

**North Mason School District #403**

71 E Campus Drive  
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Leanna Krotzer, Art Wightman, Craig Patti

Superintendent: Dana Rosenbach

Student Board Members: Morgan Mihelich, Spencer Pruitt

## **Regular Board Meeting Agenda**

5/16/2019 06:30 PM

### **1. CALL TO ORDER**

#### **a. Meeting Call to Order**

Board President Patti will call the meeting to order.

#### **b. Flag Salute**

Board President Patti will lead the Pledge of Allegiance.

#### **c. Approval of Agenda**

**(Action)**

The board will move to approve or amend the meeting agenda.

#### **d. Public Comments on Agenda Items**

**(Information)**

- Please sign in, state your name, and limit comments to three minutes.

*The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.*

#### [Board Meeting Guidelines](#)

#### **e. Board Member Comments**

**(Information)**

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

#### **f. Student Board Member Comments**

**(Information)**

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

### **2. Capital Classroom Project**

**(Presentation)**

**Presenter:** Students of Ms Winn's class

### 3. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

#### a. Minutes of previous meeting

Minutes from April 16, 2019 School Board Meeting.

[April 16, 2019 Board Meeting Minutes](#)

#### b. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

[Accounts Payable II](#)

#### c. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

#### d. Personnel Report

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

#### e. Donations

The board will consider approval of donations to NMSD.

[Donation Report](#)

#### f. Policy Review

The board will consider revisions to current district policies.

##### i. Policy 6610 Video Surveillance

WSSDA recommended adoption of this policy in August 2018 to help guide school districts using video surveillance to review the issues and questions surrounding their use and to

set out the purpose for using surveillance cameras and outline the parameters for use.

[Policy 6610 Video Surveillance](#)

**ii. Policy 5315 Garnishment and Personal Credit Problems**

This policy was revised to include the option of receiving orders from district courts in addition to the already listed superior courts.

[Policy 5315 Garnishment and Personal Credit Problems](#)

**g. Agreements/Contracts**

The board will consider agreements and contracts.

**i. Health Care Authority Contract**

This contract provides for Medicaid covered health-related services for students with Individualized Education Programs or Individualized Family Service Plans.

[Health Care Authority Contract](#)

**ii. Peninsula Community Credit Union MOU**

This memorandum of understanding explains that the credit union will be applying for a grant to expand their work addressing the affordable housing crisis in Mason County.

[Peninsula Credit Union MOU](#)

**h. 6th Grade Outdoor Camp 2019-2020**

[PTSA 6th Grade Camp Funding Letter](#)

**i. "Authority to Employ" Resolutions**

**i. Authority to Employ Certificated Supervisory Staff**

This authorizes the superintendent to issue contracts to our certificated administrators for the 2019-2020 school year

[Resolution 02-G-19 Authority to Employ Certificated Supervisory Staff](#)

**ii. Authority to Employ Non-Supervisory Certificated Staff**

This authorizes the superintendent to issue contracts to all non-administrative certificated staff for the 2019-2020 school year.

[Resolution 03-G-19 Authority to Employ Non Supervisory Certificated Staff](#)

**iii. Authority to Employ Non-Represented Classified Staff**

This authorizes the superintendent to issue contracts to "exempt" classified employees for

the 2019-2020 school year.

[Resolution 04-G-19 Authority to Employ Non-Represented Classified Personnel](#)

**j. Budget Transfer Resolutions**

[Resolution 05-G-19 Budget Transfer Phase 1 Energy Loan](#)

[Resolution 06-G-19 Budget Transfer Phase 2 Loan](#)

[Resolution 07-G-19 Budget Transfer 2017 Stadium Upgrade](#)

**4. Proposal for a Clay Target Shooting League Team (Possible Action)**

Hawkins Middle School student Wyatt Borkenhagen will present a request for start a clay target shooting league team.

The administration recommends that the Board of Directors review the material provided...

... and determine appropriate action for this proposal

[Clay Target Shooting League Website](#)

[Clay Target Shooting League](#)

**5. Elementary Configuration and School Start Times Advisory Committee (Action)**

Superintendent Rosenbach gathered a group of parents and staff to participate on her advisory committee to analyze the possibility of changing school start times and a resolution to the over-crowding at Belfair Elementary. The committee has concluded that a short-term plan for moving the boundary line for attendance at Sand Hill and Belfair Elementary would be most beneficial and disrupt less families. Sand Hill could make room for 2 or 3 classrooms so the boundary change recommended by the transportation department that would affect approximately 50 students would resolve the problem. Changing school start times has not been recommended at this time.

The administration recommends that the Board of Directors...

... approve changing the school boundary lines between Sand Hill attendance and Belfair Elementary attendance as presented.

