



Regular Governing Board Agenda - Revised
CABRILLO UNIFIED SCHOOL DISTRICT
District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
June 20, 2019, 7:00 PM
(Closed Session 6:00 PM)

1. CALL TO ORDER - 6:00 PM

2. ROLL CALL / QUORUM

- Ms. Sophia Layne, President
- Ms. Kimberly Hines, Vice President
- Ms. Lizet Cortes, Clerk to the Governing Board
- Ms. Mary Beth Alexander, Member
- Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

Anyone wishing to address the Board regarding any of the Closed Session matters may do so at this time.

4. RECESS TO CLOSED SESSION

a. Pupil Personnel/Student Matters (Education Code §35146).

The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may review student disciplinary reports, exemption requests, and other student related matters that are regarded to be confidential according to Education Code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information.

b. Public Employee Discipline/Dismissal/Release (Government Code §54954.5, §54957).

- c. Conference with Legal Counsel – Anticipate Litigation (Government code §54956.9).

Conference regarding anticipated litigation pursuant to Subdivision (b) of Section §54956.9.

- d. With respect to every item of business to be discussed in closed session pursuant to (Government Code §54957.6): Update School Facilities Construction.
- e. Conference Regarding Labor Negotiations with District-Designated Representatives Dannis/Wolliver/Kelley, Jane Yuster (Government Code §54957.6).

- i. Cabrillo Unified Teachers’ Association
- ii. California School Employees’ Association, Chapter 485

5. RECONVENE OPEN SESSION – 7:00 PM

Recording and Broadcasting of Meetings

The district may tape, film, stream, or broadcast any open Board meeting. At the beginning of the meeting, the Board president shall announce that a recording or broadcasting is being made at the direction of the Board and that the recording or broadcast may capture images and sounds of those attending the meeting. As practicable, the recorder or camera shall be placed in plain view of meeting participants.

Report action from Closed Session: if applicable.

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

8. STUDENT / STAFF / COMMUNITY RECOGNITION

- a. Adopt Resolution No. 10-19 Recognizing Retiring District Superintendent Jane Yuster for her Service to the District.

[8.a Board Memo Resolution Recognition Superintendent Yuster.pdf](#)

[8.a.1 Resolution No 10-19 Recognition Superintendent Yuster.pdf](#)

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

Public Participation at Board Meetings

The Board of Education encourages your participation in its deliberations. If you wish to address the Board on an agenda item, please fill out a speaker card located on the agenda table at the back of the room and present it to the Administrative Assistant seated to the immediate left of the Superintendent prior to the item being called. Any additional materials you choose to present will be copied and presented to all Board members following the meeting. The Board President will randomly call on persons submitting cards. The general order of discussion on any particular agenda item during the course of a meeting is: 1) Staff presentation on item, 2) Public comment, and 3) Board deliberation and action, if so warranted. If you wish to address the Board on a matter that is not on the agenda, you may speak during the “Comments from the Public” portion of the meeting that is held near the beginning of the meeting following the same general procedures noted above. Board members are legally prohibited from discussing non-agenda items and, therefore, cannot respond to items presented at this time. Open session is audio and/or video recorded.

Board agendas are often long and time is limited. For that reason, the Board reserves the right to limit the time allocated to each speaker (three minutes) as well as the cumulative time allocated to multiple speakers who are addressing the same topic (twenty minutes). The presiding officer may rule out of order persons who unduly interrupt or otherwise interfere with the orderly conduct of business, or who use defamatory, abusive, or profane language. Irrelevant or redundant presentations may likewise be ruled out of order. In the unlikely event that the behavior of an individual is such that the Board is unable to continue to conduct its business in an orderly manner, the Board President may direct the offending individual(s) to vacate the meeting room. Finally, a citizen may place an item on the Board Agenda by submitting a written request and supporting information to the Superintendent's Office.

The Superintendent, in consultation with the Board President, will determine at which upcoming regular Board meeting the item will be scheduled. The person who requested the item will be allowed three minutes at the meeting to present the information to the Board. Following this presentation the Board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action. In compliance with the Americans with Disabilities Act, those individuals requiring assistance and/or accommodations or *Spanish language translation in order to participate in this meeting are asked to contact the Superintendent's Office in advance at (650) 712-7112. (*Si usted necesita traducción al español para participar en esta reunión se pide que se ponga en contacto con la oficina del Superintendente antes de esta fecha al (650) 712-7112.)

10. REPRESENTATIVE REPORTS

- a. CUTA Representatives
- b. CSEA Representatives

11. REPORTS / INFORMATION / PRESENTATIONS

- a. Receive an Overview by TBWB Strategies on the Process to Assess the Feasibility to Pursue a Renewal of the Existing Parcel Tax

[11.a Board Memo TBWB Parcel Tax Presentation.pdf](#)

[11.a.1 TBWB Parcel Tax Presentation.pdf](#)

- b. Receive the 2019-2020 District and Site Staff Development Plans

[11.b Board Memo Professional Development Plan 2019-20.pdf](#)

[11.b.1 Professional Development Plan 2019-20.pdf](#)

12. DISCUSSION ITEMS

- a. Discuss Construction/Facilities Plan and Schedule

[12.a Board Memo Measure M Projects & Funds.pdf](#)

13. COMMUNICATIONS

- a. Board Members
- b. Student Board Member
- c. Superintendent

14. CONSENT ITEMS

The Consent Agenda

Consent items are those items judged by staff to be routine in nature, consistent with policy, and reflective of established practice. As a time-saving measure, such items are typically grouped together on what is called the "Consent Agenda" for Board consideration of action. The Consent Agenda requires a motion and a second and must be approved by a roll call vote of the Governing Board. Any Board member may direct that one or more of these items be removed from the Consent Agenda for the purpose of discussion and consideration of action.

