

Approved  
8/17/2015

# Mascenic School Board Meeting Minutes - Draft

School Administrative Office, 16 School Street, Greenville, NH 03048

7/22/2015

## I. Organization

Attendance: Earl Somero, Chairman, Jeff Salmonson, Jim Kingston, Tara Sousa, Superintendent Ruthann Goguen, Glen Waring, Business Administrator.

Meeting called to order at 6:00 p.m.

Pledge of Allegiance

Welcome to attendees and invited attendees.

*Note: School Board Meeting Norms: Start/end on time; follow the agenda and avoid tangents; refrain from side conversations; respect and hear from all voices and assume best intentions, follow the chain of command.*

Date/Time Next Meeting: August 3, 2015 - 6:00 p.m.

## II. Reports to the Board

N/A

## III. Unfinished Business

N/A

## IV. New Business

### 1. RFP's

Glen Waring presented a summary packet of the RFP's. Jim Kingston asked why ChemServ's bid was 1/3 the cost of others. Gary Somero responded that he had called ChemServ to see if they needed to reconsider their bid due to the disparity of bids. ChemServ requested to resubmit their bid.

Glen explained that on several of the RFP's the District only received one bid.

Jeff Salmonson said it would be nice to see the RFP's, and he would like to know what the scope of the work was. Superintendent Goguen explained that all RFP's are publicly posted on our website. Glen Waring explained that all RFP's are posted in the newspaper as well.

*Motion made by Jim Kingston to accept the RFPs. Jeff Salmonson seconded the motion. No members opposed. Motion passed. 4-0-0.*

### 2. Teacher Evaluation Contract

Superintendent Goguen presented and recommended the Teacher 21 Evaluation Contract to support six new administrators. The contract included support for a one-day training for the new administrators, a follow-up half day training for the entire administrative team, and up to 10 hours of coaching for the amount of \$5,700.

Jeff Salmonson questioned why we were contracting outside the District for this service. Superintendent Goguen explained that it was best practice to have a qualified provider train these new administrators. Superintendent Goguen stated that these are the same people who helped implement our new evaluation system. There was discussion from Jim Kingston suggesting that perhaps Tom Kelly could conduct the training. Superintendent Goguen stated that existing administrators, Tom Kelly, Marion Saari, Melissa Vinal, and herself would be providing support to the new administrators, but this contract would provide additional wrap around support to the new responsible administrators.

Superintendent Goguen brought to the Board's attention that if we ever ended up in a grievance or dismissal hearing, the first question typically asked would be who have your administrators been trained by.

The Board took a preliminary vote to see who would be in favor to approve this contract. Jim Kingston and Jeff Salmonson were not in favor and Tara Sousa and Earl Somero would be in favor.

Superintendent Goguen suggested an alternative and requested the school board consider the 1-day training program for \$2,000 for the six new administrators.

Earl Somero made a motion to approve the 1-day contract for \$2,000. Jim Kingston seconded the motion. All members were in favor. No members opposed. Motion passed 4-0-0.

### 3. NHSBA Contract and FY16 Dues

Glen Waring mentioned that we had received the renewal for NHSBA and were seeking approval from the Board whether or not they wanted to continue and renew the membership for FY16. The cost is \$4,370.03 for the year.

There was Board discussion on the value of the NHSBA. There are opportunities to attend educational meetings for Board members. Members took a preliminary vote and all were in favor of renewing this for FY16.

Tara Sousa made a motion to renew the New Hampshire School Board Association membership. Jeff Salmonson seconded the motion. All members were in favor. No members opposed. Motion passed 4-0-0.

### 4. Policy discussion on \$5,000 limit - School Board Approval

Chair Earl Somero asked Business Administrator Glen Waring to make suggestions on policies and practices. Business Administrator, Glen Waring, shared the policies and procedures in Belknap County which included their authorized spending limits and signatures of contracts.

Superintendent Goguen referred to Policy DBJ which only refers to line item transfers, and the Superintendent is requesting clarification regarding how the Board wants to proceed with the approved budget and expenditures over \$5,000. Chairman, Earl Somero, stated he would like the Policy Committee to review this and come back to the Board with their suggestions.

## **V. Public Comments**

Notes: Public Comment will be restricted to precise topics announced in advance. This means public comment will only be allowed on items in this weekly agenda.

## **VI. Policies**

## **VII. Personnel**

## **VIII. Agenda Building**

## **IX. Appreciation and Reflections**

## **X. Non-Public Session RSA 91-A:3, II (a-c)**

## **XI. Adjournment**

Tara Sousa made a motion to adjourn. Jeff Salmonson seconded the motion. All members were in favor. No members opposed. Motion passed. 4-0-0.

Meeting adjourned at 6:30 p.m.