

Architect and Engineering Services

When the estimated cost of architectural and engineering services exceed \$75,000, District will follow the process for a Request for Proposals (RFP). The RFP will describe the general scope and nature of the project(s). Interested firms will be requested to submit a statement of qualifications and performance data to enable the Board to determine which architectural or engineering firm will best serve the needs of the district. Criteria for selection of a firm shall include, but not be limited to design of similar projects, production capability, supervision and quality control, relationship with clients, cost estimates, and budget control. Efforts shall be made to inform firms who employ minorities and/or women.

The superintendent shall establish procedures to solicit and screen qualified engineers and architects, and recommend one or more firms for the consideration of the board.

In the event of an emergency, the board may waive this selection process and secure such services as needed.

Legal Reference: RCW 28A.330.100(3) Additional powers of boards (1st class)
RCW 39.80 Contracts for architectural and engineering services
AGO 57-59 No. 68 Architects' contracts

RSD #400

Approved: February 12, 1985

Revised: January 13, 2009