



North Mason School District #403

71 E Campus Drive
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Leanna Krotzer, Art Wightman, Craig Patti

Superintendent: Dana Rosenbach

Student Board Members: Morgan Mihelich, Spencer Pruitt

Regular Board Meeting Agenda

10/18/2018 06:30 PM

1. CALL TO ORDER

a. Meeting Call to Order

Board President Patti will call the meeting to order.

b. Flag Salute

Board President Patti will lead the Pledge of Allegiance.

c. Approval of Agenda

(Action)

The board will move to approve or amend the meeting agenda.

d. Public Comments on Agenda Items

(Information)

- Please sign in, state your name, and limit comments to three minutes.

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

[Board Meeting Guidelines](#)

e. Board Member Comments

(Information)

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

f. Student Board Member Comments

(Information)

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

2. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.

a. Minutes of previous meeting

Minutes from September 25, 2018 School Board Meeting.

[September 25, 2018 Board Meeting Minutes](#)

b. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

c. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

d. Personnel Report

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

e. Donations

The board will consider approval of donations to NMSD.

[Donation Report](#)

f. Policy Review

The board will consider revisions to current district policies.

i. Policy 2336 Required Observances

Although districts are not required to hold the Temperance and Good Citizenship Day voter registration event until January 16, 2020, WSSDA revised Model Policy and Procedure 2336 – Required Observances to include this information now to help districts prepare for a smooth transition.

[Policy 2336 Required Observances](#)

ii. Policy 2413 Equivalency Credit for Career Technical Education Courses

WSSDA has revised this policy based Senate Bill (SB) 6136, which removes the requirement for the student to be concurrently enrolled in or have successfully completed algebra II for AP computer science to be counted as a career and technical equivalent to high school mathematics. SB 6136 becomes effective on June 7, 2018.

[Policy 2413 Equivalency Credit for Career and Technical Education Courses](#)

iii. Policy 3116 Students in Out-of-Home (Foster) Care

WSSDA recommends revision of Policy 3116 including revising the title of the policy and procedure, to reflect Engrossed Substitute House Bill (ESHB) 2684. ESHB 2684 defines and modifies the process for making educational placement decisions for students placed in out-of-home care, formerly known as foster care. Please note that districts will need to be ready to implement the provisions of ESHB 2684 by September 1, 2018 when the legislation becomes effective.

[Policy 3116 Students in Out-of-Home \(Foster\) Care](#)

iv. Policy 3220 Freedom of Expression

School newspapers and other school-sponsored media for students play an important and now safeguarded educational role. In Substitute Senate Bill (SSB) 5064, our Legislature found that freedom of expression through school-sponsored media is a fundamental principle in our democratic society granted by the United States Constitution. Our Legislature further expressed its intent to protect freedom of expression through school-sponsored media to encourage public school students to become educated, informed, and responsible members of society.

[Policy 3220 Freedom of Expression](#)

v. GP-14 Meetings, Public Notice, Quorum, Meeting Conduct, Order of Business, and Public Comment

WSSDA has revised Model Policy and Procedure 1400 – Meeting Conduct, Order of Business, and Quorum (Policy Governance GP-14) with the overall goal of providing districts with more clarity about the operation of their board meetings and including more language addressing constitutional considerations.

[GP-14 Meetings, Public Notice, Quorum, Meeting Conduct, Order of Business, and Public Comment](#)

vi. Policy 5406 Leave Sharing

The purpose of a shared leave program is to allow employees, including school district employees and other state employees to provide annual leave, sick leave, or personal holidays to help their fellow state employees experiencing circumstances that may cause them to take leave without pay or terminate their employment. Districts are not required to establish a leave share program, but if a district chooses to establish the program, it should have a policy in place. Engrossed Substitute House Bill (ESHB) 1434 expanded the types of conditions that qualify for shared leave, including pregnancy disabilities and the use of parental leave. WSSDA updated the policy and procedure to reflect those conditions. While revising the policy and procedure, we noted that other conditions that qualify for shared leave such as being a victim of domestic violence or sexual assault were missing from the policy. We have added those conditions to these revisions.

[Policy 5406 Leave Sharing](#)

vii. Policy 5010 Nondiscrimination and Affirmative Action

WSSDA revised this policy and procedure to update legal references and remove unrequired

language regarding utilization analysis. Although the changes to the Equal Pay Act did not affect the substance of the existing nondiscrimination policy, we added legal references to reflect SSHB 1506.

[Policy 5010 Nondiscrimination and Affirmative Action](#)

g. Surplus Textbooks/Reading Material/Equipment

The board must approve surplusing of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplusing of outdated and unused materials as listed below

[Surplus - NMHS](#)

[Surplus - Sand Hill](#)

[Surplus - NMHS Library](#)

3. BOARD DEVELOPMENT AND LINKAGE

a. Superintendent Update

(Information)

i. Budget Status Update 2017-18

Included in the board packet is a current budget update. Executive Director of Finance and Operations, Ashley Supry, will be available to respond to any questions board members may have.

[Budget Report for Aug 2018](#)

[Budget Dashboard Aug 2018](#)

[Budget Financials Aug 2018](#)

ii. Budget Status Update 2018-19

[Budget Report for Sept 2018](#)

[Budget Financials Sept 2018](#)

iii. Olympic College Compliment for Catherine Shetty

[OC Letter](#)

iv. Teaching and Learning Update

Superintendent Rosenbach will present the District Success Plan for 2018-19.

[District Success Plan Draft 2018-2019](#)

[District Success Plan Powerpoint](#)

v. Capital Projects

b. Community Linkage Planning and Message of the Month

(Discussion)

The board has been provided a calendar of community meetings and events that they may choose to attend in order to better connect with the public.

[Community Meetings & Events](#)

c. Upcoming Board Letter Columnists

(Information)

November - Craig Patti

December - John Campbell

January - Leanna Krotzer

4. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

a. Monitoring Reports

(Action)

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

i. ER-13 Mandatory Policies

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

The administration recommends that...

... the board find the superintendent's performance to comply with ER-13. The administration also invites comments regarding the superintendent's performance

[ER-13 Mandatory Policies](#)

[ER-13 Mandatory Policies Monitoring Report](#)

[ER-13 Mandatory Policies Monitoring Response](#)

b. Policy Review

(Discussion)

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

[ER-3 Treatment of Parents, Students, Staff and the Public](#)

[ER-6 Facilities](#)

[ER-7 Asset Protection](#)

5. ADJOURNMENT

Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.

a. Announcements and Comments: Public **(Information)**

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments on issues whether or not they are on the agenda. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

b. Announcements and Comments: Board & Superintendent **(Information)**

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

c. Board Self-Assessment of Meeting **(Discussion)**

Director Krotzer will process the board's self-assessment of the meeting.

[Board Self-Assessment](#)

d. Next Board Meeting Date **(Information)**

The next school board meeting will be held on November 20, 2018 at 6:30pm at the NMSD Administration Office Boardroom.

e. Meeting Adjournment

Board President Patti will adjourn the meeting.