

## PERSONNEL

### Volunteers

The Pullman School District Board of Directors and the district recognizes the valuable contribution made to the total school program through the volunteer assistance of parents and other citizens. Volunteer activities shall be integral to the accomplishment of the District's educational Mission. District staff shall clearly explain the volunteer's responsibility for supervising students in school, on the playground and on field trips. On field trips both students and volunteers are to be informed of the rules of student behavior and the means by which they are to be held accountable to those rules.

The superintendent shall be responsible for developing and implementing procedures regarding volunteer service. The selection and use of volunteers will be consistent with those policies and procedures for unsupervised volunteers as specified in Policy 5005, Employment: Disclosures, Certification Requirements, Assurances and Approval. Volunteers shall complete a volunteer application and disclosure on an annual basis.

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#### **Cross Reference:**

Board Policy 4200 Visitors

Board Policy 5005 Employment: Disclosures, Certification Requirements, Assurances and Approval

#### **Legal References:**

RCW 43.43.830-840 Washington State Criminal Code Records

WAC 446-20-285 Employment—Conviction Records

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