



## North Mason School District #403

71 E Campus Drive  
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Leanna Krotzer, Art Wightman, Craig Patti

Superintendent: Dana Rosenbach

Student Board Members: Morgan Mihelich, Alia Christiansen

# Regular Board Meeting Agenda

12/19/2019 06:30 PM

## 1. CALL TO ORDER

### a. Meeting Call to Order

Board President Patti will call the meeting to order.

### b. Flag Salute

Board President Patti will lead the Pledge of Allegiance.

### c. Approval of Agenda

(Action)

The board will move to approve or amend the meeting agenda.

### d. Public Comments on Agenda Items

(Information)

- Please sign in, state your name, and limit comments to three minutes.

*The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.*

#### [Board Meeting Guidelines](#)

### e. Board Member Comments

(Information)

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

### f. Student Board Member Comments

(Information)

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

## 2. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

**The administration recommends that the Board of Directors...**

*Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.*

... approve the consent agenda as presented (or as modified at the meeting).

**a. Minutes of previous meeting**

Minutes from November 19, 2019 School Board Meeting.

[November 19, 2019 Meeting Minutes](#)

**b. Accounts Payable**

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

[Accounts Payable II](#)

[Accounts Payable III](#)

**c. Payroll**

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

**d. Personnel Report**

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

**e. Donations**

The board will consider approval of donations to NMSD.

[Donation Report](#)

**f. Policy Review**

The board will consider revisions to current district policies.

[Policy 4125 Use of Tobacco Nicotine Products and Delivery Devices](#)

**g. Surplus Textbooks/Reading Material/Equipment**

The board must approve surplus of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplus of outdated and unused materials as listed below

[Hawkins Surplus](#)

[BE Surplus](#)

**h. Agreements/Contracts**

The board will consider agreements and contracts.

**i. Psychologist Contract**

*Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.*

**i. Basic Education IGrants**

[Basic Education IGrant](#)

**j. Scoreboard bid**

[Scoreboard Bid](#)

**3. Sand Hill Presentation**

**(Presentation)**

Principal Jason Swaser and Assistant Principal Amber Nygard present

**4. BOARD DEVELOPMENT AND LINKAGE**

**a. Oath of Office for Newly Re-elected Board Members**

**(Action)**

**b. Board Reorganization**

**(Action)**

**i. Election of Board President**

Board President Craig Patti will call for nominations for the office of Board President, to serve for a one-year term. One or more board members will be nominated to serve as President. To be eligible for election, the nomination must have a second. Once nominations are closed, President Craig Patti will call for a roll call vote of all elected board members. The first nominee to receive three votes shall be elected president.

**ii. Installation of President**

The gavel and chairperson responsibilities shall immediately be granted to the newly elected president.

**iii. Election of Board Vice President**

The President will call for nominations for the office of Board Vice President, to serve for a one year term. One or more board members will be nominated to serve as Vice President. To be eligible for election, the nomination must have a second. Once nominations are closed, the Board President will call for a roll call vote of all elected board members. The first nominee to receive three votes shall be elected vice-president.

**c. Superintendent Update**

**(Information)**

**i. Budget Status Update 2019-20**

Included in the board packet is a current budget update. Executive Director of Finance and Operations, Ashley Supry, will be available to respond to any questions board members may have.

[Budget Status Report](#)

[Budget Financial Report](#)

[Budget Dashboard](#)

**ii. Teaching and Learning Update**

### iii. Capital Projects

#### d. Community Linkage Planning and Message of the Month (Discussion)

The board has been provided a calendar of community meetings and events that they may choose to attend in order to better connect with the public.

[Linkage Response November](#)

#### e. Upcoming Board Letter Columnists (Information)

January - Art Wightman

February - Craig Patti

March - John Campbell

April - Leanna Krotzer

May - Laura Boad

## 5. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

#### a. Monitoring Reports (Action)

*The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.*

*No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.*

##### i. ER-5 Budget Execution

[ER-05 Budget Execution](#)

[ER-05 Monitoring Report](#)

[ER-05 Monitoring Response](#)

##### ii. ER-8 Communication and Counsel to the Board

[ER-08 Communication and Counsel to the Board](#)

[ER-08 Monitoring Report](#)

[ER-08 Monitoring Response](#)

#### b. Policy Review (Discussion)

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

**i. ER-10 Academic Standards and Practices**

[ER-10 Academic standards and practices](#)

**6. ADJOURNMENT**

**a. Good of the Order: Board & Superintendent (Information)**

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

**b. Board Self-Assessment of Meeting (Discussion)**

Director Wightman will process the board's self-assessment of the meeting.

[Board Self Assessment](#)

**c. Next Board Meeting Date (Information)**

The next school board meeting will be held on January 16, 2020 at 6:30pm at the NMSD Administration Office Boardroom.

**d. Meeting Adjournment**

The newly elected Board President will adjourn the meeting.