



## **BOARD OF TRUSTEES MEETING**

*The mission of this Board of Trustees is to champion the cause of students in public education by establishing the framework through which all educational resources are maximized.*

### **Special Board Meeting**

#### **Meeting Minutes**

*SCHOOL BOARD SPECIAL MEETING*

*Library Media Center*

*205 Northwest Lane, Kalispell MT 59901*

*Friday, August 18, 2017 05:00 PM*

#### **(1) CALL TO ORDER**

Members Present: Chair Isaak, Trustee Bailey, Trustee Albright, Trustee Kornick, Trustee Morton Stout, Trustee Tepas, Trustee Ruby, Trustee Fallon, Trustee Miller, Trustee Endresen

Members Absent: Trustee Brenneman

Officials Present: Superintendent Mark Flatau, Assistant Superintendent Andrea Johnson, Finance Director Gwyn Andersen, GHS Assistant Principal and Activities Director Mark Dennehy, FHS Assistant Principal and Activities Director Bryce Wilson, KMS Assistant Principal and Activities Director Dallas Stuker, KMS Principal Tryg Johnson, SRO Corey Clarke

Others Present: Kathy Folden

#### **(2) PLEDGE OF ALLEGIANCE**

Chair Isaak called the meeting to order at 6:01pm with the Pledge of Allegiance.

#### **(3) PUBLIC COMMENT**

Chair Isaak asked if any member of the audience wished to comment on a matter not on the agenda, further stating that the Board could not take action on any matter brought up in public comment because the public had not previously been notified of the matter.

Student Resource Officer, Cory Clarke addressed the Board about an opportunity he would like the District to consider. It is called National School Shield Training and the program will not cost the District anything. The program will train District Reps to go into the schools and buildings and make assessments and recommendations on safety concerns. Once trained, these representatives will then be able to implement in all schools, valley wide. Once trained, the program is then tied to Federal funding that can help implement the recommended upgrades. The program requires one school be designated to be used in the training. School will need to be in session and trainers will talk to teachers, etc. but it will not be disruptive. Flathead would be the school used in the training. "The District SRO's are all on board with this idea and it looks like a win-win. This program works right into the District priority on how to make all our buildings safer."

Community member Kathy Folden raised concerns about secret infiltration by law enforcement into the area schools and Officer Clarke met with her privately to discuss her concerns.

#### **(4) NEW BUSINESS**

**(Action)**

Chair Isaak introduced the next item on the agenda, New Business.

##### **(4.a) ADMINISTRATORS TAKING ON COACHING RESPONSIBILITIES**

**(Discussion)**

Flatau stated that there have been some questions and concerns regarding District Administrators who also Coach and the

Athletic Directors/Vice Principals from GHS, FHS, and KMS, as well as KMS Principal Tryg Johnson have come to discuss the issue.

The key points that were made by the AD's and Principals:

- Administrative Coaches work harder to make sure everything is in order., on point, and covered while away.
- Helps a new Administrator with acceptance in the building faster because it allows other administrators and teachers to be involved in helping and it can speed up collegiality.
- Helps Administrators stay connected to kids. Might help them to be better Administrators because of that connection.
- The term Principal means "best teacher" and anytime you can get one of the best teachers for your program that is a positive.
- coaching can be a giant shot in the arm for an Administrator who only deals with discipline issues all day, having positive interactions with students can bring on very positive feelings.
- Might be best looked at on a case by case basis. A first year Administrator would have a much harder time handling both Administration and coaching, but once there is a level of experience it becomes much easier to do both things.
- Sometimes it is difficult to fill a coaching position and sometimes an Administrator can add a level of mentorship to younger coaches.

Some of the concerns that have been raised:

- Being an Administrator is a full time job and then some...An Administrator probably spend 50+ hours per week on work and then adds another 25+ as a coach. There is only so much a person can do before the returns start to diminish a little bit and someone may not be getting the full benefit whether its the team or the building. .
- This might be different in a building with multiple administrator, but in a building with only one, the concerns becomes different.
- Of course coverage is good but that means that who ever is covering for the missing Administrator isn't doing their primary job.
- The concern is not about the Administrators sloughing off or not getting their jobs done, the worry is about what happens when there isn't good coverage and something goes wrong? Is this really doing whats best for the kids?

The board discussed the pros and cons and stated that they feel there needs to be some sort of protocol set up for buildings and staff to follow under these and other circumstances when an Administrator may be out of the building.

Superintendent Flatau stated that the staff would bring back a clear protocol and chain of command and see if that fits the bill and if not the conversation will continue until folks are comfortable.

#### **(4.b) LEVY PLANNING AND PASSAGE**

**(Discussion)**

The Board discussed Levy Planning and Passage, as presented.

