



## Regular Governing Board Agenda

# CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, May 14, 2020

Closed Session 5:30 PM | Via Zoom: <https://cabrillok12.zoom.us/j/96376418800> (For public comments on Closed Session items only)

**Public Session 7:00 PM | Via Zoom: <https://cabrillok12.zoom.us/j/96263356886>**

In response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings. As such, Cabrillo Unified School District will be conducting its Governing Board meeting at the regular time, in a different modality. The District will be leveraging a Webinar format (using Zoom) in order for the Governing Board members to participate remotely, and to allow for orderly public comment. There will not be a physical location for this meeting.

The Governing Board will meet for Closed Session to discuss labor negotiations, student discipline, personnel matters, litigation, and other matters as provided under California state law as set forth on the agenda below. Following Closed Session, the Board reconvenes to Public Session. Adjournment of the Public Session will be no later than 10:00 PM for all regular and special meetings unless extended by a majority vote of the Board. Writings relating to a board meeting agenda items that are distributed to at least a majority of the Board members less than 72 hours before the noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District administrative offices, 498 Kelly Avenue, Half Moon Bay, CA. Such writings may also be available on the District's website. (Government Code 54957.5b).

Individuals who require special accommodations (Spanish interpreter, accessible seating, documentation in an accessible format, etc.) should contact the Administrative Assistant to the Superintendent at [acostar@cabrillo.k12.ca.us](mailto:acostar@cabrillo.k12.ca.us) no later than 48 hours preceding the meeting.

### IF YOU WISH TO ADDRESS THE GOVERNING BOARD

Public comments may be submitted through the following link: [bit.ly/cusdGBpc](https://bit.ly/cusdGBpc) beginning on Friday, May 8, 2020. The comments will be read by the Board President or a designee during the meeting. Public comments are limited to three (3) minutes per person per topic.

Closed Session Items: may be addressed under Public Comment on Closed Session Topics.

Nonagenda and Consent Items: may be addressed under Public Comments.

Agenda Items: may be addressed after the conclusion of the staff presentation on the item.

**Instructions to join the Board Meeting are as follows:**

**Please click the link below to join the webinar:** <https://cabrillok12.zoom.us/j/96263356886>

Or iPhone one-tap: US: +16699006833,,96263356886# or +12532158782,,96263356886#

Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

International numbers available: <https://cabrillok12.zoom.us/j/96263356886>

**Webinar ID: 962 6335 6886**

Open Board meeting may be recorded and broadcast.

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## **1. CALL TO ORDER**

## **2. ROLL CALL**

- \_\_\_ Ms. Kimberly Hines, President
- \_\_\_ Ms. Lizet Cortes, Vice President
- \_\_\_ Ms. Mary Beth Alexander, Clerk to the Governing Board
- \_\_\_ Ms. Freya McCamant, Member
- \_\_\_ Ms. Sophia Layne, Member

## **3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

## **4. RECESS TO CLOSED SESSION**

### **a. Matters Related to Students (Education Code §35146, §48912, §49070)**

The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may hear matters related to student suspensions/other disciplinary actions, student grade change appeals, and confidential student matters according to Education Code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information.

### **b. Public Employee Discipline/Dismissal/Release (Government Code §54954.5, §54957)**

### **c. Conference with Legal Counsel—Anticipated Litigation (Government code §54956.9 (d)(2) or (3))**

### **d. Conference Regarding Labor Negotiators (Government Code §54957.6)**

- i. Cabrillo Unified Teachers' Association
- ii. California School Employees' Association, Chapter 485

### **e. Public Employee Performance Evaluation (Government Code §54957)**

## 5. RECONVENE TO PUBLIC SESSION

Report action from Closed Session: if applicable.

## 6. PLEDGE OF ALLEGIANCE

## 7. APPROVAL OF AGENDA

## 8. SPECIAL RECOGNITIONS

- a. None

## 9. COMMUNICATIONS

- a. Public Comments

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If you are addressing the Board on a nonagenda item, please be aware that the provisions of the Brown Act prohibit the Board from acting or discussing such matters at this meeting.

- b. Employee Organizations Report

- i. CUTA Representatives
- ii. CSEA Representatives

- c. Board Members Report

- d. Student Board Member Report

- e. Superintendent Report

## 10. INFORMATIONAL REPORTS

- a. Extended Day Kindergarten Update Presentation

[10.a Board Memo Extended Day Kindergarten 2019-2020.pdf](#)

[10.a.1 Extended Kindergarten Board Update Slide Presentation.pdf](#)

- b. Financial Report Presentation

[10.b Board Memo Financial Update.pdf](#)

[10.b.1 Financial Update Presentation.pdf](#)

[10.b.2 SF Chronicle Article What California schools' devastating cuts could mean for classrooms.pdf](#)

[10.b.3 SSC Article Time to Fine-Tune MYPs—Be Prepared.pdf](#)

[10.b.4 FCMAT Fiscal Alert Effective Cash Management During Uncertain Times.pdf](#)

[10.b.5 LAO Analysis of District Reserves.pdf](#)

[10.b.6 Bay Area News Group State Deficit 05072020.pdf](#)

- c. Update on COVID-19's Impact on CUSD Operations

[10.c Board Memo Update on COVID-19's Impact.pdf](#)

