

**WHITE RIVER SCHOOL DISTRICT #416
BOARD POLICY**

No. 6240

6000 MANAGEMENT SUPPORT

Purchasing

6240 - Food and Nonalcoholic Beverage Consumption

The board recognizes that staff members and others associated with the district are expected to pay for their own food and beverages. However, under certain circumstances when the district is deriving benefit, the district may expend funds for food and nonalcoholic beverages consumed by staff and others while conducting business of the district.

The Superintendent is directed to establish procedures which reflect the intent of the board to provide for reasonable food and beverage consumption while conducting business that is of benefit to the district. Such expenditures shall be supported by statements which show:

- 1) The occasion for incurring expenses;
- 2) The nature of expenses which were incurred; and
- 3) The general nature of the business which was being conducted.

*Original Adoption: November 28, 1994
Revised: June 22, 2005*