

Associated Student Bodies

An associated student body (ASB) shall be formed in each school within the district whenever one or more students in that school engage in money-raising activities with the approval and at the direction or under the supervision of the district.

An associated student body shall be a formal organization of students, including sub-components or affiliated student groups. Each associated student body shall submit a constitution and bylaws to the board for approval. The constitution and bylaws shall identify how student activities become approved as student body activities and establish standards for their supervision, governance and financing. Subject to such approval process, any lawful activity which promotes the educational, recreational or cultural growth of students as an optional extracurricular or co-curricular activity, may be considered for recognition as an associated student body activity.

Each ASB shall prepare and submit annually a budget for the support of the ASB program to the board for approval. All property and money acquired by ASBs, except private nonassociated student body funds, shall be district funds and shall be deposited and disbursed from the district's associated student body program fund.

The board of directors may act or delegate the authority to a staff member to act as the associated body for any school which contains no grade higher than grade six.

The principal shall designate a staff member as the primary advisor to the ASB and assure that all groups affiliated with the ASB have an advisor assigned to assist them. Advisors shall have the authority and responsibility to intervene in any activities that are inconsistent with district policy, ASB standards, student safety or ordinarily accepted standards of behavior in the community. When in doubt, advisors shall consult the principal regarding the propriety of proposed student activities. Student activities cannot include support or opposition to any political candidate or ballot measure.

Public associated student body moneys are fees collected from students and nonstudents as a condition to their attendance at any optional noncredit extracurricular event of the school district which is of a cultural, social, recreational or athletic in nature, revenues derived from "associated student body programs" as defined in WAC 392-138-010 subsection 2 and any other moneys received by an associated student body, not specified in WAC 392-138-010 subsection 5 and WAC 392-138-100, for the support of an associated student body program. Public moneys fund raised can only be spent for cultural, athletic, recreational or social purposes.

Private nonassociated student body fund moneys are defined as fund raising or solicitation for scholarships, student exchanges and charitable purposes. Solicitation of funds for private nonassociated student body fund purposes must be voluntary must be accompanied by notice of the intended use of the proceeds and the fact that the district will hold the funds in trust for their intended purpose. Private nonassociated student body fund moneys shall be disbursed as determined by the group raising the money. Private nonassociated student body funds shall be held in trust by the district for the purposes indicated during the fund raising activities until the student group doing the fund raising requests disbursement of the funds and the accounts of the fundraising are complete and reconciled.

Any lawful public and private fund raising practices that are consistent with the goals of the district and which do not bring disrespect to the district or students may be acceptable methods and means for raising funds for student body activities.

Cross Reference:	Board Policy 6020	System of Funds and Accounts
Legal References:	RCW 28A.325.020	Associated Student bodies – Powers and responsibilities affecting
	RCW 28A.325.030	Associated Student body program fund – Created – Source of funds – Expenditures – Budgeting – Care of other moneys received by students for private purposes
	Ch. 392-138 WAC	Finance – Associated student body moneys

Richland School District #400
Adopted: February 28, 1984
Revised: June 24, 2003