

STUDENTS INSTRUCTION

USE OF DISTRICT OWNED PORTABLE TECHNOLOGY - STUDENT USE AND RESPONSIBILITIES

Philosophy: CHEHALIS SCHOOL DISTRICT believes that the district's technology focus should support student achievement through innovative, mobile, flexible, and responsive devices that prepare tech savvy and tech literate students for their future. The District provides students (when or where a program permits) with the technology that facilitates their education while meeting green initiatives and increasing student access.

Policy: The district encourages students (where a program and technology permits) to use district hardware for educational purposes. Students work in an environment that necessitates, by classroom requirements or curriculum, to create and submit schoolwork electronically. In some cases, the district may provide students with portable devices. When a student is issued equipment parents/guardians and students must complete annual approval forms (see combo 2022/2023F). These forms are kept on file, including the student's school administrator's signature, for security purposes and required prior to the removal of technology from district property.

The parent/guardian assumes responsibility for loss, damage, or theft of assigned technology if appropriate security measures have not been followed (see 2023P). The parent/guardian should retain a copy of 2023, 2022/2023F, and 2023P. A copy 2022/2023F must be on file with the student's school office from which the technology was assigned.

Term of technology use: This agreement spans the annual term of student enrollment at a particular school or program. This new form 2022/2023F must be signed each year to keep information current and parents/guardians and student apprised of any changes to procedures or handbook. Summer use of portable technology shall fall under the previous school years' agreement, should a program and/or school require such use.

Insurance: The parent/guardian and student agree to the following liability information before taking technology off district property:

- Items under warranty are covered under district expense, where allowed.
- Vandalism, excessive wear and tear and breakage repairs may be assessed, at cost, to the parent/guardian should warranty cease to cover such incidents.
- The loss and/or theft shall be the parent/guardian and student's responsibility for replacement (prorated based upon use of a district standard for school and/or program).
- The parent/guardian and student acknowledge that the parent/guardian personal liability insurance covers repair and/or replacement in case of loss and/or theft.
- The parent/guardian acknowledges that the parent/guardian's liability is limited to the hardware assigned to the student, any other student's hardware damaged by their student or damage to district hardware associated to the use/misuse of assigned hardware.
- Parents may opt to purchase liability insurance through a district provider for coverage if their personal liability insurance is not sufficient or an option. See the Student Handbook 2026P for details on this option.

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The school district may use technical resources such as anti-theft software to track hardware. Should equipment extend beyond the district's geofence (location predefined by the district as a safe boundary), notification shall be sent to student, district security, technology and school building administration to seek equipment whereabouts and potentially engage tracking and recovery of equipment under surveillance. The school district does not use or control cameras, if device have such components. The district does monitor student activity on devices, both at home and at school.

Furthermore, the district filters all devices to maintain compliance with FCC regulations related to Children's Internet Protection Act (CIPA), Children's Online Privacy Protection Act (COPPA) and the e-rate program administered by Universal Service Administration Company (USAC).

Legal References:

[RCW 28A.650.045 Digital citizenship, internet safety, and media literacy](#)

[RCW 28A.650.010 Definitions](#)

Adopted 12/10/19