

**WHITE RIVER SCHOOL DISTRICT #416
BOARD POLICY**

No. 6250

6000 MANAGEMENT SUPPORT

Purchasing

6250 - Cellular Telephones

The White River School District has determined that, in order to facilitate the continued operations of the district, cellular telephones are a necessity. This policy authorizes the district to offer a stipend to key employees to offset business use of their personal cell phone. The stipend amount shall be determined by the superintendent. When it is demonstrated an employee's communication needs cannot be met by the use of a personal cell phone, the district is authorized to provide a district paid cell phone to be used only for business related calls.

The purchase of cellular phones for district purposes is subject to approval by the Superintendent or his/her designee. The district's emphasis will be on standardized equipment, and current state-mandated school district purchasing practices will be followed.

The Business Office Manager will establish appropriate fiscal procedures to ensure fiscal accountability.

Legal Reference:

RCW 28A.335.190