[Boundary Change Explanation](#)

[Up Close to Boundary Line Area](#)

[Big Picture Map](#)

**6. WIAA Authority Annual Resolution (Action)**

The Washington Interscholastic Activities Association (WIAA) is the organization governing athletics and interscholastic activity/competitions in the state. We annually delegate certain authority to WIAA. It is time to name a board member contact and adopt the WIAA Resolution.

*Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.*

The administration recommends that the Board of Directors...  
... adopt Resolution 01-G-19 to delegate authority to WIAA.

[Resolution 01-G-19 WIAA Authority](#)

## **7. Transportation Vehicle Fund Budget Extension (Information)**

Ashley Supry will present the request to extend the 2018-2019 Transportation Vehicle Fund .

### **a. Public Hearing - 2018-2019 TVF Extension (Legal)**

President Patti will officially open the public hearing to hear from members of the public who wish to speak for or against the NMSD 2018-19 budget extension, and at the conclusion of testimony, close the hearing.

### **b. Resolution 08-G-19 TVF Budget Extension 18-19 (Action)**

If the Board wishes to do so, the Board may adopt Resolution 08-G-19 to extend the transportation vehicle fund for 2018-2019. In the absence of testimony that demonstrates that the resolution conflicts with policies;

The administration recommends that the Board of Directors... ... approve and adopt Resolution 08-G-19 TVF Budget Extension as presented.

[Resolution 08-G-19 TVF Budget Extension](#)

## **8. Recommendation for Final Acceptance (Information)**

Erickson-McGovern submitted recommendations for final acceptance of the new North Mason High School project and the Hawkins Middle School Renovation and Addition project.

### **a. Recommendation for Final Acceptance of New North Mason High School (Action)**

The administration recommends that the Board of Directors...

... approve Resolution 09-G-19 for Final Acceptance and Resolution 10-G-19 for the Building Commissioning Report for the New North Mason High School project as presented.

[Recommendation for North Mason High School Final Acceptance](#)

[Resolution 09-G-19 Certification of Final Acceptance of North Mason High School](#)

[Resolution 10-G-19 Acceptance of the Building Commissioning Report for North Mason High School](#)

### **b. Recommendation for Final Acceptance of the Hawkins Middle School Renovation and Addition Project (Action)**

The administration recommends that the Board of Directors...

... approve Resolution 11-G-19 for the Building Commissioning Report and Resolution 12-G-19 for Final Acceptance of the Hawkins Middle School Renovation and Addition Project.

[Recommendation for Hawkins Middle School Final Acceptance](#)

[Resolution 11-G-19 Acceptance of the Building Commissioning Report for Hawkins Middle School Renovation and Addition Project](#)

[Resolution 12-G-19 Certification of Final Acceptance of Hawkins Middle School Renovation and Addition](#)

## 9. 2019-2020 Budget Update (Information)

The district submitted a four year budget to OSPI last year. The second year of that budget submission provides the parameters for next year's budget.

[4 Year Budget Summary](#)

## 10. BOARD DEVELOPMENT AND LINKAGE

### a. Superintendent Update (Information)

#### i. Budget Status Update 2018-19

Included in the board packet is a current budget update. Executive Director of Finance and Operations, Ashley Supry, will be available to respond to any questions board members may have.

[Budget Status Report](#)

[Budget Dashboard](#)

[Budget Financial Report](#)

#### ii. Teaching and Learning Update

#### iii. Capital Projects

#### iv. Student Board Member Recognition

The Board appreciates the service to the North Mason Board of Directors provided by Spencer Pruitt and Morgan Mihelich this year. Morgan will continue as a board member and mentor to a new student board member.

### b. Upcoming Board Letter Columnists (Information)

June - Leanna Krotzer

July - Laura Boad

August - Art Wightman

# 11. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

**a. Policy Review** **(Discussion)**

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

[ER-11 District Calendar](#)

# 12. ADJOURNMENT

**a. Good of the Order Comments: Board & Superintendent** **(Information)**

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

**b. Board Self-Assessment of Meeting** **(Discussion)**

Director Patti will process the board's self-assessment of the meeting.

[Board Self-Assessment](#)

**c. Next Board Meeting Date** **(Information)**

The next school board meeting will be held on June 20, 2019 at 6:30 pm at the NMSD Administration Office Boardroom.

**d. Executive Session - Superintendent Evaluation** **(Executive Session)**

In accordance with RCW: 42.30.110, the board will adjourn into executive session for approximately 45 minutes for the purpose of evaluating the Superintendent's performance during the 2018-2019 school year. No action is expected as a result of this executive session.

**e. Meeting Adjournment**

Board President Patti will adjourn the meeting.

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