting next week! Students will celebrate nature. There will be school assemblies about how to take care of the oceans and nature. Thank you to Mrs. Hirst, one of our PTO parent for coordinating the two weeks of this event. Tomorrow is movie night. Students and families are invited to join us in the multipurpose room to watch 'Penguins of Madagascar'. Hot dogs, popcorn, pan dulce y chocolate. Students are welcome to bring their favorite pillow and blanket. Hatch is inviting all families and community members to the Hatch Open House 2019 on March 27th. Student work will be displayed in the multipurpose room at 5:00 pm and in the teachers' classroom at 6:00 pm.

Farallone View Elementary School

Farallone View has been working super hard at getting our students to turn in their reading logs, which help us monitor daily reading minutes and have conversations about reading progress. We are extremely fortunate that we have had the support of our PTO, the Rotary Club, CEF, San Mateo County Libraries, and the HMB Review. Together, with the brain power of Ms. Sage, our Reading Intervention Teacher, our classroom teachers, and Kelly Hoffman-Davis, our amazing PTO President, we put together, the following events, library field trips for every grade level, Read Across America Day on March 1st, our Scholastic book fair this week, they used book swap on March 29, and our Reading for Whiskers program all year long. Dr. Mello, our courageous librarian, was able to secure an acknowledgment program that gave 100 of our underserved students the opportunity to earn a \$20 credit for the book fair. We thank Stephanie Izzarelli, CEF, and a local donor. Please visit us at the HMB Brewery this Saturday at 6:00 pm for our amazing auction and show your support for FV.

Cunha Intermediate School

The recent happenings at Cunha involve our students signing up for classes for the 2019-2020 school year. Our staff is working on a new Cub Agenda for students for next year. On Saturday, March 16, some of our female students will spend all day at Skyline College attending the Expanding Your Horizons program and they will explore different careers related to science, math, and technology. Passing periods have been extended to 6 minutes from 5 minutes to accommodate the needs of students until the C wing reopens. Leadership spring activities include March Madness and the Leprechaun Run.

Half Moon Bay High School

Half Moon Bay High School has been busy, as usual! During President's week, our junior AVID class went on their annual college trip and visited various college campuses in Southern California. We had our Black and Orange Ball at Oceana Hotel, and it was a tremendous success! We were able to raise a lot of money for all of our sports programs and our hardworking athletic trainer, Jessica. Special thanks to Angela Bye and her team for planning

the entire night. On Monday, we kicked off wellness week, hosted by our Peer Helper class, with their Peer presentations. Five different groups gave presentations to the students on topics they have been researching for months. These topics included grief and loss, self-care, mental health, healthy relationships, and gender diversity. There have been great activities every day at lunch here on our campus that include muscle relaxation, finger painting, healthy cooking, mindfulness, and we will be wrapping up wellness week with yoga and music therapy tomorrow. Next week, we will have our WASC visit. Our staff members, led by Andrew Boysen, have been working very hard to prepare for this important evaluation. Our spring musical, Mamma Mia! opens tomorrow night at 7:00 pm! Tickets are available online and at the door. Make sure to purchase your ticket for this weekend or next weekend. The cast, crew, band, and directors have worked extremely hard to put together this extraordinary and energetic performance for the community.

c. Superintendent

Superintendent Yuster said she and Board Member McCamant spoke with some politicians to advocate for our school district. Ms. Yuster complemented Ms. Amber Stariha and the community for all their efforts. Ms. Yuster said she attended the Half Moon Bay High School Black and Orange Ball and reminded principals to make her aware of incoming events. Ms. Yuster said that wonderful things are happening in our community but there is a message to take away, the district financial challenges. The district will continue serving our students and making sure they receive the finest in education.

14. CONSENT ITEMS

- a. Approve Field Trip for Half Moon Bay High Beach Volleyball Team to Santa Monica, California, April 19 - 21, 2019
- b. Approve Certificated Personnel Report
- c. Approve of Classified Personnel Report
- d. Approve the Winter Submission of the Consolidated Application & Reporting System
- e. Accept Donations to Cabrillo Unified School District
- f. Accept Enrollment Report for the Sixth Month of the 2018-2019 School Year
- g. Approve and Adopt Minutes of February 13, 2019, Regular Governing Board Meeting

Motion to adopt consent items as presented was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

(M-74) Passed 5-0 with Student Representative voting aye

At 9:42 PM President Sophia Layne requested motion to continue pass the 10:00 PM curfew. Motion made by Freya McCamant and seconded by Kimberly Hines.

(M-75) Passed 5-0 with Student Representative voting aye

15. ACTION ITEMS

- a. Approve a Contract with TBWBH Strategies to Assess the Feasibility to Pursue a Renewal of the Existing Parcel Tax Phase 2

Motion to approve a Contract with TBWBH Strategies to Assess the Feasibility to Pursue a Renewal of the Existing Parcel Tax Phase 2 was made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-76) Passed 5-0 with Student Representative voting aye

Ms. Amber Stariha, 3550 La Honda Road, San Gregorio, CA. Ms. Stariha came to address the Governing Board regarding a parents' advocacy group that recently formed, Coastsiders for Better Education. The objective of the group is to help educate the community about how schools are funded and to create advocacy at the state for Full and Fair Funding.

b. Approve Report for Low-Performing Students Block Grant (LPSBG)

Motion to approve the Report for Low-Performing Students Block Grant (LPSBG) was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-77) Passed 5-0 with Student Representative voting aye

c. Adopt Resolution No. 01-19, Reducing and/or Discontinuing of Classified Positions

Motion to adopt Resolution No. 01-19, Reducing and/or Discontinuing of Classified Positions was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

(M-78) Passed 5-0

ROLL CALL

Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member - aye

d. Approve Second Interim Financial Report Fiscal Year 2018-2019

Motion to approve Second Interim Financial Report Fiscal Year 2018-2019 was made by Member Freya McCamant and seconded by Member Kimberly Hines.

(M-79) Passed 5-0 with Student Representative voting aye

e. Approve Comprehensive School Safety Plans (2018-19)

Motion to approve Comprehensive School Safety Plans (2018-19) was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

(M-80) Passed 5-0 with Student Representative voting aye

f. Cast of District Ballot for Sub-region 5-B Representatives to the California School Boards Association's Delegate Assembly

Motion to approve all three candidates on the ballot for the Sub-region 5-B representative for the CSBA delegate assembly made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-81) Passed 5-0 with Student Representative voting aye

- g. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve BP 0420, 0450, 0460,6145.2 and 6178, as presented was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

(M-82) Passed 5-0 with Student Representative voting aye

18. RETURN TO CLOSED SESSION (IF NECESSARY)

The Governing Board met in closed session from 10:30 PM to 11:00 PM.

No action was taken.

19. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Kimber Hines and seconded by Member Mary Beth Alexander.

(M-83) Passed 5-0 with Student Representative voting aye

Meeting was adjourned at 10:26 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

Lizet Cortes
Clerk to the Governing Board

Date