



BOARD OF TRUSTEES MEETING

The mission of this Board of Trustees is to champion the cause of students in public education by establishing the framework through which all educational resources are maximized.

Regular School Board Meeting

Meeting Minutes

*KalisPELL Middle School
Library Media Center
205 Northwest Lane
KalisPELL, MT 59901
8/8/2017 06:00 PM*

1. CALL TO ORDER

Members Present: Chair Lance Isaak, Vice Chair Jack Fallon, Anna Marie Bailey, Frank Miller, Mary Ruby, Bette Albright, Mark Kornick, Diane Morton Stout

Members Absent: Joe Brenneman, Jon Endresen, Mary Tepas

Officials Present: Superintendent Mark Flatau, Finance Director Gwyn Andersen, HR Director Tracy Scott, Special Ed. Director Sara Cole

Others Present: Steve Echols, Erick Miletich, Kelli Thomas, Hillary Mathison from the Daily Inter Lake

2. PLEDGE OF ALLEGIANCE

Chair Isaak called the meeting to order at 6:00 pm with the Pledge of Allegiance.

3. APPROVAL OF MINUTES

(Action)

Chair Isaak asked the Board to make a motion to approve the minutes from the July 11, 2017 Board meeting.

Trustee Miller made a motion to approve the minutes from the July 11, 2017 Board meeting.

Trustee Ruby seconded the motion.

Motion carries unanimously

4. RECOGNITIONS AND REPORTS

(Information)

Chair Isaak introduced the next item on the agenda, Recognitions and Reports. Seeing none, the Board moved on to the next item on the Agenda.

a. RECOGNITIONS

(Presentation)

b. STUDENT REPORTS

(Information)

5. PUBLIC COMMENT

Chair Isaak asked if any member of the audience wished to comment on a matter not on the agenda, further stating that the Board could not take action on any matter brought up in public comment because the public had not previously been notified of the matter.

Steve Echols, an SD5 Guitar Teacher, updated the Board on his ongoing campaign for limiting cell phone use by students. Mr.

Echols had a sign made that he wants to display in his classroom that states: 'As a courtesy to others, no cell phone use beyond this point'. Mr. Echols also told the Board that he has written an open letter to the School Board that will be printed as a letter to the Editor in the Daily Inter Lake on the origins of the name Flathead.. "Teddy Roosevelt called the Indians Savages. Whenever there is a new building project I think it is a great time to make a change. and in the 21st century we wouldn't be creating a caricature of an ethnic group." Mr. Echols hopes to have the school renamed and hoped the Board would consider this change.

Superintendent Mark Flatau Introduced the Board to new Special Education Director Sara Cole. Ms. Cole introduced herself, saying that it is a privilege to be here. She come with 16 yrs experience and wanted the Board to know that she has an open door policy, and welcomes feedback. Cole ended by saying she is very excited. Flatau added that Sara will be heading up the Special Education Committee.

6. OLD BUSINESS

Chair Isaak introduced the next item on the agenda, Old Business.

a. MONTHLY BUDGET REPORT

(Information)

Gwyn Andersen went over the monthly budget report as presented. Andersen cited a phenomenal Tax collection from the community. Andersen then talked about the Funds that were over budget.

- Retirement fund has to do with termination pay and not knowing who will be retiring and what that will cost.
- Debt Service fund (county was on the negative so they brought in an auditor and it was discovered that KPS were part of the problem. County forgot to withhold SD5's payment last year. so the payment was taken out in June.

Andersen then went over the Cash Flow chart line by line

- Food Service Report: Made it through the year, remain in the black. Andersen stated that this is good because we don't want to subsidize the food program with education dollars.
- Health Insurance. : This fund received a Loan from Interlocal. \$ 725,000 was added to the fund.

b. ADOPTION OF 2017-18 SCHOOL DISTRICT BUDGETS

(Action)

Finance Director Gwyn Andersen went over the Interlocal agreement fund stating that it is a multi district agreement Fund 282. Andersen explained that the fund began in 2011-12 and then spoke to the origin of the funds . Law allows that money in these funds can be used throughout the district but funds are tracked based on Elementary and High School...First 3 or 4 years was an opportunity to create some reserves. in Year 2014-15 SD5 used the funds to purchase the land for the new elementary. In 2015-16 some funds were used for High School Tech because the District does not have a tech levy. In 2016-17 some funds were used for the ELA adoption, tech funds, and Self-funded Insurance loan. In 2017-18 the Finance Department is asking for permission to transfer funds from various budgets into the Interlocal and then permission to use those funds to operate in the coming year as State revenues have dried up. The balance remaining will be \$34,672.73 on the elementary side and \$1,010,672.14 on the High School side after approval of the budget presented tonight.

