



Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room

498 Kelly Avenue, Half Moon Bay, CA 94109

January 17, 2019 7:00 PM

(Closed Session 6:00 PM)

Board Members Present: Ms. Sophia Layne, President
Ms. Kimberly Hines, Vice President
Ms. Lizet Cortes, Clerk to the Governing Board
Ms. Mary Beth Alexander, Member
Ms. Freya McCamant, Member

Administrators at the Table: Ms. Jane Yuster, Superintendent
Ms. Joy Dardenelle, Assistant Superintendent
Ms. Holly Wade, Ph.D., Assistant Superintendent
Ms. Crystal Leach, Chief Business Official

Student Board Representative: Miss Lauren DuBose, Student Board Representative

1. CALL TO ORDER - 6:00 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Lizet Cortes, Clerk to the Governing Board
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

None

4. RECESS TO CLOSED SESSION – 6:02 PM

5. RECONVENE OPEN SESSION – 7:03 PM

The Governing Board met in closed session from 6:02 PM to 7:01 PM. No action reported.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Sophia Layne, Governing Board President.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to approve the agenda as presented by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-57) Passed 5-0 with Student Representative voting aye

8. STUDENT / STAFF / COMMUNITY RECOGNITION

None

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

None

10. REPRESENTATIVE REPORTS

a. CUTA Representative

CUTA President Sean Riordan welcomed new Board Member Ms. Lizet Cortes. Mr. Sean Riordan shared that CUTA negotiations will be happening in two weeks and expressed his concerns about the District financial situation and that Southern California and East Bay teachers voted to strike. Mr. Sean Riordan said that the current situation is an invitation to compromise, to negotiate, to brainstorm and an invitation to the participation in the democratic process. He also spoke about the importance of voting to support education.

b. CSEA Representative

CSEA President Stig Lynne introduced the newly elected CSEA Board, Mr. Stig Lynne, President, Ms. Rosalva Segura, Vice-President, Ms. Suzanne McCormack, Secretary, and Mr. Steve Goldberg, Treasurer. The election for the new CSEA Board took place in December 2018 and it had a big turnover with over 50 percent of participation. Mr. Lynne shared that CSEA looks forward to continue working with the District to create a safe and good working environment for all the staff and the students.

11. REPORTS / INFORMATION / PRESENTATIONS

a. Receive Audit Report for Year Ending June 30, 2018

Mr. Sheldon Chavan, CPA Partner from Chavan & Associates and Ms. Crystal Leach, Chief Business Official, presented to the Governing Board the Audit Report for Year Ending June 30, 2018.

b. Receive Report on School Plan for Student Achievement for High School Sites

Ms. Irene Preciado, Director of Categorical Programs, and Mr. John Nazar, Principal of Half Moon Bay High School, presented to the Governing Board the report on School Plan for Student Achievement for High School Sites.

12. DISCUSSION ITEMS

None

13. COMMUNICATIONS

a. Board Members

Member Freya McCamant said “Happy New Year.” Ms. Freya McCamant shared that she couldn’t visit the schools during the fall because of her campaign efforts so she will be doing school spring visits.

Member Lizet Cortes said that she would like to be involved in other schools and will reach out the principals to schedule visits. Ms. Lizet Cortes also will contact Mr. John Nazar to talk about the Program “Say Yes to the Dress” as a member of the community approached her about Latino participation. Ms. Lizet Cortes shared that she is a product of this district and it is a pleasure to be sitting now as a Board Member.

Member Sophia Layne said that she is looking forward to the Board Retreat on Saturday and that this is great opportunity to get to know each other, to work together and to remind themselves about what is important and why they are here with the common goal throughout the district, “Helping Kids Dreams Come True.” Ms. Ms. Sophia Layne shared that she has been at Hatch supporting in the Library, helping teachers with Art in Action, talking to people around in the campus about working together and supporting teachers to create positive impact on students. She shared that she attended the Cunha Soul Shoppe Parent Night and appreciates the opportunity to see how our students are being supported in their social emotional development. Ms. Sophia Layne also thanked Ms. Jane Yuster for her presentations throughout the community on the State of the District including the financial situation.

Member Kimberly Hines said she attended the superintendent’s presentation on the State of the District and, that as a group, it is important be creative to mobilize communications and educate our community on the district’s funding situation. Ms. Kimberly Hines visited El Granada Elementary and walked into several classes including a second grade ELD class and a third grade Spanish class. Ms. Kimberly Hines also visited a Half Moon Bay High School AP Biology class and was able to talk with Mr. John Nazar, Principal, and other teachers about long term stability in the district.

Member Mary Beth Alexander shared that she is very excited and optimistic for this new year with all the things happening and to being part of it. She thanked everybody for being so kind and answering all her questions.

b. Student Board Member

Half Moon Bay High School

Half Moon Bay High School welcomed back our students and staff from our long and pleasant winter break. Since our last board meeting, we have had numerous events around our campus.

Our art department displayed their impressive portfolios during their open art studio show. Our leadership class is preparing for our Winter Formal on February 2nd from 7 pm to 10 pm. Recently, our school has implemented phone caddies in every classroom which students are expected to place their phones in before each class period to help our students focus on their education in the classroom. Our winter sports teams are playing phenomenally and will be continuing until mid-February. The spring musical, Mamma Mia, has started their rehearsals and are prepping for their performances in late March.

