



## BOARD OF TRUSTEES MEETING

*The mission of this Board of Trustees is to champion the cause of students in public education by establishing the framework through which all educational resources are maximized.*

## Special Board Meeting and Work Session

### Meeting Minutes

SCHOOL BOARD WORK SESSION

Library Media Center

205 Northwest Lane, Kalispell MT 59901

Tuesday, January 23, 2018 06:00 PM

#### (1) CALL TO ORDER

Members Present: Chair Lance Isaak, Vice Chair Jack Fallon, Frank Miller, Joe Brenneman (6:26), Mark Kornick, Mary Tepas, Mary Ruby, Bette Albright, Diane Morton Stout

Members Absent: Anna Marie Bailey, Jon Endresen

Officials Present: Superintendent Mark Flatau, Assistant Superintendent Andrea Johnson, HR Director Tracy Scott, IT Director Rich Lawrence, Special Ed Director Sara Cole, KEA President Lynn Rider, Edgerton Assistant Principal Jen Stein

Others Present: Edgerton teachers Brooke Meier and Chelsea Speer, AAC Paras Nikki Nelson, Taylor Kammerzell, and Jill Cheman, bus driver DC Haas, Americorp Volunteer Johnny Pena, Gus Stein

#### (2) PLEDGE OF ALLEGIANCE

Chair Isaak called the meeting to order at 6:00 pm with the Pledge of Allegiance.

#### (3) PUBLIC COMMENT

Chair Isaak asked if any member of the audience wished to comment on a matter not on the agenda, further stating that the Board could not take action on any matter brought up in public comment because the public had not previously been notified of the matter. No Public Comment was offered.

#### (4) NEW BUSINESS

(Action)

Chair Isaak introduced the next item on the agenda, New Business.

#### (4.a) SPECIAL EDUCATION UPDATE

(Information)

Sara Cole, Special Education Director gave an update on special Education and what is new in the program. First Ms. Cole introduced Luke Stein, 2nd grader at Edgerton, and his teacher Brooke Meier, who spoke to the board about Luke's progress in our District.

"Luke started in Special Ed pre-school and then went into a general ed class for a 1/4 of the day in Kindergarten. Luke spent a lot of time in the resource room in kindergarten, 1st grade pushed him a little more into his class, this year he is fully submerged in his 2nd grade class, we only see him about 45 minutes a day, as needed."

Luke talked about his favorite part of school, playing games. Luke stated his goals for the year are: staying on topic, staying calm when frustrated. Luke talked about his sister, his teachers, and the fun he has at school.

Sara then updated the Board on the rest of the Special Education Program, as presented

- Held a double stakeholder event for employees who also have sped students in the district, wanted to get feedback from them
- Relationships/Connections (classroom visits, family and community, website)
- Baseline: compliance and Instruction
- Special Education: Memorandum of Understanding (MOU)

#### Collaborative Meetings and Professional Development

- Monthly school-based session
- Systems of Support (SOS)
- Crisis Prevention Intervention (CPI)
- Legal Update
- Montech
- Inclusive Practices
- Job-Embedded (Coaches, Stacy York)

#### Budget Update

- Analyze baseline data
- Potential savings
- Considerations (IEP driven) Growth Stats, Caseloads, Funding sources (Maintenance of Effort (MOE))

# of Students with disabilities in the district = Year 17-18 = 713, Year 16-17 = 647, = Year 15-16 = 607. Quite an increase over the last 3 years.

#### Social, Emotional, And Behavioral: District/OOD Programs

##### Current:

- Russell
- AAC
- Crossroads

##### Proposal 2018-19

- Add: special education teacher/additional therapeutic supports
- Medicaid Direct/State funding (based on 5 year average)
- Location; Supervision; PD

#### **(4.b) INFORMATION TECHNOLOGY UPDATE**

**(Information)**

IT Director Rich Lawrence gave the Board a Technology update, as presented.

##### Cyber Security 101

##### Understanding Cyber Security Problems and How to Avoid Them

Cyber Security attacks cannot be prevented completely but the frequency and impacts can be managed better.

The way organizations are getting into networks are always evolving. The number one way a network is breached is from the inside out. Lawrence talked about Novacore training and the Rights and Access project, which took a better part of year, there was lots of angst district wide. Depending on the position an employee has, they have different levels of access to data. "IT did our best to give people exactly what they need and nothing more."

##### LPLP

Learning Professionals Leadership Program, part of Cosen. This is a way for an educational and non profit organization to harden defenses from both inside out and outside in. "We took the outline and plugged in local stuff, did 5 practices. The program looks at ways to train and educate people ... will take another year or so to get through the whole program, we are maybe part way through right now. 8 other area districts working on this too."

##### Cyber threats Breakdown:

- Phishing

refers to the process of deceiving recipients into sharing sensitive information through websites, social media, phone calls, email

Bulk Phishing, widespread, generic, many variances

Spear Phishing Targeted, personal, more research

Whaling: socially engineered, email spoofing leaders in organization (Sup, CEO, CFO) office manager,

- Brute Force Attack

try a large number of possible keyword or password combo to gain unauthorized access to a system or file.

- Drive by download

infection of computer with malware through malicious websites, legit compromised websites, social media sites

- DDoS (Distributed Denial of Service)

overload or shut down of services so that legit users can no longer access it

- Advanced persistent threats

An advanced persistent threat is a type of targeted attack. APTs are characterized by an attacker who has time and resources to plan an infiltration into a network. (sophisticated, often targeted, seeking info, proprietary, economic, long, drawn out attacks)

- Ransomware

Ransomware is software that denies you access to your files or computer until you pay a ransom

Lawrence stated that "These are the types of things we will be sharing with our staff to educate them and move forward."