Andersen went over some Property Tax Calculations and Mills. Fallon would like to see numbers differing tax collections on businesses vs. homes in Kalispell.

Taxable values are up significantly. Assessments are up too. Andersen explained that two different tax increments on the High School side is due to a small Creston property that left SD5 and moved into Bigfork when Glacier High School was built but Creston has to stay with us until those bonds are paid off. The Finance Committee formed a Budget Sub-Committee and combed through the budgets. The new school comes with a lot of costs without a lot of new ANB revenue and no new legislative revenue. Andersen stated that "it was a good idea to comb through line item by line item. 12 hours were spent and I feel very responsible for that and I appreciate the help. we do have some recommendations but lets look at where we landed."

Budgeted funds are from tax collection and Cash funds are from programs that collect money. \$138.7 Million total budget for 2017-18. There is a pretty good chance of needing a levy in the Spring. Substantial decreases in revenue would mean layoffs and the District is trying to avoid that. Andersen spoke to the way funds are split at the District level. Based on ANB, the Finance Department looked at revenue sources to see how to spend the money. In the General fund it resulted in 49% on the elementary side and 51% on the High School side.

Flatau stated that he and Andersen had reached out to staff and one of the suggestions was not to have meals at Board meetings and the other was some questions about Instructional Coaches and Technology Teachers and making sure they are maximizing their teaching time with students and making sure there was consistency between buildings. The Finance Committee thinks Instructional Coaches are of value but they just want to review job descriptions and consistency.

Trustee Bailey made a motion to approve the 2017-18 elementary budget, as presented.

Trustee Ruby seconded the elementary motion.

Motion carries unanimously with elementary Trustees.

Trustee Albright made a motion to approve the 2017-18 high school budget, as presented.

Trustee Morton Stout seconded the high school motion.

Motion carries unanimously with high school Trustees.

Andersen concluded by stating that the worst case scenario is that the District could levy, as presented, 1.4 million on elementary and 1.8million on high school with homeowner calculated costs. "By January we will need to make a decision on what we might want to do and how that might look."

c. CONSTRUCTION UPDATE

(Information)

Owners Representative Erick Enz updated the Board on Construction stating that the new elementary is going really well. The footings for the gym were poured last week and walls will pour for gym this week. Mr. Enz showed the Board pictures of the work. "Lane from Langlas will be doing a Friday afternoon tour for the public when we get farther along." Langlas has put Bid package #3 out for bid, results of that bid will be on the Finance Committee Agenda on September 8th and a recommendation will be brought to the Board the next Tuesday.

Mr. Enz then went over the updates happening at each location, as presented.

d. WORK STUDY SCHEDULE

(Information)

Superintendent Flatau went over the proposed Work Study schedule, as presented.

e. REVIEW OF NOMINATION FORM FOR NAMING OF NEW ELEMENTARY

(Discussion)

Superintendent Flatau updated the Board on the proposed process for taking nominations for the naming of the new elementary stating that "We hope to secure these through an online process. Nominations will move on to a committee and then come to the Board for final approval." Flatau hopes this process will be completed by the first of the year.

7. NEW BUSINESS

Chair Isaak introduced the next item on the agenda, New Business.

a. GENERAL CONTRACTS

(Action)

Superintendent Flatau wanted to give the Board a brief overview of two General Contracts:

- The Academic Transition Center : This is a continuing Grant the District received from Probation Services. This program works with students who may have had a run in with law. This is a way to reengage kids and get them back into school (most times at the Linderman Education Center). The grant provides funding for an academic transition counselor.
- CRYJ: This is a State Grant that provides approximately \$40,000 over a two year period and combined with funds from SOARS MT, would provide a full time behavior specialist for the District. Ronda Stevens is in Helena right now seeking final approval.on the SOARS funds to be utalized for this purpose.

Trustee Miller made a motion to approve the Academic Transition Center Contract, as presented.

Trustee Bailey seconded the motion.

Motion Carries unanimously.

Trustee Ruby made a motion to approve the CRYJ Memorandum of Agreement, as presented.

Trustee Bailey seconded the motion.

