

**WHITE RIVER SCHOOL DISTRICT #416  
BOARD POLICY**

**No. 3124**

3000 STUDENTS

Admission and Attendance

**3124 – Removal/Release of Student During School Hours**

The board recognizes its responsibility for the proper care of students during school hours. Students will not be removed from school grounds, any school building or school function during school hours except by a person duly authorized in accordance with district procedures. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the principal or designee evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal or designee. The superintendent is directed to establish procedures for the removal of a student during school hours.

Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal will attempt to reach the student's parent to inform him/her of the school's action and to request that he/she come to the school for the child. If the principal or designee cannot reach the parent, the student will remain at school until the close of the school day. A student may be released to a law enforcement officer in accordance with the district policy.

The above policy statement need not apply to students in grades 9-12 when the school is unable to contact a parent or legal guardian; however, these students may only leave school with permission of the building principal or designee.

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Cross Reference:     Board Policy 3126  
                          Board Policy 3418  
                          Board Policy 4200

Child Custody  
Emergency Treatment  
Safe and Orderly Learning Environment

Legal Reference:     RCW 28A.605.010

Removing child from school grounds during  
school hours--Procedure

*Original Adoption of 3440: January 28, 1981*  
*Original Adoption of 3441: January 28, 1981*  
*Revised: November 12, 2003*  
*References Updated: October, 2015*