



## North Mason School District #403

71 E Campus Drive  
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Leanna Krotzer, Art Wightman, Craig Patti  
Superintendent: Dana Rosenbach  
Student Board Members: Spencer Pruitt

# Regular Board Meeting Agenda

6/21/2018 06:30 PM

## 1. CALL TO ORDER

### a. Flag Salute

Board President Patti will lead the Pledge of Allegiance.

### b. Meeting Call to Order

Board President Patti will call the meeting to order.

### c. Approval of Agenda

(Action)

The board will move to approve or amend the meeting agenda.

### d. Public Comments on Agenda Items

(Information)

- Please sign in, state your name, and limit comments to three minutes.

*The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.*

#### [Board Meeting Guidelines](#)

### e. Board Member Comments

(Information)

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

### f. Student Board Member Comments

(Information)

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

## 2. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

**The administration recommends that the Board of Directors...**

*Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.*

... approve the consent agenda as presented (or as modified at the meeting).

**a. Minutes of previous meeting**

Minutes from May 17, 2018 Study Session and School Board Meeting.

[May 17, 2018 Study Session Board Minutes](#)

[May 17, 2018 Board Meeting Minutes](#)

**b. Accounts Payable**

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

[Accounts Payable II](#)

[Accounts Payable III](#)

**c. Payroll**

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

[Payroll II](#)

**d. Personnel Report**

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

**e. Donations**

The board will consider approval of donations to NMSD.

[Donation Report](#)

**f. Policy Review**

The board will consider revisions to current district policies.

**i. Policy 2104 Federal and/or State Funded Special Instructional Programs**

WSSDA recommended this policy for revision in February 2018 for clarity and housekeeping changes due to ESSA.

[2104 Federal and/or State Funded Special Instructional Programs](#)

**ii. Policy 2125 Sexual Health Education**

WSSDA updated this policy in 2011.

[2125 Sexual Health Education](#)

### iii. Policy 2420 Grading and Progress Reports

WSSDA made minor revisions to this policy in 2011.

[Policy 2420 Grading and Progress Reports](#)

### g. Surplus Textbooks/Reading Material/Equipment

The board must approve surplus of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplus of outdated and unused materials as listed below

[Surplus - NMHS](#)

[Surplus - NMHS Library](#)

### h. Agreements/Contracts

The board will consider agreements and contracts.

#### i. Behavioral Health Resources MOU

An opportunity to partner with Behavioral Health Resources to broaden access of publicly funded mental health services to children who are insured by Medicaid/Apple Health/Provider One and demonstrate medical necessity for mental health treatment under their benefit package.

[Memorandum of Understanding - Behavioral Health Resources](#)

[Addendum A to Memorandum of Understanding - Behavioral Health Resources](#)

#### ii. Special Education Teacher 2018-19

[Soliant Contract KP 18.19](#)

[Soliant Assignment Confirmation KP 18.19](#)

#### iii. Annual Dairy Bid

NMSD, in conjunction with South Kitsap School District and most other districts in our area, find that Dairy Fresh Farms continues to provide satisfactory service at a competitive price. Districts are recommending rollover of the contract for the 2018-2019 school year.

[Dairy Bid Contract B002-1718](#)

#### iv. Olympic Education Service District Co-Op Agreement

OESD provides a variety of services to NMSD.

[OESD 114 Co-Op Services Agreement](#)

#### v. School Psychologist 2018-19

[Soliant Contract 2018.2019](#)

[Soliant Assignment Confirmation 2018.2019](#)

#### vi. Madrona House/KMH 2018-19

### 3. WSSDA Legislative Rep Nomination (2 yr rep)

A legislative representative shall serve as the board's liaison with the Washington State School Directors' Association Legislative Assembly and representative shall attend Washington State School Directors' Association Assemblies, conveying local views and concerns to that body and participating in the formulation of state legislative programs. The legislative representative shall monitor proposed school legislation and inform the board of the issues. This is a 2 year position that will run through June 2020.

