

**WHITE RIVER SCHOOL DISTRICT #416
BOARD POLICY**

No. 3416

3000 STUDENTS

Student Welfare

3416 - Medication at School

Under normal circumstances, prescribed and over-the-counter medication should be dispensed before and/or after school hours under the supervision of a parent or guardian.

If a student must receive prescribed or over-the-counter oral or topical medication, eye drops or nasal spray ("medications") from an authorized staff member, the parent or guardian must submit a written authorization accompanied by a written request from a Licensed Health Care Professional prescribing within the scope of his or her prescriptive authority. If the medication will be administered for more than fifteen consecutive days, the health professional must also provide written, current and unexpired instructions for the administration of the medication.

The Superintendent shall establish procedures for:

- A) Training and supervision of staff members in the administration of prescription or over-the-counter oral medication to students by a registered nurse.
- B) Designating staff members who may administer prescription or over-the-counter oral medication to students.
- C) Obtaining a signed and dated parental and Licensed Health Care Provider request for the dispensing of prescription or over-the-counter oral medications, including instructions from the Licensed Health Care Provider.
- D) Storing prescription or over-the-counter medication in a locked or limited-access facility.
- E) Maintaining records pertaining to the administration of prescription or over-the-counter oral medication.
- F) Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

Nasal inhalers, suppositories and non-emergency injections may not be administered by school staff other than registered nurses and licensed practical nurses. No medication shall be administered by injection by school staff except when a student is susceptible to a predetermined, life-endangering situation (See Policy 3420, Anaphylaxis Prevention and Response). In such an instance, the parent will submit a written and signed permission statement. Such an authorization will be supported by signed and dated written orders and directions from the licensed health professional. A staff member will be trained prior to

injecting a medication.

If the district decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There must be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Administration of legend (prescribed) drugs or controlled substances by nasal spray

If a school nurse is on the premises, he/she may administer a nasal spray containing a prescribed drug or controlled substance to a student. If a school nurse is not on school premises, a nasal spray containing a legend (prescribed) drug or controlled substance may be administered by: 1) a trained school employee, provided that person has received appropriate RN delegation and volunteered for the training pursuant to RCW 28A.210.260; or 2) a parent-designated adult.

A parent-designated adult is a volunteer, who may be a school district employee, who receives additional training from a healthcare professional or expert in epileptic seizure care selected by the parents who provides care for the student consistent with the student's individual health plan on file with the school.

Required Notification of EMS

After every administration of any legend (prescribed) drug or controlled substance by nasal spray to a student, Emergency Medical Services (911) will be summoned as soon as practicable.

Cross References Board Policy 3420 – Anaphylaxis Prevention and Response
 Board Policy 3419 – Self-Administration of Asthma and Anaphylaxis Medications

Legal References: RCW 28A.210.260 Public and private schools - Administration of Oral Medication — Conditions
 RCW 28A.210.270 Public and private schools - Administration of Medication — Immunity from Liability Discontinuance, procedures

Management Resources:
 Policy News, February 2001 Oral Medication Definition Expanded
 2012 – August Issue
 2014 – February Issue

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