Motion Carries unanimously.

b. CONSTRUCTION CONTRACTS

The new construction contracts were presented for Board approval.

i. Elementary

**Trustee Miller made a motion to approve the six construction contracts under elementary.
Trustee Ruby seconded the elementary motion.
Motion Carries unanimously with elementary Trustees.**

ii. High School

**Trustee Fallon made a motion to approve the three construction contracts under high school.
Trustee Kornick seconded the high school motion
Motion Carries unanimously with high school Trustees.**

c. BOARD FOCUS/PRIORITIES FOR 2017-18 SCHOOL YEAR

(Discussion)

Flatau talked about the Priorities for Board Focus for 2016-17 reviewed as presented.

- Bond Passage with continued discussion on need for future levy support.
- Successful implementation of Technology Initiatives and tracking their completion.
- Continue to support rigorous, innovative and engaging academic programs in our schools.
- development and implementation of a revised curriculum adoption cycle.
- Continued focus on safe environment: positive, supportive culture with clear expectations.
- Continued focus on Board Development.

Chair Isaac stated that two Board Trustees were certified this year, and that a few that were close. Isaak added that it is good to show the district that the Trustees are continual learners.

Flatau asked for suggestions on the 2017-18 Board Focus

- Liked Work Session sheet and appreciate the way it is done
- Tech: wording could be regular check in on building projects (Continued regular updates on building construction projects)
- Levy
- Redistricting of elementary enrollment zones
- Academic Rigor
- Ongoing training with goal of Golden Gavel for Trustees
- Successful transition to a 6th Elementary School and all staffing and operational needs.

8. CONSENT AGENDA

(Action)

Trustee Albright made a motion to approve the Consent Agenda, as presented.

Trustee Ruby seconded the motion.

Motion Carries unanimously.

a. FINANCIAL REPORTS/ BILLS AND PAYROLL

(Consent Agenda)

b. CONTRACTS

(Consent Agenda)

c. PERSONNEL ACTION ITEMS

(Consent Agenda)

d. BUS DRIVER CERTIFICATION LIST

(Consent Agenda)

e. FUNDRAISING REQUESTS

(Consent Agenda)

f. TRAVEL REQUEST

(Consent Agenda)

g. TUITION

9. INFORMATIONAL ITEMS AND REPORTS

(Information)

Chair Isaak introduced the next item on the agenda, Informational Items and Reports.

a. TRUSTEE REPORTS

(Information)

Trustee Albright: Compliment all the grounds keepers and how nice the schools look at this time of year. Very pleased with parking lot at FHS, trees are still in place and more plants will be added.

Trustee Morton Stout: Thanks for the opportunity to be part of the budget committee, such a great education.

Chair Isaak: Ag center continues to roll even in summer, they are out haying right now.

b. ADMINISTRATOR REPORTS

(Information)

i. Superintendent

(Information)

Superintendent Flatau stated that Assistant Superintendent Andrea Johnson is in Helena at a required Pre School Grant training.

Flatau added that he is looking for at least one Board representative to serve on the Education Specifications committee for the remaining three projects:

- 5 elementary schools
- Linderman Education Center
- Vo Ag Center

The committees will meet once per week or every 2 weeks.

Trustee Bailey stated that she would serve on the Vo Ag or the LEC. Chair Isaac and Trustee Morton Stout both stated that they would serve on any of the committees. Trustee Miller stated that he would serve on the elementary if he was needed. Trustee Fallon stated he would serve on the LEC committee.

Flatau asked the Board to look at an email he sent about Fair which contains a Google doc about working the School District 5 booth. Flatau stated that there would be Bond Display materials with THANK YOU on it and a TV connected to a laptop with scrolling photos and general information about how the District is using the Bond funds. There will be another TV the will be scrolling general school information.

Flatau stated that there was a team meeting held after meeting with Hedges parents, and it was decided to place 2 Pre school classes at Hedges and one at Russell. This will open an additional classroom at Hedges and the District may need to consider an additional section of Kindergarten.

ii. Assistant Superintendent

None

10. ADJOURNMENT

(Action)

Chair Isaak called for a motion regarding the adjournment of the meeting.

Trustee Ruby made a motion to adjourn the meeting.

Trustee Bailey seconded the motion.

Motion carries unanimously.

Meeting adjourned at 7:25pm

Chair of the Board

Date

Clerk of the Board

Date

Secretary of the Board

Date

11. ACCOMMODATIONS