#### (4.c) KNOWLEDGE BASED DECISION MAKING AS IT RELATES TO LEVY PLANNING

Superintendent Flatau presented the Board a list of pros and cons from Building Administrators and the Finance Committee. Flatau stated that this is not an exhaustive list but 3 of the top considerations.

Option 1: Running both Elementary and High School levies this May, at near capacity.

Option 2: Running an Elementary levy this May and using reserve funds until we could run a High School levy next year.

Option 3: Run an Elementary levy near capacity and something smaller than capacity at High School. Would have to run a High School levy 2 years in a row.

This document, as presented, has all the comments to four questions brought together.

The Board then discussed the four questions:

##### **4 Questions:**

##### **Question 1. What do we know about our stakeholders' needs, wants, and preferences that are relevant to this decision?**

Students and parents want a great education

Taxpayers want to make sure funds are used wisely but those opinions will be different from payer to payer.

Businesses need a good education base to attract competent employees

Community

Employees of SD5

Partner Districts

Stakeholders may not know about state cuts

important for us to communicate to the stakeholders that we are going through the budget, line item by line item

##### **What do we wish we knew but don't?**

Future funding at state level

future economy growth

meaningful engagement in future decisions

Sharing of information regarding any future impacts

Are there other ways that can be used to measure the effectiveness of how we spend our funds

Ways to share the process the district is going through to review all budgets

What are the priorities of stakeholders (difficulty in getting consensus)

Rich curriculum

##### **Question 2: What do we know about the current realities and evolving dynamics of our environment that is relevant to this decision?**

We will continue to grow which is a positive

We have 13 partner districts that may also be looking for levy/bond support

Our student population is growing based on their needs that must be addressed

New community growth in areas of libraries, college, fire districts, jail,

Good economic growth in the valley

people tend to vote for things and not realize the impact until they get their tax bills

State putting more burden on local tax payers to flip the bill

Partner districts are saying they will have answers in the coming months. Whitefish will run a low key levy, all ready at above 100% so there increase will be small

##### **Question 3: What do we know about the 'capacity' and 'strategic position' of the organization that is relevant to this decision?**

Finances are stretched to current limits-need to reduce in areas that we can do without, and also add to revenue stream  
Good schools cost money-there is a price to pay  
What will be the long term reductions at the cost of relevant curriculum  
Strategic position in regards to curriculum  
How do we measure...if we change our cycle of text form 1 - 14 years are we being relevant and preparing those kids for a future?  
There was discussion about how to word the needs to the taxpayers. Age of the books is the most important. and how do you answer the questions. Hard numbers would be good for people to hear.

**What do we wish we knew but don't?**

What is the capacity of our families that could transfer costs?

**Question 4: What are the ethical implications?**

Issue of trust with our taxpayers and stakeholders- Why more \$\$ is needed  
Not all can afford the tax increases on fixed incomes even if they want to support us  
We have an ethical obligation to our students for a stable and caring school environment...free meals, supplies, etc.  
How do you discuss the free education that is not free education,  
if we did not have a tax system, what would we have? We wouldn't be free. Paying taxes is often a privilege because it means we are free.  
visuals that show flight based on non passage as opposed to the measurable gains etc. from a passed levy.  
subtle period of time happens over a generation, nobody is going to think it will happen in their back yard. will be very difficult for people to accept that.  
Quality communities depend on quality schools -Quality schools depend on quality communities.  
we have seen what you can do to support us, we want that to continue to provide the things we do.  
residents are happy and proud we are building a new school.  
Our community has supported us in the past and will do what is necessary to insure quality schools continue.  
A quality education is supported by our state constitution  
This will be back on and we need to come to grips with a decision as far as moving forward. There are options but we have to have a clear directions from a planning standpoint.  
What is the best, most logical approach to take as we move forward in getting the support we need.

**(5) CONSENT AGENDA**

**(Action)**

Chair Isaak asked the Board to consider a motion regarding the Consent Agenda as presented.

**Trustee Ruby made a motion to approve the Consent Agenda as presented.**

**Trustee Miller seconded the motion.**

**Motion carries unanimously.**

(5.a) FINANCIAL REPORTS/BILLS AND PAYROLL (Consent Agenda)

(5.b) PERSONNEL ACTION ITEMS (Consent Agenda)

(5.c) BUS DRIVER CERTIFICATION LIST

(5.d) TUITION

(5.e) CONTRACT APPROVALS (Consent Agenda)

**(6) TERMINATION FOR CAUSE**

**(Action)**

The employee was notified to be at the meeting for the public hearing by 7:30. It is now 7:45. Since the employee did not appear, there will be no public hearing.

**Trustee Tepas made a motion to approve the recommendation of termination for cause.**

**Trustee Morton Stout seconded the motion**  
**Motion carries unanimously with elementary trustees only.**

**(7) ADJOURN INTO CLOSED SESSION, In Accordance with Section 2-3-203, MCA**

Chair Isaak announced that the meeting will now go into CLOSED SESSION at 7:46pm, in accordance with Section 2-3-203, MCA, and asked the public to leave the meeting stating that the public would be notified when the meeting was in open session again.

**(8) RECONVENE INTO REGULAR SESSION**

Chair Isaak announced that the meeting would now re-convene into Public Session, at 9:09pm

**(9) ADJOURNMENT**

Chair Isaak called for a motion regarding the adjournment of the meeting.

**Trustee Tepas made a motion to adjourn the meeting.**

**Trustee Miller seconded the motion.**

**Motion carries unanimously.**

**Meeting adjourned at 9:09pm**

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Chair of the Board

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Date

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary of the Board

\_\_\_\_\_  
Date

**(10) ACCOMMODATIONS**

**(Information)**