

## **Procedure - Response to Student Injury or Illness**

### **EVALUATION**

When a student is injured or ill at school or during any school-sponsored activity to any degree, it is the responsibility of staff to see that immediate care and attention is provided to the student unless or until the staff member is relieved by a staff member certified in first aid, a nurse, a doctor, or emergency medical personnel. The care provided by staff should be consistent with the recommendations in the most current editions of the Office of Superintendent of Public Instruction (OSPI) and Washington State Department of Health, *How to Respond Injury and Illness at School* and the OSPI manual, *Infectious Disease Control Guide for School Staff*.

Except in cases of very minor injuries (e.g., cuts and scrapes) or illness that, in the judgment of the school nurse or a staff member certified in first aid, does not pose a serious health risk to the student and will not worsen if the student remains at school, the principal or designee and school nurse will be promptly notified of any student's serious: 1) injury; 2) illness; or 3) physical trauma that could have caused injuries as yet unobservable.

The school nurse or staff member certified in first aid will determine whether the injury, illness or trauma is serious enough to warrant calling 911. Upon finding that it is not, either individual will provide appropriate first aid to the student consistent with their training.

### **EMERGENCY TREATMENT**

Upon recommendation of the school nurse or a staff member certified in first aid, Emergency Medical Services (EMS) will be called immediately and the student will be transported to the hospital by EMS. Students with uncontrolled bleeding and those who have suffered temporary suffocation, cardiac arrest, serious fractures, head, neck, eye, ear, or spinal injuries, will only be moved and transported by EMS.

### **PARENT/GUARDIAN OR EMERGENCY CONTACT NOTIFICATION**

Except in cases of minor injuries and illness as described above, the principal or designee will notify the parent/guardian (or, if the parent/guardian cannot be reached, the emergency contact) to advise them of the student's condition as soon as practicable.

In non-emergency cases the student's parent/guardian or emergency contact will decide, in conjunction with the school nurse or staff member certified in first aid, whether: the parent/guardian or emergency contact will pick up the student or the student will remain at school.

### **DOCUMENTATION**

Injury and illness care provided to students by school staff shall be documented thoroughly in written form. Documentation should include the concern, objective observations, actions taken by staff, including care provided and notification of parent/guardians and outcome.

### **ADVANCED DIRECTIVES**

The district will consult with its legal counsel prior to accepting any advance directives to physicians to limit medical treatment.

Adoption Date: 12/14/1988

Revised Dates: **09/30/98, 07/24/12, 02/26/18**