

MIDDLETON-CROSS PLAINS AREA SCHOOL DISTRICT

Administrative Policy and Procedure Manual

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STUDENT CONDUCT AND DISCIPLINE

Policy

The District recognizes and accepts its responsibility to create, foster and maintain an orderly and safe school environment conducive to teaching and to the learning processes. Every member of the school community is expected to cooperate in this central mission. Staff, including administrators and teachers, must use their training, experience and authority to create schools where effective learning is possible. Students are expected to come to school, and to every class, ready and willing to learn. Parents/guardians should be aware of their children's activities, performance and behavior in school and are asked to cooperate and consult with the school to prevent or address problems.

The Superintendent shall approve a District-wide Student Code of Conduct. The Student Code of Conduct will be reviewed periodically and made available to all students. Students failing to abide by the established rules of conduct shall be subject to disciplinary action as outlined in the Code and applicable District policies and procedures.

The District shall not discriminate in standards and rules of behavior or disciplinary actions, including student harassment, suspension or expulsion, on the basis of sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Sections 118.13 Wisconsin Statutes
118.164
118.257
120.13(1)
121.52(2)
PI 9.03(1), Wisconsin administrative Code

CROSS REF.: 310, Philosophy of Educational Programs, Instruction and Materials
343.6, Videotaping and/or Photographing of Students
347, Student Records
352, Field Trips
363.2, Acceptable Use of the Internet and Other Computer-Related Technologies
370, Co-Curricular Activities
371, School Clubs/Organizations
411, Equal Educational Opportunities
431, Student Attendance
440, Student Rights and Responsibilities
443.1, Student Dress Code
443.4, Student Alcohol and Other Drug Abuse
443.5, Student Use and/or Possession of Two-Way Communication Devices

443.7, Youth Gangs
445, Student Involvement with Law Enforcement Personnel at School
446, Student Searches
446.1, Locker Searches
447.1, Corporal Punishment/Use of Physical Force by Staff
447.3, Student Suspension/Expulsion
455.1, Supervision of Students
720, Safety Program
751, Student Transportation Services
832, Weapons on School Premises
Student Code of Conduct
Athletic/Activities Code Handbook

APPROVED: August 2002

REVISED: December 2004

CODE OF CONDUCT PROCEDURES

The Middleton Cross Plains Area School (MCPASD) is a place of education where each child has the right to learn and grow in a supportive environment among people who are caring and cooperative. MCPASD is committed to working with our students and staff to create a system of accountability that sets clear limits and supports a respectful, school-wide learning community.

The code has been guided by the following philosophy:

All members of the learning community (students, staff, parents, and community) are essential to creating and maintaining a positive learning environment.

- The school environment must be physically, socially, and emotionally safe for everyone.
- The code of conduct is a framework to facilitate teaching and learning by establishing clear expectations and appropriate consequences.
- Desired behaviors should be communicated, taught, and modeled continually throughout the school year at all levels.

- Systematic communication and reflection, based on data and observations, on an individual and collective basis are vital to the successful implementation of the code of conduct.
- Conflicts will be handled with respect for the rights of all involved.

The code of conduct that follows assists both students and teachers/staff in creating a safe community which fosters personal growth both behaviorally and academically.

Consistent with these philosophies, the district may utilize restorative practices as a response to behavior which impacts the community. Restorative practices are designed to resolve behavioral concerns within the community. They are further designed to allow interested victims to meet offenders in a safe and structured setting. Offenders are held directly accountable for their behavior and encouraged to return and positively contribute to the community.

Parents/guardians are valued members of our learning communities and are critical resources in helping students learn to resolve code of conduct violations and behave in a manner that creates the safe learning environment for all. We will encourage and support parents/guardians in playing an active role in this process.

CODE OF CONDUCT – LEVEL I	
Least Serious Infractions (may be handled by classroom teacher / staff)	
<p><u>STUDENT BEHAVIOR</u> - May Include / Not Limited</p> <p>To:</p> <ul style="list-style-type: none"> ▪ Cheating ▪ Derogatory comments ▪ Destruction of property / belongings ▪ Disrespect ▪ Dress code violations ▪ Failure to identify self ▪ Horseplay/unruly behavior ▪ Insubordination ▪ Profanity ▪ Tardiness ▪ Taunting ▪ Use of communication device during school day ▪ Use of non-sanctioned electronic devices ▪ Violation of internet and other technology use agreement 	<p><u>POSSIBLE INTERVENTION / CONSEQUENCES</u></p> <p>(May include documentation)</p> <ul style="list-style-type: none"> • Educate / conference with student of appropriate behavior. • Provide restorative circle / conference. • Discuss behaviors and reach agreement for future behaviors. • Mediation • Monitor and provide feedback on behaviors. • Restitution • Involve parents / care givers to assist in modifying behaviors • Consult student services staff • Behavior contracts • Temporary removal • Detention / loss of privileges • Reflective activity

CODE OF CONDUCT – LEVEL II	
More Serious and/ or Chronic Infractions (likely referred to building administration)	
<u>STUDENT BEHAVIOR</u> - May Include / Not Limited To: <ul style="list-style-type: none"> ▪ Profanity directed at staff ▪ Cheating / plagiarism ▪ Theft ▪ Harassment / bullying / extortion ▪ Vandalism ▪ Repeated / significant dress code violation ▪ Chronic / severe insubordination ▪ Leaving classroom without permission ▪ Disruptive use of communication device / electronic device ▪ Pornography / obscene materials ▪ Disorderly conduct ▪ Truancy ▪ Possession of tobacco ▪ Gang related expression, communication and activity ▪ Fighting / battery ▪ Lying / obstructing ▪ Gambling ▪ Possession of non-dangerous knife which is not used in a threatening manner ▪ Repeated violations of level I school rules 	<u>POSSIBLE INTERVENTION / CONSEQUENCES</u> (Must include documentation) <ul style="list-style-type: none"> • All interventions listed under Level I • Suspension (in or out of school) • Involvement of BCT and functional behavioral analysis • Involvement of outside agencies • Involvement of police • Short term removal from setting • Long term removal from setting

CODE OF CONDUCT – LEVEL III	
Most Serious Offenses which Jeopardize Health / Safety of Others	
<u>STUDENT BEHAVIOR</u> - May Include / Not Limited To: <ul style="list-style-type: none"> ▪ Weapons (including look-alikes) ▪ Sexual assault ▪ Distribution of controlled substance (including look-alikes) ▪ Possessions/Use of controlled substances (alcohol, any other mind altering products (e.g. Salvia), or other drug paraphernalia) ▪ Arson ▪ Unauthorized access and/or destruction of electronic data ▪ Significant property destruction ▪ Physical assault ▪ Bomb threats ▪ Intentional false fire alarm ▪ “Felony” theft ▪ Serious threats/significant harassment ▪ Repeated violations of Level II school rules 	<u>INTERVENTION / CONSEQUENCES</u> (Must include documentation) <p style="margin-left: 40px;">Mandatory</p> <ul style="list-style-type: none"> • Suspension * • Police involvement * • Student services involvement <p style="margin-left: 40px;">May also include:</p> <ul style="list-style-type: none"> • All interventions in Levels I and II • Pre-expulsion agreement • Expulsion <p style="margin-left: 40px;">* Optional at elementary level</p> <p style="margin-left: 40px;">Note: Wisconsin statute 120.13 requires expulsion for at least one year for possession of a firearm while at school or under school supervision.</p>

- ❖ A functional behavioral analysis and possible creation of a behavioral intervention plan is mandated when there are 3 or more violations of Level II or higher within a semester.