- Levy amounts for consideration

Finance Director Gwyn Andersen presented a Levy Request Cost to Homeowners breakdown by Elementary and High School Districts. Flatau stated that this will certainly drive the discussion going forward.

- Timelines

Superintendent Flatau presented a Levy Planning timeline beginning with a voter registration campaign in August and September of 2017 and continuing on all the way to the date of the Trustee (and possible Levy) election on May 8th of 2018. The Board then discussed the ways in which to share the Districts needs and purpose and how best to utilize community engagement.

#### **(5) OLD BUSINESS**

Chair Isaak introduced the next item on the agenda, Old Business.

##### **(5.a) COMMUNICATION - WHAT'S WORKING...WHAT'S NOT.**

The Board discussed the ways in which communication is working well and what areas could be improved.

**What's Working:**

- Superintendent availability and willingness to discuss any matter is a strength in the Superintendent and Trustee relationship
- School District has been on the front page of the newspaper for the last 4 or 5 days. The Districts rapport with the

newspapers is positive and the papers are interested in what the District is doing.

- Trustees appreciate all the emails and being included in the loop.
- Superintendent is accessible and open to hearing what Trustees have to say.
- Superintendent is not afraid to listen to some of the 'out of the ballpark' ideas that are brought to him.
- Appreciate the opportunity for growth, if a Trustee wants to learn, the opportunities are there.
- Appreciate the discussions that are brought before the Board

**Improvements:**

- More consistency in the posting of Committee Meeting Agendas
- Keeping the Google Board Trustee calendar up to date
- Construction Sub Committees added to the Board Trustee calendar (anything that relates to the Board or a Board member needs to be on that calendar)
- Keep our web page up to date and coordinate with each school to make sure someone is doing that at each site.
- one on one meetings with each Trustee
- Trustees need to be looped into the issues sooner before the newspapers

**Communication with community**

- Confidentiality, closed meetings need to remain confidential if there is not the trust with the Administration and The Board then the Board is not going to be in the loop.
- Administrators had the suggestion of having the Board hear more about each building. So, at every business meeting from September through May we have a signup for every building for the Administration to come to the Board Meeting and give a 10-15 minute presentation on building happenings to learn something new about the schools.
- Board Trustees should probably attend a Partner District Board Meeting. Beth will call Partner Districts and get dates for their Board Meetings so that each Trustee can attend the meeting for the District they represent.
- Mary Ruby volunteered to attend with a High School trustee if Flatau is not available.
- Flatau would like to develop a list of Community key communicators in KPS and asked each Trustee to compose a list of 5 individuals, that would be 55 people that can be engaged and shared with about information on key ideas or topics or invite them to the classroom visitations.
- Possibly invite all rural Partner Districts to the High School visitations.
- Better effort to get Committee Meetings into the paper.

**(5.b) CLASSROOM VISITATION SCHEDULE**

**(Information)**

Superintendent Flatau discussed the Superintendent/Board Classroom Visitation Schedule, as presented and asked that at least three Board members commit to each date. Flatau stated that the school Administrators put a lot of work into giving a great overview and tour of their schools and it is a great way for Trustees to stay connected to what is happening in the schools.

**(6) CONSENT AGENDA**

**(Action)**

Chair Isaak asked the Board to consider a motion regarding the Consent Agenda as presented.

**Trustee Bailey made a motion to approve the Consent Agenda as presented.**

**Trustee Tepas seconded the motion.**

**Motion carries unanimously.**

**(6.a) FINANCIAL REPORTS/BILLS AND PAYROLL**

**(Consent Agenda)**

**(6.b) PERSONNEL ACTION ITEMS**

**(Consent Agenda)**

**(6.c) BUS DRIVER CERTIFICATION LIST**

**(6.d) TUITION**

**(7) INFORMATIONAL ITEMS AND REPORTS**

Superintendent Flatau informed the Board that the All Staff Back to School Breakfast next Monday will begin at 7:00am with the program starting at 8:30. Flatau stated that he will share the email he sent out to Staff with the Board. Stacy York will be speaking to all staff concerning Trauma informed care, "we know that if we don't get behaviors under control we cannot teach, so we have to address that." Vendors will be set up during the breakfast. Stacy will speak from 8:45 to 9:45. Flatau stated that he always tries to get to as many schools as possible on that day.

Reminder that the next work study is at 5pm as well.

Flatau gave a quick update on the nominations coming in for the new school.

**(8) ADJOURNMENT**

Chair Isaak called for a motion regarding the adjournment of the meeting.

**Trustee Baiely made a motion to adjourn the meeting.**

**Trustee Fallon seconded the motion.**

**Motion carries unanimously.**

**Meeting adjourned at 7:16pm**

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Chair of the Board

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Date

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Clerk of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary of the Board

\_\_\_\_\_  
Date

**(9) ACCOMMODATIONS**

**(Information)**