Duties of Individual Board Members

The authority of individual board members is limited to participating in actions taken or authorized by the board as a whole when legally in session. Board members shall not assume responsibilities of administrators or other staff members. The board or staff shall not be bound in any way by any action taken or statement made by an individual board member, except when such statement or action is pursuant to specific instructions and official action taken by the board.

Each board member shall review the agenda and any study materials distributed prior to the meeting and be prepared to participate in the discussion and decision making for each agenda item.

Each board member shall attend board meetings regularly and request that absences be excused by the board when the member is unable to attend. Absence of any board member from four consecutive regular meetings, unless on account of sickness or authorized by resolution of the board, shall be sufficient cause for the remaining members of the board to declare by resolution that such board member position is vacated.

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| Legal Reference: | RCW | 28A.320 | Provisions applicable to all districts |
| | RCW | 28A.330.080 | Payment of Claims – Signing of warrants |
| | RCW | 28A.330.100 | Additional powers of the board |
| | RCW | 28A.343.390 | Directors – Quorum – Failure to attend meetings may result in vacation of office |

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