

AUGUST 8, 2012 ANNUAL SCHOOL BOARD RETREAT  
MINUTES

The meeting convened at 3:00 pm on August 8, 2012.

Roll Call: Mr. Gibson, Mr. Lund, Ms. Sousa, Robert Turner, Mr. Salmonson, Dr. Cox-Buteau, Ms. Krook, Ms. Dreyer, Ms. Barnett, Ms. Longgood, Mr. Kilar, Mr. Somero, Ms. Saari, Ms. Kalloger, Mr. Starratt, Mr. Mercurio, Ms. Upton, Mr. Courtney

1. Nominations, Resignations:

The board accepted with regret the resignation of Anne Elser; motion to accept the resignation, Chad Gibson, Second, Robert Turner. The board accepted the nomination of Cynthia McWalter, Special Education at BMS for the salary of \$39,521. This amount is contingent on receiving transcripts which will show BA/15. Certification will be received by October 1, 2012. Mr. Gibson accepted this nomination, second, Mr. Turner.

2. School Board Meeting Protocols, Norms, Agenda:

Discussion centered on various possible ways to structure the school board meeting. The following norms were recommended and voted on: confirm agenda, agenda building at the close of the meeting, adding a chairman report. Meeting process roles to be added on a rotating basis will be a time-keeper and a process observer. Motion made by Mr. Gibson to accept these protocols, Mr. Salmonson seconded.

3. Teacher Evaluation:

Ms. Sousa reported the minutes of the last meeting and presented notes from Ann Elser, Committee member. Various evaluation rubrics were discussed, (Danielson and Marzano). It had previously been mandated by the board that all staff are to be evaluated during the 2012-2013 school year. Ms. Dreyer suggested using this evaluation model the committee has created for one year and then look at the Marzano model, which has a teacher accountability piece. Not knowing the status of the Commissioner's NCLB waiver submission leaves this process somewhat in question. The next evaluation committee meeting will be August 22, 2012 at 10am.

4. Facilities:

Mr. Somero reported that he budgets \$10,000 for paving and other small facilities improvements. He is taking bids and requested permission to take the low bid and use the rest of the balance up to \$10K to do other work. Motion to accept: Mr. Salmonson; Second, Mr. Turner. Vote passed.

Mr. Somero discussed changing the exterior doors at the high school for security purposes. The cost is \$5800.00. Motion to accept: Mr. Salmonson; Second: Mr. Turner. Motion passed. Informational only: No motion: Investment list: replacing the tabletops of the cafeteria tables in the high school cafeteria. Mr. Somero met with the NHDOE, re: Change school zone signs at BMS. The DOE states that we need to buy our own lights and solar lights have been recommended. (\$2,800.00).

CAPITAL RESERVE FUND: Ms. Krook reported that as of 6/30 there was over \$90K in this fund. There are no projects looming for the next five years, except for energy management. Betsey Cox stated that a Capital Improvement Plan will soon be required by the state in order to request future building aid funding.

5. MATH:

We need to update the SINI plans. Mr. Gibson asked if there was a way the schools could update the board on math progress. The board discussed progress monitoring. Ms. Barnett suggested retaining the services of Dr. Mahesh Sharma again as it has been several years and staff is due for a refresher.

6. Endowment Association:

Ms. Krook reported that there is a meeting next Tuesday, August 14, 2012 and that board will adopt the articles.

7. Strategic Plan Review: See the 8.8.12 revision of the Strategic Plan for details.

8. Superintendent Evaluation Process: The board discussed this and decided to work on a process in chunks at future board meetings. The first chunk will be choosing which criteria to use to evaluate. The board and Dr. Cox will bring researched ideas to the Aug. 20<sup>th</sup> board meeting.

9. The board would like to self-evaluate on an annual basis. It was suggested that this be done after the deliberative session each year. Criteria for self-evaluation will need to be explored.

10. Adjournment at 7:15pm. Moved by Jeff Salmonson; seconded by Tara Sousa. It carried 5-0.