

**BOARD OF DIRECTORS**

**ANNUAL ORGANIZATIONAL MEETING, ELECTION OF OFFICERS**

At the first regular meeting at which newly elected Board members are seated in election years and at the first regular meeting in December in non-election years, the Board shall elect from among its members a President and a Vice President to serve one-year terms. Officers shall not be elected following the appointment of a director to fill a vacancy on the Board unless a majority of the Board is appointed. If a Board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the President and the Vice President, the Board shall elect a President Pro Tempore who shall perform the functions of the President during the latter's absence. Should the election of a President Pro Tempore be required, the senior Board member shall call the meeting to order after which the President Pro Tempore shall be elected and preside over the meeting. The Superintendent shall act as Board Secretary. In order to provide a record of the proceedings of each meeting of the Board, the Superintendent shall appoint a recording secretary of the Board.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly-elected Board members by the President.
- B. Call for nominations for President to serve during the ensuing year.
- C. Election of a President (roll call vote)\*.
- D. Assumption of office by the new President.
- E. Call for nominations for Vice President to serve during the ensuing year.
- F. Election of a Vice President (roll call vote)\*.
- G. Call for nominations for Legislative Representative to serve during the ensuing biennium.
- H. Election of Legislative Representative in an even year.

Policies shall continue from year-to-year and board-to-board until, and unless, the Board changes them.

\*(roll call vote) 2nd class districts may delete reference to roll call vote

Legal References:

RCW 28A.400.030 Superintendent's duties

RCW 28A.330.010 Board president, vice-president--Secretary

RCW 28A.330.020 Certain board elections, manner and vote required--Selection of personnel, manner

RCW 28A.330.050 Duties of superintendent as secretary

RCW 29.04.170 Local elected officials, commencement of term of office

Adopted: 2/5/91

Revised: 5/15/01