

# **Mascenic School Board Meeting 11.5.12 Administrative Reports - Meeting Minutes**

## **I. Organization - to 6:10 p.m.**

Present: Chad Gibson, Tara Sousa, Chris Lund, Robert Turner, Jeff Salmonson, Ben Kilar, Betsy Cox and Susan Morse.

Meeting called to order by Mr. Gibson at 6:00 PM

Mr. Lund was appointed time-keeper and Mr. Salmonson was appointed process observer.

**Motion** to approve the minutes from the October 15, 2012 meeting as amended by Mr. Lund, seconded by Mr. Turner. All in favor, none opposed.

Agenda Changes - Add Kevin Rines to Agenda.

**Motion** to accept agenda changes made by Ms. Sousa, seconded by Mr. Turner; all in favor, none opposed.

Date & Time of next meeting: Monday, November 19th at 6:00 PM.

## **II. Public Comments - to 6:30 p.m.**

Mike Conlin presented two thank you letters, one for the Building Committee and the other for the School Board.

Michael Smith announced that the Boynton Cross Country Boys team came in second place in their division at the state meet.

## **III. Reports to the Board - to 7:30 p.m.**

### **School Board Chair Report**

Mr. Gibson reported:

- Michelle Munson has been retained as the liaison for hiring of the Superintendent. He indicated she would be joining the meeting at 7:00 PM.
- Preparation of the deed for the sale of Appleton
- The ad has not been placed for the Superintendent as previously reported.

### **Interim Superintendent Report**

Dr. Betsey Cox-Buteau reported:

- She attended an Emergency Management Seminar facilitated by Gregg Champlin of NH Department of Safety to update plans, build the ICS System and begin preparing for a practice.
- Preliminary budget has been prepared and they await the release of the NH State Adequacy Aid to towns to see if any further adjustment is necessary.
- MRHS is finishing up hiring a Business teacher, BMS has candidate for last paraprofessional position and HHES is in the process of hiring a pre-school paraprofessional.

The 2012-2013 Mascenic Organizational Chart was presented.

**MOTION** to approve the Organizational Chart made by Ms. Sousa, seconded by Mr. Turner; all in favor, none opposed.

Dr. Cox requested the support of the Board to file a critical shortage letter with the NHDOE for the position of Special Education Administrator to allow the Interim Coordinator of Special Education to file an Alternative Certification Plan.

**MOTION** to declare a critical shortage by Mr. Lund, seconded by Mr. Turner, all in favor, none opposed.

Dr. Cox reported that the Superintendent Survey has been closed. 106 responses were received.

#### **Mascenic High School Report**

Mr. Courtney presented his written report (see packet).

#### **BMS Report**

Mr. Starratt presented his written report (see packet). Mr. Starratt discussed the school's response to an unidentified individual being sighted during school hours near the Boynton fields.

#### **HHES Report**

Mrs. Saari presented discussed options for creating an extended day kindergarten for identified students likely to benefit from increased instruction before grade 1. She presented her written report (see packet).

#### **Interim Student Services Update**

Ms. Longgood presented her report (see packet).

#### **Curriculum Services Update**

Mrs. Kalloger and Mr. Kilar reported on the status of the information privacy / sexting curriculum in response to a question from the board at a prior meeting.

#### **Technical Services Update**

Mr. Kilar reported that:

The third computer lab is up and running at the Elementary School  
The standards report card for the Elementary School is up and running as well.

#### **IV. Unfinished Business - to 7:40 p.m.**

Mr. Gibson reported the closing of Appleton is scheduled for November 16, 2012. He indicated that he needed the Board to authorize him to sign all of the closing document and to authorize Ms. Sousa in the event Mr. Gibson is unable to sign the documents.

**MOTION** to authorize Mr. Gibson and Ms. Sousa to sign all closing documents made by Mr. Lund, seconded by Mr. Turner, all in favor, none opposed.

#### **V. New Business - to 7:50 p.m.**

None

#### **VI. Resignations, Leaves, Appointments - to 8:00 p.m.**

Kevin Rines presented several athletic coaches:

Jessica Bunker – MRHS Spirit  
Madison Merek – Girls JV Basketball  
Eric Maxwell – Boys JV Basketball  
Sandra McCarthy – JV Spirit  
Yolanda Flamino – HS Indoor Track  
Amy Thibault – MS Spirit (unpaid position)  
Jill DeJesus – Spirit Assistant (unpaid position)

Presented by Dr. Cox:

Kerry Thompson – MRHS Vocation Department Head  
Jen Krook – District Data Team Coordinator  
Dave Franz and John Pogorzelski – NEASC Committee Co-Chairs

**MOTION** to appoint the slate made by Mrs. Sousa and Seconded by Mr. Turner, all in favor, none opposed.

#### **VII. Non-Public Session - RSA 91-A:3, II (a-c) - to 8:30 p.m.**

**MOTION** by Mr. Salmonson to enter non-public pursuant to section 91-A:3.II.c (matter of reputation), seconded by Mr. Lund. Unanimously approved by roll call vote.

**MOTION** by Mr. Salmonson to enter non-public pursuant to section 91-A:3.II.c (matter of reputation), seconded by Mr. Lund. Unanimously approved by roll call vote.

Board entered non-public session at 8:25 p.m. In attendance were Chair Chad Gibson, Tara Sousa, Jeff Salmonson, Robert Turner, Chris Lund and Interim Superintendent Betsey Cox-Buteau.

**MOTION** to exit non-public session made by Mr Turner, seconded by Ms. Sousa; all in favor, none opposed.

### **VIII. Adjournment**

Public Session:

**MOTION** to adjourn at 8:26 PM by Mr. Turner; seconded by Ms. Sousa; all in favor, none opposed.