- a. Approve Agricultural Career Technical Education Incentive Grant for 2019-20

[14.a Board Memo Agricultural CTE Grant.pdf](#)

[14.a.1 Agricultural CTE Grant.pdf](#)

- b. Approve Certificated Personnel Report

[14.b Certificated Personnel Report \(Revised\).pdf](#)

- c. Approve Classified Personnel Report

[14.c Classified Personnel Report.pdf](#)

- d. Approve Change to Adult Education Child Care Worker Salary

[14.d Board Memo Adult Ed Child Care Worker Salary Change.pdf](#)

[14.d.1 Nonbargaining Rates 2018-19.pdf](#)

- e. Approve the University of California Santa Cruz Student Teaching Agreement

[14.e Board Memo UCSC Student Teaching Agreement 2019-22.pdf](#)

[14.e.1 UCSC Agreement 2019-22.pdf](#)

- f. Accept Donations to Cabrillo Unified School District

[14.f Board Memo Donations.pdf](#)

- g. Accept Enrollment Report for the Ninth Month of the 2018-2019 School Year

[14.g Board Memo Enrollment Report.pdf](#)

[14.g.1 Period 9 Enrollement Report.pdf](#)

- h. Approve the Spring/Summer Submission of the Consolidated Application and Reporting System

[14.h Board Memo Consolidated Application Report.pdf](#)

[14.h.1 Consolidated Application 2019-20.pdf](#)

- i. Approve Proposed Agreement for Professional Services with the Law Firm of Dannis, Woliver, and Kelley for the 2019-2020 School Year

[14.i Board Memo DWK Agreement.pdf](#)

[14.i.1 DWK Agreement 2019-20.pdf](#)

- j. Approve and Adopt of Minutes of June 6, 2019 Regular Governing Board Meeting

[14.j Board Memo Board Minutes.pdf](#)

[14.j.1 2019-06-06 Board Minutes.pdf](#)

15. ACTION ITEMS

- a. Approve Adoption of the 2019-2020 Local Control Accountability Plan

[15.a Board Memo LCAP 2019-20.pdf](#)

[15.a.1 LCAP Budget Overview 2019-20.pdf](#)

[15.a.2 LCAP 2019-20.pdf](#)

- b. Approve Adoption of the 2019-20 Local Control Accountability Plan Federal Addendum

[15.b Board Memo LCAP Federal Addendum 2019-20.pdf](#)

[15.b.1 LCAP Federal Addendum 2019-20.pdf](#)

- c. Approve Adoption of the 2019-2020 District Budget

[15.c Board Memo District Budget 2019-20.pdf](#)

[15.c.1 Budget Report 2019-20.pdf](#)

- d. Adopt Resolution No. 11-19 Authorizing the District to Spend Funds Received in 2018-2019 from the Education Protection Account in Accordance with Article XIII, Section 36 of the California Constitution

[15.d Board Memo Resolution Education Protection Account.pdf](#)

[15.d.1 Resolution No. 11-19 for Education Protection Account.pdf](#)

- e. Adopt Resolution No. 12-19 To Designate Authorized Representatives of Cabrillo Unified School District as Signatories Effective July 1, 2019

[15.e Board Memo Resolution Signatories 2019-20.pdf](#)

[15.e.1 Resolution No 12-19 Signatories 2019-20.pdf](#)

[15.e.2 Signatory Graph 2019-20.pdf](#)

- f. Adopt Resolution No. 13-19, Supporting Award of Lease-Leaseback Agreements for the Building D Roof Project and Authorization to Enter Facilities Lease and Site Lease by and between Cabrillo Unified School District and Blach Construction Company

[15.f Resolution Supporting Lease-Leaseback Agreements.pdf](#)

[15.f.1 Resolution No 13-19 Supporting Lease-Leaseback Agreements.pdf](#)

- g. Approve Lighting Project for Half Moon Bay High School Track
 - [15.g Board Memo HMBHS Track & Field Lighting Project.pdf](#)
 - [15.g.1 Sourcewell HMBHS Lighting Project Quote.pdf](#)
- h. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association
 - [15.h Board Memo Policies Updates.pdf](#)
 - [15.h.1 Policy Guidesheet.pdf](#)
 - [15.h.2 BP 3290 Gifts, Grants and Bequest.pdf](#)
 - [15.h.3 BP 5111.1 District Residency.pdf](#)
 - [15.h.4 BB 9270 Conflict Of Interest.pdf](#)

16. FUTURE BOARD AGENDA ITEMS

- a. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association
- b. Approve William Uniform Complaint Report

17. FUTURE EVENTS/DATES/REQUESTS

- a. August 8 - Regular Governing Board Meeting, District Office Board Room, 7:00 PM

18. RETURN TO CLOSED SESSION (IF NECESSARY)

19. ADJOURNMENT OF THE MEETING

Meeting Curfew

Board Bylaw 9323 stipulates that the meeting of the Board shall conclude no later than 10:00 pm. The Board, at its discretion, may extend the meeting for a defined time to finish the business at hand.