



Special Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room

498 Kelly Avenue, Half Moon Bay, CA 94109

March 6, 2019 7:00 PM

(Closed Session 5:00 PM)

Board Members Present: Ms. Sophia Layne, President
Ms. Kimberly Hines, Vice President
Ms. Lizet Cortes, Clerk to the Governing Board
Ms. Mary Beth Alexander, Member
Ms. Freya McCamant, Member

Administrators at the Table: Ms. Jane Yuster, Superintendent

1. CALL TO ORDER - 5:01 PM

2. ROLL CALL / QUORUM

Ms. Sophia Layne, President
 Ms. Kimberly Hines, Vice President
 Ms. Lizet Cortes, Clerk to the Governing Board
 Ms. Mary Beth Alexander, Member
 Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

None

4. RECESS TO CLOSED SESSION – 5: 02 PM

5. RECONVENE OPEN SESSION – 7: 01 PM

The Governing Board met in closed session from 5:02 PM to 7:01 PM. No action reported.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Sophia Layne, Governing Board President.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to approve the agenda as presented/amended by Member Kimberly Hines and seconded by Member Lizet Cortes.

(M-69) Passed 5-0

8. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

None

9. DISCUSSION ITEMS

- a. Conduct Discussion of Search for Superintendent

Ms. Peggy Lynch and Fred Van Leuven, Consultants, Leadership Associates, presented an overview of the search process for the new Superintendent.

Items discussed:

1. Overview of search process
2. Board / search firm protocols during the search
3. Timeline for the search
4. Board input regarding desired qualities and characteristics of new superintendent
5. Board recommendation regarding community and staff groups to participate in input sessions with Leadership Associates consults
6. Discussion of online survey

10. CONSENT ITEMS

- a. Approve Certificated Personnel Report

Motion to adopt consent items as presented was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-70) Passed 5-0

11. ACTION ITEMS

- a. Ratify Service Agreement Contract with Leadership Associates to Conduct a Superintendent Search

Motion to ratify Service Agreement Contract with Leadership Associates to Conduct a Superintendent Search was made by Member Kimberly Hines and seconded by Member Lizet Cortes.

(M-71) Passed 5-0

12. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Mary Beth Alexander and seconded by Member Kimberly Hines.

(M-72) Passed 5-0

Meeting was adjourned at 8:04 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

Lizet Cortes
Clerk to the Governing Board

Date