### 4. New Instructional Material

Attached to the packet is a detailed explanation of the new materials for the board to consider. In light of the new Washington State Learning Standards in math and data supporting a need to improve the core instruction in math and intensify remedial support, the Instructional Materials Committee carefully researched high school math programs that would meet the needs of students at Hawkins Middle School and North Mason High School. After much consideration, the team selected Carnegie Learning Math Solutions for Algebra 1, Geometry and Algebra 2. This blended program will allow students to benefit from classroom instruction and computer-based adaptive software to meet the needs of a wide variety of learners.

[IMC Math Solutions](#)

### 5. 2018-2019 Budget

#### a. 2018-2019 Budget Development

The Director of Finance, Ashley Supry, will present a preliminary 2018-2019 district budget and will be available to respond to any questions board members may have. The budget will be finalized for presentation during the July 19, 2018 board meeting. It will then be available for public review until the August 16th board meeting. There will be a public hearing to invite comments regarding the district's budget plan during the August board meeting. Then the board may choose to adopt it.

[2018-2019 Budget Presentation](#)

### 6. BOARD DEVELOPMENT AND LINKAGE

#### a. Superintendent Update

(Information)

##### i. Budget Status Update 2017-18

included in the board packet is a current budget update. Director of Finance, Ashley Supry, will be available to respond to any questions board members may have.

[Budget Financials](#)

[Budget Status Report](#)

[Budget Status Report GF](#)

##### ii. Teaching and Learning Update

### iii. Capital Projects

The administration recommends that the Board of Directors...  
... approve the Change Order as presented.

[New Hawkins Middle School Renovation Change Order 006](#)

### b. Community Linkage Planning and Message of the Month (Discussion)

The board has been provided a calendar of community meetings and events that they may choose to attend in order to better connect with the public.

[Community Meetings and Events](#)

### c. Upcoming Board Letter Columnists (Information)

July - no article

August - Leanna Krotzer

September - Laura Boad

## 7. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

### a. Monitoring Reports (Action)

*The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.*

*No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.*

#### i. Monitoring Report: E-1 (District Mission)

The Superintendent has provided a comprehensive monitoring report, presented in this packet.

The administration recommends that the Board of Directors finds ...

(1) the Superintendent has reasonably interpreted the provisions of the Ends policy; and further finds

(2) the district is making reasonable and satisfactory progress toward achieving the desired results called for in the policy.

[E-1 District Mission](#)

[E-1 District Mission Monitoring Report](#)

## [E-1 Monitoring Response](#)

### ii. **Monitoring Report: E-4 (School Engagement)**

The Superintendent has provided a comprehensive monitoring report, presented in this packet.

The administration recommends that the Board of Directors finds ...

(1) the Superintendent has reasonably interpreted the provisions of the Ends policy; and further finds

(2) the district is making reasonable and satisfactory progress toward achieving the desired results called for in the policy.

[E-4 School Engagement](#)

[E-4 School Engagement Monitoring Report](#)

[E-4 Monitoring Response](#)

### **b. Policy Review** **(Discussion)**

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

#### i. **Community Linkage Discussion (GP-8)**

[GP-8 Agenda Planning](#)

## **8. ADJOURNMENT**

### **a. Announcements and Comments: Public** **(Information)**

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments on issues whether or not they are on the agenda. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

### **b. Announcements and Comments: Board & Superintendent** **(Information)**

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

### **c. Board Self-Assessment of Meeting** **(Discussion)**

Director Patti will process the board's self-assessment of the meeting.

[Board Self-Assessment](#)

### **d. Next Board Meeting Date** **(Information)**

The next school board meeting will be held on July 19, 2018 at 6:30pm at the NMSD Administration Office Boardroom.

**e. Executive Session - Superintendent Evaluation**

In accordance with RCW: 42.30.110, the board will adjourn into executive session for approximately 30 minutes for the purpose of evaluating the Superintendent's performance during the 2017-2018 school year. Action is expected on this item following this executive session.

**f. Superintendent Evaluation**

The board will present its findings regarding the annual performance evaluation of the Superintendent.

[BSR-5 Monitoring Superintendent Performance](#)

**g. Meeting Adjournment**

Board President Patti will adjourn the meeting.