Cunha Intermediate School

Cunha Intermediate School has been very busy this month! Last night, our 8th graders showcased their science fair projects that they have been working hard on. Leadership has been organizing the annual Lip Sync battles for each grade level. The students that perform are having a blast, along with the students watching from the audience. In sports news, our 6th grade basketball season is starting soon. The 8th grade boys' basketball team is going to the Tahoe tournament. And the 8th grade girls' basketball team will be going to the Napa tournament. This semester, we are welcoming new teachers and faculty to our wonderful school!

Hatch Elementary School

Hatch's Jog-a-Thon was a huge success. Students, parents, teachers, and community members were able to participate in one of the biggest fundraisers for our school. Firefighters attended both rounds for lower and upper grades. They dedicated the first lap to the victims and families affected by the devastating fires that happened in California. A huge thank you to our PTO, SIPA, and ELAC parents for their support, effort, and the countless hours dedicated to putting this event together. Coffee with the Principal was held last month. It was very well attended. Parents received updates about school curriculum and online reading programs. Also, Hatch administration shared with parents valuable information about how to prevent Cyber-bullying. The attendees received pamphlets and a magnet on information about the prevention of this type of bullying. Hatch Opera took place at the MPR. Students had the opportunity to perform twice: one for upper grades and one for lower grades. It was a great success. We would like to thank Mrs. Steward, Mrs. Meyer, and Mrs. Wallace for getting the students ready and their time at the rehearsals.

Kings Mountain Elementary School

Kings Mountain School has had a busy start to the New Year. This morning students participated in the Scripps Spelling Bee. Four champions from each class square off to compete as a top speller and move on to the 2019 Scripps National Spelling Bee regional competition. On January 24th is KM Literacy Morning, a family engagement event to build the partnership between home and school to support reading. Families will join students for mini-workshops led by teachers who will share home activities in word study, comprehension and writing about reading. On January 30, KM has a school-wide Vision Impairment Day as part of Changing Perspective curriculum, disabilities, and empathy program. A former mobility instructor from the Fremont School for the Blind will create learning simulations with students on how people with visual impairments navigate daily tasks to gain a better understanding of the experience of those with visual impairments. Having finished culinary arts instruction in the first trimester, KM students were excited to begin music instruction with this week for their second trimester. Next month KM continues partnering with the Bay Area Puma Project.

El Granada Elementary School

El Granada has rescheduled their fund run to tomorrow rain or shine. They are looking forward to having a lot of healthy fun while raising money for music and physical education. Next Friday night January 25, our upper grade after school program, The Dolphin Club, will be hosting a family night. There will be a potluck dinner and fun winter activities for all our Dolphin Club families. Then on Friday February 1, we will have our first Bubble Dance Party to celebrate all our students who did not receive a referral for the month of January. For students who did receive a referral, they will do a fun project with Ms. Owens and learn about how to SWIM (be Safe, Work hard, be Inclusive and Make good choices) to our next Bubble Dance Party at the end of February.

c. Superintendent

Superintendent Jane Yuster said she enjoyed speaking with the American Association of University Women about the enrollment demographics of Half Moon Bay High School Advanced Placement Courses. Jane mentioned how proud she is of the women representation in the courses and how strong and powerful women are becoming. This week, she also presented at Brews and Views where the budget and the challenges the district is facing were discussed. Jane shared that the District will produce a document for the community and that asks people to please write to their legislators about the California schools' funding. She also said the District is working very hard on the new communication system and it is expected to be complete by the end of the school year.

14. CONSENT ITEMS

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Approve Williams Uniform Complaint Report
- d. Approve Donations to Cabrillo Unified School District
- e. Accept Enrollment Report for the Fourth Month of the 2018-2019 School Year
- f. Approve and Adopt Minutes of December 13, 2018, Regular Governing Board Meeting
- g. Approve Field Trip for Half Moon Bay High School Future Farmers of America to Anaheim, California, April 24 - 29, 2019
- h. Approve Annual Field Trip for 8th Grade Social Studies Class to Washington, DC, February 17 - 21, 2019
- i. Approve Field Trip for Cunha Intermediate School Girls Basketball Team to Lodi, California, January 26 - 27, 2019

Motion to adopt consent items as presented was made by Member Mary Beth Alexander and seconded by Member Kimberly Hines.

(M-58) Passed 5-0 with Student Representative voting aye

15. ACTION ITEMS

- a. Approve School Plan for Student Achievement for High School Sites

Motion to approve the School Plan for Student Achievement for High School Sites was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-59) Passed 5-0 with Student Representative voting aye

- b. Approve Audit Report for Year Ending June 30, 2018

Motion to approved the Audit Report for Year Ending June 30, 2018 was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-60) Passed 5-0 with Student Representative voting aye

- c. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve the Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association was made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-61) Passed 5-0 with Student Representative voting aye

18. **ADJOURNMENT OF THE MEETING**

Motion to adjourn made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-62) Passed 5-0 with Student Representative voting aye

Meeting was adjourned at 8:38 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

Lizet Cortes
Clerk to the Governing Board

Date