



North Mason School District #403

71 E Campus Drive
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Leanna Krotzer, Art Wightman, Craig Patti
Superintendent: Dana Rosenbach
Student Board Members: Ryan Nogue, Spencer Pruitt

Regular Board Meeting Agenda

5/17/2018 06:30 PM

1. CALL TO ORDER

a. Meeting Call to Order

Board President Patti will call the meeting to order.

b. Flag Salute

Board President Patti will lead the Pledge of Allegiance.

c. Approval of Agenda

(Action)

The board will move to approve or amend the meeting agenda.

d. Public Comments on Agenda Items

(Information)

- Please sign in, state your name, and limit comments to three minutes.

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

[Board Meeting Guidelines](#)

e. Board Member Comments

(Information)

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

f. Student Board Member Comments

(Information)

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

2. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

Note: Persons with disabilities needing special accommodations should contact the Office at (360) 277-2300 prior to the date of this meeting.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

a. Minutes of previous meeting

Minutes from the April School Board Meeting.

[April 19, 2018 Board Meeting Minutes](#)

b. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

c. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

[Payroll II](#)

d. Personnel Report

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

e. Donations

The board will consider approval of donations to NMSD.

[Donation Report](#)

f. Surplus Textbooks/Reading Material/Equipment

The board must approve surplusing of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplusing of outdated and unused materials as listed below

i. Surplus NMHS

[Surplus - NMHS](#)

g. Agreements/Contracts

The board will consider agreements and contracts.

i. School Psychologist for Remainder of 2017-2018

[School Psychologist Contract for Remainder of 2017-2018 SY](#)

ii. Holly Ridge Contract 2018-19

Holly Ridge provides early intervention services for children who are age birth to three years and meet the definition and eligibility criteria for developmentally delayed as defined by IDEA Part C.

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iii. **Occupational Therapist CompHealth Contract and Agreement**

[Occupational Therapist CompHealth Contract](#)

[Comp Health Service Agreement](#)

h. Policy Review

The board will consider revisions to current district policies.

i. **Policy 2023 Digital Citizenship and Media Literacy**

In 2011, WSSDA Policy and Legal Services team revised the Policy Reference Manual. The majority of the changes were technical edits to update language, elimination of redundancies, or elimination of policies that were no longer needed due to being obsolete or absorbed into other policies. During that process, Policy 2023 Lesson Plans was deleted. WSSDA re-used that policy # in Dec 2017 to adopt digital citizenship and media literacy.

[Policy 2023 Digital Citizenship and Media Literacy](#)

ii. **Policy 2412 Diplomas for Veterans**

This policy was updated by WSSDA in 2011 to add that the veteran should have substantial ties to the district to be eligible for a diploma.

[Policy 2412 Diplomas for Veterans](#)

iii. **Policy 4129 Family Involvement**

Policy 4129 is one of the policies that was updated in 2011 when WSSDA revised the Policy Reference Manual. At that time the district did not choose to adopt it.

[Policy 4129 Family Involvement](#)

iv. **4200 Safe and Orderly Learning Environment**

Policy 4200 was recommended for revision by WSSDA Feb 2018.

[Policy 4200 Safe and Orderly Learning Environment](#)

v. **Policy 5050 Contracts**

Policy 5050 was recommended for revision by WSSDA in Feb 2018 due to changes under ESSA involving teacher qualifications. ESSA eliminates the highly Qualified Teacher requirement but Washington State will still require that teachers hired before December 10, 2015 be highly qualified and that special education teachers must have a bachelor's degree and either be certificated in special education or hold a special education license in Washington. Recently passed ESHB 1115 establishes qualifications for all paraeducators, not just those working in Title I schools or programs. WSSDA revised this policy to incorporate these changes of laws.

