Cle Elum-Roslyn School District No. 404

Board Policy

The Board of Directors **1420**

Proposed Agenda And Consent Agenda

The board secretary shall be responsible for preparing the proposed agenda for each meeting, in accordance with the chair/president. Copies of the proposed agenda, minutes of the previous meeting and relevant supplementary information will be delivered to each board member at least three (3) days in advance of the meeting and will be available to any interested citizen at the superintendent's office on the last business day prior to the meeting day.

Consent Agenda

To expedite business at a school board meeting, the board approves the use of a consent agenda which includes those items considered to be routine in nature. The consent agenda will appear on the regular agenda following the Approval of minutes of the previous meeting(s).

Any item which appears on the consent agenda may be removed from the consent agenda by a member of the board. The remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Cross Reference:	Board Policy	6215	Voucher Certification and Approval
		6020	System of Funds and Accounts

Adoption Date: 07/27/98
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