



North Mason School District #403

71 E Campus Drive
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Leanna Krotzer, Art Wightman, Craig Patti

Superintendent: Dana Rosenbach

Student Board Members: Morgan Mihelich, Alia Christiansen

October 17, 2019 Regular Board Meeting Agenda

10/17/2019 06:30 PM

1. CALL TO ORDER

a. Meeting Call to Order

Board President Patti will call the meeting to order.

b. Flag Salute

Board President Patti will lead the Pledge of Allegiance.

c. Approval of Agenda

(Action)

The board will move to approve or amend the meeting agenda.

d. Public Comments on Agenda Items

(Information)

- Please sign in, state your name, and limit comments to three minutes.

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

[Board Meeting Guidelines](#)

e. Board Member Comments

(Information)

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

2. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

a. Minutes of previous meeting

Minutes from September 19, 2019 School Board Meeting and October 8, 2019 study session.

b. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

c. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

d. Personnel Report

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

e. Donations

The board will consider approval of donations to NMSD.

[Donation Report](#)

f. Policy Review

The board will consider revisions to current district policies.

i. Policy 2410 High School Graduation Requirements

WSSDA is recommending these changes due to the passing of House Bill (HB) 1599– High School Graduation Requirements, which, “intends to continue providing students with the opportunity to access a challenging learning environment and a meaningful diploma that supports every student in achieving his or her individualized career and college goals”, HB 1424–Career and Technical Education Course Equivalencies, which increases access to CTE course equivalencies, and SB 5088–Computer Science Courses, which pertains to competency-based academic credit in computer science. All three pieces of legislation (with an emphasis on HB 1599) are expanding pathways to high school graduation.

[Policy 2410 High School Graduation Requirements](#)

ii. Policy 2413 Equivalency Credit for Career and Technical Education Courses

These revisions are based on HB 1424– Career and Technical Education Course Equivalencies and SB 5088–Computer Science Courses–Availability–Competency Testing.

[Policy 2413 Equivalency Credit for Career and Technical Education Courses](#)

iii. **Policy 3115 Students Experiencing Homelessness**

The McKinney-Vento Act requires districts enroll students experiencing homelessness immediately. This requirement still holds, even when these students do not have key records from previous schools, including records generally required for enrollment. A recent audit noted that WSSDA's model policy regarding students experiencing homelessness correctly states that districts must waive fees and fines and enroll these students immediately. However, the audit further stated that WSSDA's model policy regarding records transfer reflected only the statutory provisions allowing districts to withhold some records until fines were paid, without distinguishing that other legal provisions apply to students experiencing homelessness. To rectify the possibility of misunderstanding the provisions, WSSDA provides clarifying language and cross-references in this revision.

SB 5324 required each school district that had identified more than 10 "unaccompanied youth" or students not in the physical custody of a parent or guardian to establish a point of contact in middle and high school buildings. These points of contact are responsible for identifying students experiencing homelessness and connecting them with the school district's liaison. To that requirement, SB 5325 adds that each K-12 public school in Washington must establish a building point of contact regardless of the number of unaccompanied youth. Further, SB 5325 explicitly states that this requirement applies to elementary schools as well as middle and high schools.

[Policy 3115 Students Experiencing Homelessness](#)

iv. **Policy 3120 Enrollment**

WSSDA's revisions to enrollment clarify enrollment of students experiencing homelessness and enrollment of military children.

[Policy 3120 Enrollment](#)

v. **Policy 3207 Prohibition of Harassment, Intimidation and Bullying**

Based on SB 5689, WSSDA & OSPI collaborated to develop revisions that clarify the meanings of harassment, intimidation and bullying, and requires the district's HIB point of contact participate in mandatory training beginning in 2020-2021 school year

[Policy 3207 Prohibition of Harassment, Intimidation and Bullying](#)

vi. **Policy 3211 Gender-Inclusive Schools**

WSSDA's recommended revisions includes the name change from "Transgender Students" to "Gender-Inclusive Schools." The new name is more accurate and encompassing. We also hope it will be less divisive as we move forward. Many of the revisions add or revise key definitions and terms to align with those used in OSPI's training. Other revisions address what we've learned so far since adopting this policy in 2014, including the value of consulting with students before making assumptions. Additionally, SB 5689 required some specific revisions, such as requiring districts to designate a district staff member as the primary contact for the policy. Further, starting in the 2020-2021 school year, SB 5689 requires that each district's primary contact participate in at least one OSPI training.

Additionally, the legislation requires that school districts share this policy with parents, students, volunteers, and school employees.

[Policy 3211 Gender-Inclusive Schools](#)

vii. Policy 3231 Student Records

This revision follows the requirements for students experiencing homelessness.

[Policy 3231 Student Records](#)

g. ALE Annual Report

[ALE Report](#)

h. CTE Annual Report

[CTE Report](#)

i. Surplus Textbooks/Reading Material/Equipment

The board must approve surplus of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplus of outdated and unused materials as listed below

[Surplus BE](#)

[Surplus Belfair Elementary](#)

[Surplus Transportation](#)

3. North Mason High School Presentation

(Information)

Presenter: Chad Collins and Steve Hackett

4. BOARD DEVELOPMENT AND LINKAGE

a. Superintendent Update

(Information)

i. Budget Status Update 2018-2019 & 2019-20

Included in the board packet is a current budget update. Executive Director of Finance and Operations, Ashley Supry, will be available to respond to any questions board members may have.

[Budget Status Report](#)

[Budget Financial Report](#)

[August Dashboard Report](#)

ii. Teaching and Learning Update

iii. Capital Projects

b. Legislative Report

(Discussion)

Craig Patti, in his capacity as the WSSDA legislative representative for the board, will provide an update.

c. Community Linkage Planning and Message of the Month **(Discussion)**

The board has been provided a calendar of community meetings and events that they may choose to attend in order to better connect with the public.

i. September Linkage Responses

[September Linkage Responses](#)

d. Upcoming Board Letter Columnists **(Information)**

October - John Campbell
November - Leanna Krotzer
December - Laura Boad
January - Art Wightman
February - Craig Patti

5. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

a. Monitoring Reports **(Action)**

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

i. ER-13 Mandatory Policies

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

The administration recommends that...

... the board find the superintendent's performance to comply with ER-13.

The administration also invites comments regarding the superintendent's performance.

[ER-13 Mandatory Policies](#)

[ER-13 Monitoring Report](#)

[Monitoring Response to ER-13](#)

b. Policy Review

(Discussion)

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

[ER-6 Facilities](#)

[ER-7 Asset Protection](#)

6. ADJOURNMENT

a. Good of the Order: Board & Superintendent

(Information)

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

b. Board Self-Assessment of Meeting

(Discussion)

Director Krotzer will process the board's self-assessment of the meeting.

[Board Self Assessment](#)

c. Next Board Meeting Date

(Information)

The next school board meeting will be held on Tuesday, November 19, 2019 at 6:30pm at the NMSD Administration Office Boardroom.

d. Meeting Adjournment

Board President Patti will adjourn the meeting.