[Policy 5050 Contracts](#)

vi. **Policy 6535 Student Insurance**

WSSDA recommended this policy for revision Feb 2018 to state that the district may offer student insurance instead of requiring it, and opens the number of insurance sources a district can consider. It also allows a district to choose an insurance provider without an agent located in Washington, provided the provider is knowledgeable and licensed to do business in Washington.

[Policy 6535 Student Insurance](#)

i. **WIAA Authority Annual Resolution**

This resolution was processed during the board reorganization section of the December meeting, but WIAA does not have the form available to record the current board representative until now.

[Resolution 17-G-17 WIAA Authority](#)

j. **6th Grade Outdoor Camp**

The outdoor camp is now a 6th grade student activity, and is hosted at Camp Lyle McCloud.

[6th Grade Outdoor Camp](#)

k. **"Authority to Employ" Resolutions**

i. **Authority to Employ Certificated Supervisory Staff**

This authorizes the superintendent to issue contracts to our certificated administrators for the 2018-2019 school year.

[Resolution 01-G-18 Auth to Employ Certificated Supervisory Staff](#)

ii. **Authority to Employ Non-Supervisory Certificated Staff**

This authorizes the superintendent to issue contracts to all non-administrative certificated staff for the 2018-2019 school year.

[Resolution 02-G-18 Auth to Employ Non Supervisory Certificated Staff](#)

iii. **Authority to Employ Non-Represented Classified Staff**

This authorizes the superintendent to issue contracts to "exempt" classified employees for the 2018-2019 school year

[Resolution 03-G-18 Auth to Employ Non-rep Class Staff](#)

I. Budget Transfer Resolutions

[Resolution 04-G-18 Budget Transfer 2017 LGO](#)

[Resolution 05-G-18 Budget Transfer- Phase 1 Energy Loan](#)

[Resolution 06-G-18 Budget Transfer- Phase 2 Energy Loan](#)

3. BOARD DEVELOPMENT AND LINKAGE

a. Superintendent Update

(Information)

- i. Capital Projects
- ii. Teaching and Learning Update
- iii. Budget Status Update 2017-18

included in the board packet is a current budget update. Director of Finance, Ashley Supry, will be available to respond to any questions board members may have.

[Budget Status Report](#)

[Budget Financials](#)

iv. Student Board Member Recognition

The Board appreciates the service to North Mason Board of Directors provided by Spencer Pruitt and Ryan Nogues this year. Spencer has agreed to continue his service on the board as a mentor to the incoming student board member, Morgan Mihelich.

b. Community Linkage Planning and Message of the Month

(Discussion)

The board has been provided a calendar of community meetings and events that they may choose to attend in order to better connect with the public.

[Community Meetings & Events](#)

c. Upcoming Board Letter Columnists

(Information)

June - John Campbell

July - No Article

August - Leanna Krotzer

4. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

a. Policy Review

(Discussion)

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

[ER-11 District Calendar](#)

i. Proposal to Revise Governance Policies

After attending the WSSDA Policy Governance Networking Summit, these Policy Governance policies are recommended for minor revisions.

[GP-2 Governing Style Revision](#)

5. ADJOURNMENT

a. Announcements and Comments: Public (Information)

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments on issues whether or not they are on the agenda. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

b. Announcements and Comments: Board & Superintendent (Information)

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

c. Board Self-Assessment of Meeting (Discussion)

Director Krotzer will process the board's self-assessment of the meeting.

[Board Self-Assessment](#)

d. Next Board Meeting Date (Information)

The next school board meeting will be held on June 21, 2018 at 6:30pm at the NMSD Administration Office Boardroom.

e. Superintendent Evaluation

In accordance with RCW: 42.30.110, the board will adjourn into executive session for approximately 30 minutes for the purpose of evaluating the Superintendent's performance during the 2017-2018 school year. Possible action may be taken as a result of this executive session. Superintendent Rosenbach will discuss progress with collective bargaining negotiations during this closed session.

f. Meeting Adjournment

Board President Patti will adjourn the meeting.