



**Conway School Board**  
**January 2019 Regular Board Meeting**  
**Meeting Minutes**

Digital Media Commons-5000 Building  
1/28/2019 07:00 PM

**A. Call to Order**

Director Melton called the meeting to order at 7:00PM.

**B. Flag Salute**

**C. Roll Call**

Director Ben Winkes attended the meeting remotely from Costa Rica; having technological issues. Joined meeting at 7:13PM

Staff Present: Jeff Cravy, Tim Dickinson, Angela Pederson, Suzi Rivas, John Townsend, Melissa Brown, Katelin Benoit, Julie Hummel, and Jennifer Larson.

**1. Roll Call**

**(Roll Call)**

Director Wolfe made a motion and it was seconded by Director Hughes to excuse the absence of Director Sicklesteel. Motion passed.

**Roll Call:**

Present:

Hughes, Amy - Melton, Wade - Winkes, Ben - Wolfe, Nate

Absent:

Sicklesteel, Thom

**D. Additions/Deletions to the Agenda**

None

**E. Communications**

**1. CEA/PSE Comments**

None

**2. Staff Comments**

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None

**3. PTA Comments**

PTA officer Demi Daman shared information from the 1/28/19 PTA General Meeting: future events; 19-20 field trip fund will decrease to \$5/student from \$15/student and full scholarships available to those in need, decreasing this fund will provide funds to bring in more assemblies, parents willing to pay more for field trips; decision for current board in entirety to step down after current term.

**4. Public Comments**

None

**F. Consent Agenda**

**(Consent Agenda)**

**1. Personnel Report**

**(Consent Agenda)**

Director Wolfe made a motion and it was seconded by Director Hughes to approve the Personnel Report as presented. Motion passed.

**2. Surplus Equipment**

**(Consent Agenda)**

Director Hughes made a motion and it was seconded by Director Wolfe to approve the surplus of Chromebook and School Bus 48 as presented. Motion passed.

**3. December 2018 Regular Board Meeting Minutes**

**(Consent Agenda)**

Director Wolfe made a motion and it was seconded by Director Hughes to approve December 2018 Regular Board Meeting Minutes as presented. Motion passed.

**G. Administrative Reports**

**1. Superintendent's Report**

**Presented by: Jeff Cravy**

Report shared by Jeff Cravy included School Board Appreciation proclamation from Governor Jay Inslee and the thanks from Conway School staff and students; information about budget and staffing conversations including a recent invitation to classified staff to which a few classified staff attended to hear information, ask questions, and share feedback; information about the Consolidated Program Review being complete thanks to the hard work by staff that helped; information about recent food service audit, Angela reported that it went well; and information about meeting with a few parents to restart the Wellness Committee, more discussions to come at Coffee & Conversation events in February.

**2. Principal's Report**

**Presented by: Tim Dickinson**

**i. Safety Patrol**

Information shared about receiving a safety patrol grant and the implementation of this new program.

**ii. School Improvement Plan Update**

Tim Dickinson shared information about updates for the School Improvement Plan which included

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recommendations from the ESD and from a meeting that was held with parents who spoke about data around academics and behavior, goals for growth, family engagement and communication, and middle school offerings

### 3. Financial Report

Presented by: Jennifer Larson

#### i. January Financial Report

Business Manager Jennifer Larson shared the Financial Report:

- Month End Account Balances:
  - ASB: \$ 29,996.67
  - Capital Projects: \$ 191,421.64
  - Tech Levy: \$ 35,725.94
  - Debt Service: \$ 286,645.45
  - Transportation: \$ 13,066.70
- Month End General Report:
  - Cash & Investment (-) Warrants: \$ 1,482,226.30
  - Minimum Fund Balance: \$ 558,750.00
  - Contingency: \$ 92,618.34
  - Revenues: \$ 459,123.61
  - Expenditures: \$ 492,968.07
- Expenditure By Object Report.

### H. Presentation

Presented by: Chere Vidmore

#### 1. Therapy Dog

Chere Vidmore from Pet Partners presented information about the behavior dog, Hawkeye, that is currently visiting the school and the benefits of the program. She also shared information about starting a new offspring with a current staff member to raise as a Conway School therapy dog.

### I. Action Agenda

#### 1. December 2018 Voucher Report

(Vote)

Check vouchers 12093 - 12127 in the amount of \$ 129,742.23, with payroll taxes in the amount of \$ 75,253.86, payroll ACH in the amount of \$ 222,725.09, and retirement in the amount of \$ 69,085.17 for a total of \$ 496,806.35.

**Motion:**

Wolfe, Nate motioned to APPROVE the "December 2018 Voucher Report".  
Hughes, Amy seconded the motion.

**Vote:**

In Favor:

Hughes, Amy - Melton, Wade - Winkes, Ben - Wolfe, Nate

Not In Favor:

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Abstain:  
The motion Passed

**2. Policy & Procedure Adoption: 5010 & 5010P Non Discrimination and Affirmative Action (Vote)**

First reading. Final draft will be presented for approval at February 2019 Regular Board Meeting.

**3. Policy & Procedure Adoption: 3210 & 3210P Non Discrimination and Affirmative Action (Vote)**

First reading. Final draft will be presented for approval at February 2019 Regular Board Meeting.

**4. Soccer Coach (Vote)**

Varsity Soccer coach position to replace resigning coach.

**Motion:**

Hughes, Amy motioned to APPROVE the "Soccer Coach".  
Wolfe, Nate seconded the motion.

**Vote:**

In Favor:

Hughes, Amy - Melton, Wade - Winkes, Ben - Wolfe, Nate

Not In Favor:

Abstain:

The motion Passed

**5. 6881 Policy Disposal of Surplus Equipment and or Materials**

Discussion point; policy review.

**J. Future Board Meetings**

- o March 18, 2019 at 7PM
- o April 22, 2019 at 7PM
- o May 20, 2019 at 7PM

**K. Board Comments and Questions**

Director Hughes share information about WSSDA Tools for Effective Governments training for board members, being held Feb 19th, 2019.

**L. Executive Session**

No executive session held.

**M. Adjournment**

This meeting was adjourned at 8:05PM.

This meeting has been recorded and the tape is available in the District Office.

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Board Members, staff, and public present invited to stay for refreshments provided by Conway Hospitality Committee as a thanks to the Conway School Board Members.

**N. Approval Of Minutes**

**(Approval of Minutes)**

Submitted by Secretary to the Board, Jeffery Cravy.

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Jeffery Cravy, Superintendent

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Thom Sicklesteel, Board President