[10.c.1 COVID-19 Board Update Presentation 200514.pdf](#)

## 11. DISCUSSION ITEMS / PUBLIC HEARING

- a. Administrative Regulation 5121 Grading/Evaluation of Student Achievement

[11.a Board Memo Administrative Regulation 5121 Update.pdf](#)

[11.a.1 AR 5121 Grades Evaluation Of Student Achievement 200514.pdf](#)

## 12. CONSENT ITEMS

Consent items are those items judged by staff to be routine in nature, consistent with policy, and reflective of established practice. As a time-saving measure, such items are typically grouped together on what is called the "Consent Agenda" for Board consideration of action. The Consent Agenda requires a motion and a second and must be approved by a roll call vote of the Governing Board. Any Board member may direct that one or more of these items be removed from the Consent Agenda for the purpose of discussion and consideration of action.

- a. Approval of Algebra 1 Waiver Submission to California Department of Education

[12.a Board Memo Algebra Waiver Submission.pdf](#)

- b. Approval of Certificated Personnel Report

[12.b Board Memo Certificated Personnel Report.pdf](#)

- c. Approval of Classified Personnel Report

[12.c Board Memo Classified Personnel Report.pdf](#)

- d. Acceptance of Donations to Cabrillo Unified School District

[12.d Board Memo Accept Donations.pdf](#)

[12.d.1 Summary Site Donations.pdf](#)

- e. Approval and Adoption of Minutes of April 16, 2020 Regular Governing Board Meeting

[12.e Board Memo Minutes.pdf](#)

[12.e.1 2020-04-16 Minutes.pdf](#)

- f. Approval of COVID-19 Special Policy Update and Adopt the Proposed Revisions as Recommended by the California School Boards Association

[12.f Board Memo COVID-19 Special Policy Update.pdf](#)

[12.f.1 BP 4113.5 Working Remotely 200514 \(NEW\).pdf](#)

[12.f.2 BP 6157 Distance Learning 200514 \(NEW\).pdf](#)

[12.f.3 BP 3515.4 Recovery For Property Loss Or Damage 200514.pdf](#)

## 13. ACTION ITEMS

- a. Adopt Resolution No. 13-20 of Emergency Relating to Coronavirus (COVID-19)
  - [13.a Board Memo Resolution of Emergency Relating to COVID-19.pdf](#)
  - [13.a.1 Resolution No. 13-20 of Emergency Relating to COVID-19.pdf](#)
  
- b. Approval of New Health Technician Positions
  - [13.b Board Memo New Health Technician Positions.pdf](#)
  - [13.b.1 Health Technician Job Description.pdf](#)
  - [13.b.2 Health Technician I Job Description.pdf](#)
  - [13.b.3 Health Technician II Job Description.pdf](#)
  
- c. Adoption of Resolution No. 14-20 Reducing and/or Discontinuing of Classified Positions
  - [13.c Board Memo Resolution Reducing Classified Positions - Revised.pdf](#)
  - [13.c.1 Resolution No 14-20 Reducing Classified Positions - Revised.pdf](#)
  
- d. Adoption of Fiscal Year-End Resolution No. 15-20 Approving Budgetary Increases and Transfers at Year-End
  - [13.d Board Memo Approve Budgetary Increases and Transfers at Year End.pdf](#)
  - [13.d.1 Resolution No. 15-20 Budgetary Increases and Transfers at Year End FY 2019-20.pdf](#)
  
- e. Adoption of Fiscal Year-End Resolution No. 16-20 Appropriating Ending Balance to a Reserve
  - [13.e Board Memo Approve Fiscal Year-End Resolution Appropriating Ending Balance.pdf](#)
  - [13.e.1 Resolution No. 16-20 Appropriate Ending Balance FY 2019-20.pdf](#)
  
- f. Approval of Purchase of Classroom Furniture for the Hatch Kindergarten Project
  - [13.f Board Memo Furniture Purchase for Hatch Kindergarten Project.pdf](#)
  - [13.f.1 Campbell Keller Hatch Kindergarten Project Quote.pdf](#)
  
- g. Adoption of Resolution No.17-20 TRAN Issuance and Resolution Maximum Amount Borrowing
  - [13.g Board Memo TRAN Issuance & Maximum Borrowing Funds.pdf](#)
  - [13.g.1 Resolution Adoption Package Instructions FY 20-21.pdf](#)
  - [13.g.2 Resolution Authorizing the Borrowing of Funds FY 2020-21.pdf](#)
  - [13.g.4 File Copy Documents District Certificate FY 2020-21.pdf](#)
  - [13.g.3 Resolution Certificate FY 2020-21.pdf](#)

#### **14. FUTURE BOARD AGENDA ITEMS**

- a. Overview of Visual and Performing Arts Program
- b. District Budget Review Study Session
- c. Approval of Single Plan for Students Achievement
- d. Approval of Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

#### **15. FUTURE EVENTS**

- a. May 27 - Regular Governing Board Meeting, Teleconference Via Zoom, 7:00 PM

#### **16. RETURN TO CLOSED SESSION (IF NECESSARY)**

#### **17. ADJOURNMENT OF THE MEETING**