

MINUTES OF THE SAU 87/MASCENIC SCHOOL DISTRICT BOARD MEETING  
Monday, May 21, 2012

Mr. Gibson called the meeting to order at 6:00 p.m. Roll Call: Ms. Sousa, Mr. Lund, Mr. Salmonson (7:10 pm), Ms. Jenifer Krook Director of Financial Services, Assistant Superintendent Ms. Maria Dreyer, Director of Information Technology Ben Kilar, Director of Facilities Gary Somero, Principals Courtney, Saari, Starratt, and Dr. Corriveau, Superintendent.

Motion to approve the minutes as amended by Ms. Sousa, seconded by Mr. Lund; all in favor, none opposed.

The next meeting will be Monday, June 4, 2012 at 6:00 p.m.

### **PUBLIC COMMUNICATION**

Dr. Corriveau has a letter from a parent, he will discuss in non-public.

### **SUPERINTENDENT REPORT**

Funding Requests FY12 – Dr. Corriveau distributed a report of items that could be purchased this fiscal year versus next fiscal year. No action was taken on the list. Mr. Gary Somero will prioritize the list with the building committee on May 30<sup>th</sup> and will present this at the next school board meeting.

Senior Capstone Projects – Dr. Corriveau attended the Senior Capstone Projects. He gave a brief explanation and some projects that were presented. The presentation is available online.

### **DIRECTOR OF FINANCE REPORT**

Wellness Committee Report – Ms. Krook and Ms. Diana Griffin presented the focus on wellness per federal guidelines, changes they have made, expected upcoming changes and items they were already in compliance.

Chris Gutkowski highlighted the changes to the current wellness policy and a copy was distributed via email.

FY12 Budget Update – Ms. Krook distributed the FY12 update and discussed the changes since last month. The substitute teacher is over budget as of May 18<sup>th</sup>, athletics salaries over budget that was previously captured under maintenance, it will be modified next budget year, vocational transportation was encumbered and released.

School Care Update – non-union employees: Open Access health insurance, FSA account established. This is an optional plan available.

Motion to approve the option for non-union staff by Ms. Sousa, seconded by Mr. Lund; all in favor, none opposed.

School Care will be reimbursing \$8.5M dollars to its members within the next 18 months as a premium holiday. The rate charged to the school will be reduced. Once the date and figure is established, the board will need to motion how to proceed. Mr. Lund

explained this is an expense reduction not revenue.

Title 1 Additional Allocation - Ms. Krook advised there is \$55,000 allocated and it needs to be used prior to August 31, 2012.

### **DIRECTOR OF FACILITIES/CLERK OF THE WORKS REPORT**

Facility Meeting Schedule – The committee will review long-term five year and ten year plans along with wish list items. The committee will make the recommendations to the School Board of how funds will be allocated. The next meeting is May 30.

Mr. Gibson questioned the possibility of bidding out grounds keeping, some other school districts and towns do this.

Mr. Somero advised Tru-Green does handle some of the fertilizer as you need to be licensed. They are monitoring the cost of grounds keeping to see if this could be a cost savings in the future.

There are some ARRA funds that are on the list that were delayed to confirm the project was under budget, those items are also being reviewed.

Access Control Tech Building – the cards have been programmed for teachers only at this time, it will be reviewed for next school year. The garage bays are open due to the weather.

Tom Kelly will attend a future meeting to discuss further.

Portables – The portables at Appleton Elementary will be picked up approximately June 4 – June 6.

The ramp will be given to the Town of New Ipswich, there are funds to fix the lawn.

### **UNFINISHED BUSINESS**

Policy IJOA Field Trips and Excursions – 2<sup>nd</sup> Reading – there were no changes

Policy EEAEA Mandatory Drug & Alcohol Testing School Bus Drivers – 2<sup>nd</sup> Reading – there were no changes

Motion to accept as a slate by Mr. Lund, seconded by Ms. Sousa; all in favor, none opposed.

Endowment Association – still need members. Lars Traffie will attend a meeting to see if he will be on the board.

Edu-Portal Paperless Board Meetings – Per attorney, the district cannot purchase hardware for the board members. Mr. Lund discussed the right to know verses discovery relating to school board personal notes taken during review or meetings.

Confidential Proprietary Information, the working file in the possession of the individual and not subject to the Right to Know Law.

There was further discussion of stipend, owned hardware, use of school hardware.

Discussion tabled for next meeting.

### **NEW BUSINESS**

Building Trades Open House – May 26<sup>th</sup>

Graduation – June 8<sup>th</sup> at 6:00 in Mascenic Gymnasium

Baccalaureate - Cathedral of the Pines, Sunday June 3<sup>rd</sup>

Baldrige - currently in process

Farewell Date – June 7<sup>th</sup>

### **RESIGNATIONS, LEAVES AND APPOINTMENTS**

Appointments –

Greg Smith                      High School Social Studies

Emily Maland                    Elementary School Teacher

Aaron Jacobs                    Stipend increased, long-term certified sub at Boynton Middle School

John Pogorzelski                High School Mathematics

Mr. Gibson confirmed there was no need to discuss in non-public

Motion to accept by Mr. Lund, seconded by Ms. Sousa; all in favor, none opposed.

Resignation – Ms. Maria Dreyer, Asst Superintendent

Mr. Gibson read the resignation letter to the board members.

Motion to accept with regret by Mr. Lund, seconded by Ms. Sousa; all in favor, none opposed.

Mr. Lund confirmed with Ms. Dreyer her resignation letter could be placed on the school website.

Appointment

Jan Longgood,                    Interim Director of Student Support Services for one year, increase in salary

Linda Kalloger,                    Reduce Asst Principal position to part time and Curriculum (professional development) part time

Pending                            Special Ed Coordinator, one year position grant funded to replace Ms. Longgood

Renew subscription of School Board Magazine, \$57 – magazine shared among board members

**NON-PUBLIC**

The board voted to close the meeting to non-public session at 8:17 p.m. on a motion by Mr. Lund, seconded by Ms. Sousa, in accordance with RSA 91-A:3 II for student matter and negotiations.

Roll call: Sousa –y, Lund –y, Gibson –y, Salmonson -y

The board voted to close the non-public meeting at 8:36 p.m. on a motion by Mr. Lund, seconded by Ms. Sousa; all in favor, none opposed.

Motion to accept the language changes as recommended by the negotiation committee by Mr. Lund, seconded by Ms. Sousa, all in favor, none opposed.

Motion to seal the non-public minutes for 20 years by Mr. Lund, seconded by Ms. Sousa; all in favor, none opposed.

Motion to adjourn the meeting at 8:36 p.m. by Mr. Lund, seconded by Mr. Salmonson; all in favor, none opposed.

Jacquie Long  
School Board Clerk