

Pupil Attendance AreasIN-DISTRICT TRANSFERS

The following covers in-district enrollment transfers:

1. If the application is granted, the parents will agree to:
 - Provide transportation to and from the requested school unless otherwise determined by the school district.
 - Keep the child in the requested school for the entire school year.
 - Notify the district if at any time, after the first year, the parents wish to return the child to the attendance area school.
2. If the application is denied, the student will be enrolled at the attendance area school or another school with available space if requested. A letter of explanation for the denial will be sent to the parents with information about how to appeal the decision.
3. In-district students whose legal residence changes to another attendance area will not be required to change schools mid-year but must submit an application for transfer to be considered for enrollment at the non-attendance area school the next year.
4. Athletic Interscholastic Participation for In-District Transfer Students:

The purpose of these transfer rules is to protect, rather than to inhibit students who participate in athletic competition. They are devised to eliminate the incentive to transfer schools for athletic purposes after a student has initially chosen a school. These rules protect students who have previously participated in athletic competition at district secondary schools from being replaced by in-district students who transfer for athletic purposes. School district employees will not recruit students for high school athletic programs. In like manner, secondary school athletes will not be encouraged to enact recruitment activities among any students. Enforcement will be by coaches, staff and administration. The transfer rules encourage fair play; discourage school shopping, recruiting, and excesses and abuses of school promotion; and protect the integrity of interscholastic athletic programs within the District.

 - a. After registering with and/or attending a high school and participating in an athletic activity, students changing enrollment to/from one school to another within the district shall be considered transferring students. Transfer and residence rules shall also apply to students receiving home-based instruction.
 - b. In order to be deemed eligible to participate and/or represent the school in an interscholastic varsity level contest at the school in which the transfer student is enrolled, the transfer student must have attended that school continuously for a period of twelve months from the date of enrollment residing with a natural parent or designated guardian. All transferring students are eligible for all interscholastic competition below the varsity level.
 - c. Any student who is granted transfer to a district high school at the beginning of their ninth grade year shall be eligible to participate up to and including the varsity level, in the interscholastic program of the corresponding high school. Eligibility will have to be reestablished after any subsequent transfer to another district high school by attending the subsequent high school for one calendar year from the date of enrollment.

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- d. A student whose transfer is based upon a bona fide change of residence to a different school within the district due to an actual physical relocation of and with the parents shall be deemed to meet the residence rule.
- e. Students whose parents or legal guardians reside at different abodes within the district are deemed to meet the residence rule for that year for the school at which they are enrolled at the first day of the school year. Subsequent changes of residence to reside with a parent or guardian within a given school year, unless under court order, shall cause the student to be considered a transfer student and no longer deemed to meet the residence rule.
- f. Students who reside with a relative or surviving parent following the death or disability of a parent shall be deemed to meet the residency requirement.
- g. Students who are under the commitment of the Department of Social and Health Services, the juvenile court or the release of the Office of the Superintendent of Public Instruction where residence is the result of assignment by a governmental entity shall be deemed to meet the residence rule.
- h. Transferring students can request a waiver of the residence rule. The student must meet with and furnish evidence of hardship to the principal of the school from which the student is transferring. A hardship exists when some unique circumstance beyond the student's, or where applicable, their parent/guardian's control, necessitates a waiver of residence. Curriculum offerings, usual maturation problems, family situations, or peer relations do not constitute a hardship. The burden of providing evidence that a hardship exists shall be borne by the student. There shall be a direct causal relationship between the alleged hardship and the student's request for a waiver of the residence rule. The principal will sign the transfer form indicating approval of athletic eligibility. A copy of the signed transfer form with approved athletic eligibility must be retained on file in the receiving school's activity office for the duration of the student's attendance at that school.

OUT-OF DISTRICT TRANSFERS

1. An on-line transfer form must be completed by the parent/guardian and turned into the student's resident school district office.
2. Athletic eligibility for varsity level participation will be established by attendance in the district high school for one calendar year from the date of enrollment.

SCHOOL PLACEMENT

Students residing in a school's attendance area will automatically be enrolled at that school. Upon request, children of full or part-time certificated and full-time classified employees working at a school will be enrolled at that school regardless of where the student lives or whether there is room.

Requests for enrollment at a school outside the student's attendance area shall be prioritized as follows:

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PRIORITIES IN-DISTRICT

1. Children of full or part-time certificated and full-time classified employees. This occurs when an employee wishes to enroll their child at any school in the District other than where the employee works.
2. Students who have moved within the District boundary and wish to remain at their current school.
3. Siblings of students currently enrolled in a non-attendance area school.
4. Students who receive child care in the school attendance area (Elementary students only).
5. Students making new in-district transfer requests for enrollment in a non-attendance area school.

PRIORITIES FOR OUT-OF-DISTRCT (NON-RESIDENT STUDENTS)

1. Children of full or part-time certificated and full-time classified employees. This occurs when an employee wishes to enroll their child at any school in the District other than where the employee works.
2. Students who attended the requested school last year.
3. Siblings of students currently enrolled at the requested school.
4. Students who have child care provided in the requested school attendance area. (Elementary only)
5. Students currently attending school in the District moving up to 6th or 9th grade.
6. Students making new out-of-district transfer requests.

All transfer requests received before or after the transfer request window will be reviewed on a case-by-case basis as space is available.

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