



## North Mason School District #403

71 E Campus Drive

Belfair, WA 98528

School Board: Laura Boad, John Campbell, Leanna Krotzer, Art Wightman, Craig Patti

Superintendent: Dana Rosenbach

Student Board Members: Morgan Mihelich, Alia Christiansen

# Regular Board Meeting Agenda

8/20/2020 06:30 PM

## 1. CALL TO ORDER

### a. Meeting Call to Order

Board President Boad will call the meeting to order.

### b. Flag Salute

Board President Boad will lead the Pledge of Allegiance.

### c. Approval of Agenda

**(Action)**

The board will move to approve or amend the meeting agenda.

### d. Public Comments on Agenda Items

**(Information)**

- Please sign in, state your name, and limit comments to three minutes.

*The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.*

[Board Meeting Guidelines](#)

### e. Board Member Comments

**(Information)**

Individual Board Members will have the opportunity to comment on any topic they deem pertinent as it relates to school business or activities.

## 2. Consent Items

**(Consent Agenda)**

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

### a. Minutes of previous meeting

Minutes from July 16, 2020 School Board Meeting and August 12, 2020 Special Board meeting.

[July 16, 2020 Board Meeting Minutes](#)

[August 12, 2020 Special Board Meeting Minutes](#)

**b. Accounts Payable**

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

[Accounts Payable II](#)

**c. Payroll**

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll Report](#)

**d. Personnel Report**

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

**e. Donations**

The board will consider approval of donations to NMSD.

[Donation Report](#)

**f. 2020-20201 School Fees**

[2020-2021 School Fees](#)

**3. Resolution 18-G-20 Reduced Educational Support Program (Action)**

[Resolution 18-G-20 Reduced Educational Support Program](#)

**4. 2020-2021 Budget (Action)**

**a. 2020-2021 Budget Presentation (Presentation)**

Executive Director of Finance & Operations, Ashley Murphy, will present the budget for next school year and the district's 4 year plan. She will be available to answer questions.

[20-21 Budget Summary](#)

[4 Year Plan for 2020-2021](#)

**b. Public Hearing 2020-2021 (Discussion)**

President Board will officially open the public hearing on the NMSD 2020-2021 budget and four-year budget plan, invite testimony, and at the conclusion of testimony, close the hearing.

*Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.*

**c. 2020-2021 Budget Resolution Adoption** **(Action)**

ESD has reviewed our budget and the four-year budget plan, and we are now presenting it for board adoption through the approval of the budget Resolution #15-G-20. If the Board wishes to do so, the Board may adopt the 2020-2021 NMSD budget.

In the absence of testimony that demonstrates that the budget, as presented, conflicts with ER policies, the administration recommends that the Board of Directors ...

... approve and adopt the 2020-2021 North Mason School District budget and summary four-year budget plan as presented in Resolution #15-G-20

[Resolution 15-G-20 Annual Budget](#)

**5. BOARD DEVELOPMENT AND LINKAGE**

**a. Superintendent Update** **(Information)**

**i. Budget Status Update 2019-20**

Included in the board packet is a current budget update. Executive Director of Finance and Operations, Ashley Murphy, will be available to respond to any questions board members may have.

[Budget Status Report](#)

[Budget Dashboard](#)

[Budget Financial Report](#)

**ii. Teaching and Learning Update**

[InvestED](#)

[Kitsap Credit Union Essential Life Skills](#)

[KCU Impact Report to Schools](#)

**iii. Capital Projects**

**b. Upcoming Board Letter Columnists** **(Information)**

August - John Campbell

September- Leanna Krotzer

October - Laura Boad

November - Art Wightman

**6. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW**

**a. Monitoring Reports** **(Action)**

*The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-*

*Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.*

*No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.*

**i. Board/Superintendent Relationship Policies**

These policies clarify the relationship between the Board and the Superintendent. The Board delegates the day-to-day operations of the school district to the Superintendent. The Superintendent will be held accountable for leading the district's personnel in moving toward accomplishment of the Board's identified End Results while at the same time working within the framework established by the Board. The Board will monitor the district's compliance with various policies throughout each year.

[Board/Superintendent Relationship](#)

**ii. ER-1 Expectations of Superintendent**

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

**The administration recommends that...**

**... the board find the superintendent's performance to comply with ER-1.**

The administration also invites comments regarding the superintendent's performance.

[ER-1 Expectations of Superintendent](#)

[ER-1 Monitoring Report](#)

[ER-1 Monitoring Response](#)

**iii. ER-3 Treatment of Parents, Students, Staff and the Public**

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

**The administration recommends that...**

**... the board find the superintendent's performance to comply with ER-3.**

The administration also invites comments regarding the superintendent's performance.

[ER-3 Treatment of Parents, Students, Staff and the Public](#)

[ER-3 Monitoring Report](#)

[ER-3 Monitoring Response](#)

**iv. ER-4 Budget Planning**

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

**The administration recommends that...**

... the board find the superintendent's performance to comply with ER-4.

The administration also invites comments regarding the superintendent's performance.

[ER-4 Budget Planning](#)

[ER-4 Monitoring Report](#)

[ER-4 Monitoring Response](#)

**b. Policy Review (Discussion)**

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

[Governance Process](#)

[ER-2 organizational Continuity and Executive Succession](#)

[E-2 Student Success](#)

[E-5 Responsible Citizens](#)

**i. GP-8, GP-11, GP-4-E-1 Board Member review (Discussion)**

[GP-4-E-1 Monitoring Document](#)

[GP-11 Board Member Conflict of Interest](#)

[GP-8 Agenda Planning](#)

**ii. GP-2 and GP-12 Discuss setting up Study Session (Discussion)**

[GP-12 Board Member Compensation](#)

[GP-2 Governing Style](#)

**iii. COVID related waiver of certain Ends and Executive Requirements (Action)**

District operations have been impacted by the ongoing COVID-19 pandemic. This is expected to continue throughout the 2020-2021 school year. Because the district must adjust to this circumstance to best meet the educational needs of our students, district reports in response to some End and Executive Requirements will be adjusted to reflect the current circumstances.

## 7. ADJOURNMENT

**a. Good of the Order: Board & Superintendent (Information)**

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

**b. Board Self-Assessment of Meeting (Discussion)**

Director Patti will process the board's self-assessment of the meeting.

[Board Self Assessment](#)

**c. Next Board Meeting Date**

**(Information)**

The next school board meeting will be held on September 17, 2020 at 6:30pm at the NMSD Administration Office Boardroom.

**d. Meeting Adjournment**

Board President Boad will adjourn the meeting.