COMPLAINTS CONCERNING STAFF OR PROGRAMS

The Board of Directors delegates to the Administration the primary responsibility for handling complaints and requests of constituents.

1. Complaints and requests concerning a specific school or a specific school-student relationship should be discussed with the principal of that school. If further discussion is deemed necessary, the matter should be brought to the attention of the Executive Director who oversees that school. If no resolution is found, then the matter should be brought to the attention of the Superintendent. If this discussion does not produce satisfaction for the constituent, they may bring the matter to the attention of the Board of directors in official session.

2. Individuals wishing to discuss concerns relating to the District as a whole should bring them to the attention of the Superintendent. If further discussion is deemed necessary, the matter may be brought to the attention of the Board of Directors in official session.

The superintendent shall develop procedures to handle complaints concerning staff or programs. Complaints regarding instructional materials should be pursued in the manner provided for in policy 2020 (Curriculum Development and Adoption of Instructional Materials).

Cross Reference: 2020
Public Complaints about Curriculum or Instructional Materials

Legal References:

<table>
<thead>
<tr>
<th>RCW</th>
<th>28A.405.300</th>
<th>Adverse change in contract status of certificated employee—Determination of probable cause—Notice—Opportunity for hearing</th>
</tr>
</thead>
<tbody>
<tr>
<td>RCW</td>
<td>42.30.060</td>
<td>Open Public Meetings Act</td>
</tr>
</tbody>
</table>

Marysville School District No. 25

Adoption Date: 8/2/99
Reaffirmed for First Reading: 2/17/15
Second Reading and Adoption: 3/2/15
Revised for First Reading: 8/17/15
Second Reading and Adoption: 9/14/15