

## MANAGEMENT RESOURCES

### Employee/Volunteer Recognition

It is the belief of the Board that the recognition of employees and/or volunteers for their outstanding efforts on behalf of the District is in the best interests of the District and has the effect of motivating others to make such efforts.

For the purposes of this policy, employee/volunteer recognition means an award provided at District expense to an employee as a symbol of appreciation for outstanding effort/achievement in areas that foster a sense of pride in affiliation with the district, promote safety or productivity in the workplace or a commitment to the community and/or cost savings for the District.

Such awards may not exceed \$200 per employee/volunteer per year. Such awards may include, but not be limited to, gift cards, plaques, pins, framed certificates, desk sets, etc. This limit does not include sales tax, shipping and handling, or engraving charges for such awards. Provided, gift card awards may not exceed \$50 per employee/volunteer per year.

Adopted: 10/18/2016