



## North Mason School District #403

71 E Campus Drive  
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Leanna Krotzer, Art Wightman, Craig Patti

Superintendent: Dana Rosenbach

Student Board Members: Spencer Pruitt

# Regular Board Meeting Agenda

7/19/2018 06:30 PM

## 1. CALL TO ORDER

### a. Flag Salute

Board President Patti will lead the Pledge of Allegiance.

### b. Meeting Call to Order

Board President Patti will call the meeting to order.

### c. Approval of Agenda

(Action)

The board will move to approve or amend the meeting agenda.

### d. Public Comments on Agenda Items

(Information)

- Please sign in, state your name, and limit comments to three minutes.

*The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.*

#### [Board Meeting Guidelines](#)

### e. Board Member Comments

(Information)

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

### f. Student Board Member Comments

(Information)

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

## 2. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

## **a. MTA Letter of Support**

Mason Transit Authority is currently in the grant application process to Washington State Department of Transportation (WSDOT) in their funding assistance efforts through the 5339(b) Bus and Bus Infrastructure Investment Grant Program.

Mason Transit Authority is seeking the signing of a letter of support from North Mason School District in connection with the importance of purchasing two Hybrid buses to sustain existing services to the Worker/Driver Program by providing two needed replacement vehicles. This service is important to the Mason County area as it reduces the number of vehicles on SR 3.

[MTA Letter of Support](#)

## **b. Minutes of previous meeting**

Minutes from June 21, 2018 School Board Meeting.

[June 21, 2018 Board Meeting Minutes](#)

## **c. Accounts Payable**

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

[Accounts Payable II](#)

## **d. Personnel Report**

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

## **e. Payroll**

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

[Payroll II](#)

## **f. Agreements/Contracts**

The board will consider agreements and contracts.

### **i. Miles ABA Consultant Service Agreement**

This contract will provide professional development for staff working with individual students who present with challenging behaviors impacting their access to educational services.

[Miles ABA Contractual Services](#)

### **ii. Therapia Contract for Full Time Nurse**

[Therapia Contract](#)

## **g. Surplus Textbooks/Reading Material/Equipment**

The board must approve surplusing of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplusing of outdated and unused materials as listed below

[SURPLUS - SAND HILL](#)

[SURPLUS HAWKINS MIDDLE SCHOOL](#)

## **3. Phil Pugh Stadium Scoreboard Quote**

The scoreboard quote is through the district's purchasing agreement with KCDA .

The administration recommends that the Board of Directors ...

... approve the KCDA contract for the stadium scoreboard.

[Phil Pugh Stadium Scoreboard Quote](#)

## **4. BOARD DEVELOPMENT AND LINKAGE**

### **a. Superintendent Update**

**(Information)**

#### **i. Budget Status Update 2017-18**

included in the board packet is a current budget update. Director of Finance, Ashley Supry, will be available to respond to any questions board members may have.

[Budget Financials](#)

[Budgets & Enrollment](#)

[Budget Dashboard](#)

#### **ii. Teaching and Learning Update**

[Little Toasters Report](#)

#### **iii. Capital Projects**

### **b. Community Linkage Planning and Message of the Month**

**(Discussion)**

The board has been provided a calendar of community meetings and events that they may choose to attend in order to better connect with the public.

[Community Meetings and Events](#)

### **c. Upcoming Board Letter Columnists**

**(Information)**

August - Leanna Krotzer

September - Laura Boad

October - Art Wightman

## **5. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW**

### **a. Monitoring Reports**

**(Action)**

*Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.*

*The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.*

*No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.*

**i. GP Policies**

The administration does not write a monitoring report for GP policies, as these are the board's guiding documents.

[GP \(Governance Process\)](#)

**ii. ER-2 (Organizational Continuity and Executive Succession)**

The administration recommends that...

... the board find the superintendent's performance to comply with the requirements of ER-2

[ER-2 Organizational Continuity](#)

[ER-2 Organizational Continuity Monitoring Report](#)

[ER-2 Organizational Continuity Monitoring Response](#)

**iii. E-5 (Responsible Citizens)**

The Superintendent has provided a comprehensive monitoring report, presented in this packet.

The administration recommends that the Board of Directors finds...

1) the Superintendent has reasonably interpreted the provisions of the Ends policy; and further finds

(2) the district is making reasonable and satisfactory progress toward achieving the desired results called for in the policy.

[E-5 Responsible Citizens](#)

[E-5 Responsible Citizens Monitoring Report July 2018](#)

[E-5 Responsible Citizens Monitoring Response](#)

**b. Policy Review**

**(Discussion)**

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed

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these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

i. **E-4 (School Engagement)**

[E-4 School Engagement](#)

ii. **E-1 (District Mission)**

During the monitoring report process of this policy Superintendent Rosenbach discussed the possibility of updating the district's mission statement to reflect the move to "The Whole Child" approach as indicated in the MTSS presentation.

[E-1 District Mission](#)

[MTSS Presentation - June 2018](#)

## 6. **Public Hearing - 2017-2018 Budget Extension**

President Craig will officially open the public hearing to hear from members of the public who wish to speak for or against the NMSD 2017-18 budget extension, and at the conclusion of testimony, close the hearing.

a. **Budget Extension Resolution** **(Action)**

If the Board wishes to do so, the Board may adopt Resolution 08-G-18 GF. In the absence of testimony that demonstrates that the resolution conflicts with policies;

The administration recommends that the Board of Directors...

... approve and adopt Resolution 08-G-18 General Fund Budget extension as presented.

[Resolution 08-G-18 General Fund Budget Extension](#)

## 7. **2018-2019 Budget**

a. **2018-2019 Budget Presentation**

Presenter: Ashley Supry

b. **Public Hearing: 2018-2019 Budget**

President Patti will officially open the public hearing on the NMSD 2018-19 budget, invite testimony, and at the conclusion of testimony, close the hearing.

## 8. **ADJOURNMENT**

a. **Announcements and Comments: Public** **(Information)**

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments on issues whether or not they are on the agenda. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

**b. Announcements and Comments: Board & Superintendent** (Information)

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

**c. Board Self-Assessment of Meeting** (Discussion)

Director Wightman will process the board's self-assessment of the meeting.

[Board Self-Assessment](#)

**d. Next Board Meeting Date** (Information)

The next school board meeting will be held on August 16, 2018 at 6:30pm at the NMSD Administration Office Boardroom.

**e. Meeting Adjournment**

Board President Patti will adjourn the meeting.