



## Governing Board Meeting Agenda (REVISED 04-17-18)

**CABRILLO UNIFIED SCHOOL DISTRICT**  
District Office Board Room  
498 Kelly Avenue, Half Moon Bay, CA 94109  
April 19, 2018  
7:00 PM (Closed Session 6:00 PM)

### 1. CALL TO ORDER - 6:00 P.M.

### 2. ROLL CALL / QUORUM

- \_\_\_ Mr. Rob Pappalardo, President
- \_\_\_ Ms. Sophia Layne, Vice President
- \_\_\_ Ms. Kimberly Hines, Clerk to the Governing Board
- \_\_\_ Dr. Kirk Riemer Ph.D, Member
- \_\_\_ Ms. Freya McCamant, Member

### 3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

Anyone wishing to address the Board regarding any of the Closed Session matters may do so at this time.

### 4. RECESS TO CLOSED SESSION

#### a. Pupil Personnel/Student Matters (Education Code §35146).

The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may review student disciplinary reports, exemption requests, and other student related matters that are regarded to be confidential according to Education Code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information.

#### b. Public Employee Discipline/Dismissal/Release (Government Code §54954.5, §54957).

#### c. Conference with Legal Counsel – Anticipate Litigation (Government code §54956.9).

Conference regarding anticipated litigation pursuant to Subdivision (b) of Section §54956.9.

#### d. Conference Regarding Labor Negotiations with District-Designated Representatives Dannis/Wolliver/Kelley, Jane Yuster (Government Code §54957.6).

##### i. Cabrillo Unified Teachers' Association

**5. RECONVENE OPEN SESSION – 7:00 P.M.**

Report action from Closed Session: if applicable.

**6. PLEDGE OF ALLEGIANCE**

**7. ADOPTION OF AGENDA AS PRESENTED / AMENDED**

**8. STUDENT / STAFF / COMMUNITY RECOGNITION**

The Governing Board recognizes the Cabrillo Education Foundation.

The Cabrillo Education Foundation (CEF) is a non-profit organization that works in partnership with the Cabrillo Unified School District for the benefit of enriching educational excellence. The foundation supports three key areas, including Literacy, College and Career Readiness, and Innovation Grants.

The Cabrillo Unified School District would like to recognize CEF for their support of key programs. In the area of Literacy, CEF supports Readers Workshop, Information Literacy, and the Big Lift Initiative. In the area of College and Career Readiness, CEF supports the Advancement Via Individual Determination (AVID) program, Computer Science, Science Teacher Collaboration, and the Coastside Futures Initiative. In addition to these two areas, CEF also provides grants to fund innovative projects across the district.

At this time, the District would like to give special recognition to CEF for their support in partnering with the District to fund the 5th Grade Science Teacher position for the 2018-2019 school year. The District had eliminated the position for the 2018-2019 school year due to chronic underfunding of education by the State of California requiring that the district make cuts to its budget. The partnership with CEF allows the District to continue providing excellent instruction in the Next Generation Science Standards and Computer Science.

**9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

**Public Participation at Board Meetings**

The Board of Education encourages your participation in its deliberations. If you wish to address the Board on an agenda item, please fill out a speaker card located on the agenda table at the back of the room and present it to the Administrative Assistant seated to the immediate left of the Superintendent prior to the item being called. Any additional materials you choose to present will be copied and presented to all Board members following the meeting. The Board President will randomly call on persons submitting cards. The general order of discussion on any particular agenda item during the course of a meeting is: 1) Staff presentation on item, 2) Public comment, and 3) Board deliberation and action, if so warranted. If you wish to address the Board on a matter that is not on the agenda, you may speak during the "Comments from the Public" portion of the meeting that is held near the beginning of the meeting following the same general procedures noted above. Board members are legally prohibited from discussing non-agenda items and, therefore, cannot respond to items presented at this time. Open session is audio and/or video recorded.

Board agendas are often long and time is limited. For that reason, the Board reserves the right to limit the time allocated to each speaker (three minutes) as well as the cumulative time allocated to multiple speakers who are addressing the same topic (twenty minutes). The presiding officer may rule out of order persons who unduly interrupt or otherwise interfere with the orderly conduct of business, or who use defamatory, abusive, or profane language. Irrelevant or redundant presentations may likewise be ruled out of order. In

the unlikely event that the behavior of an individual is such that the Board is unable to continue to conduct its business in an orderly manner, the Board President may direct the offending individual(s) to vacate the meeting room. Finally, a citizen may place an item on the Board Agenda by submitting a written request and supporting information to the Superintendent's Office.

The Superintendent, in consultation with the Board President, will determine at which upcoming regular Board meeting the item will be scheduled. The person who requested the item will be allowed three minutes at the meeting to present the information to the Board. Following this presentation the Board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action. In compliance with the Americans with Disabilities Act, those individuals requiring assistance and/or accommodations or \*Spanish language translation in order to participate in this meeting are asked to contact the Superintendent's Office in advance at (650) 712-7112. (\*Si usted necesita traducción al español para participar en esta reunión se pide que se ponga en contacto con la oficina del Superintendente antes de esta fecha al (650) 712-7112.)

## 10. REPRESENTATIVE REPORTS

- a. CUTA Representatives
- b. CSEA Representatives

## 11. REPORTS / INFORMATION / PRESENTATIONS

- a. Receive Presentation on Visual and Performing Arts

[11.a Green Sheet VAPA Presentation.pdf](#)

[11.a.1 VAPA Presentation.pdf](#)

## 12. DISCUSSION ITEMS

- a. Discuss Board Member Representation at End-of-the-Year School-Based Ceremonies

[12.a Green Sheet Board Representation End of Year.pdf](#)

[12.a.1 Board Representation End of Year.pdf](#)

## 13. COMMUNICATIONS

- a. Board Members
- b. Student Board Member
- c. Superintendent

## 14. CONSENT ITEMS

### **The Consent Agenda**

Consent items are those items judged by staff to be routine in nature, consistent with policy, and reflective of established practice. As a time-saving measure, such items are typically grouped together on what is called the "Consent Agenda" for Board consideration of action. The Consent Agenda requires a motion and a second and must be approved by a roll call vote of the Governing Board. Any Board member may direct that one or more of these items be removed from the Consent Agenda for the purpose of discussion and consideration of action.

- a. Approve Certificated Personnel Report

[14.a Green Sheet Certificated Personnel Report \(REVISED\).pdf](#)

- [14.a.1 Attachment Certificated Personnel Report.pdf](#)
- b. Approve Classified Personnel Report
  - [14.b Green Sheet Classified Personnel Report.pdf](#)
- c. Approve Changes to Non-Bargaining Employee Salary Schedule
  - [14.c Green Sheet Non-Bargaining Salary Schedule.pdf](#)
  - [14.c.1 Non Bargaining Employee Salary Schedule.pdf](#)
- d. Approve the Intent to Submit a Declaration of Need for Fully Qualified Educators for 2018-2019
  - [14.d Green Sheet Declaration of Need.pdf](#)
- e. Approve Assistant Superintendent of Educational Support Services Job Description
  - [14.e Green Sheet Assistant Sup Educational Support Job Description.pdf](#)
  - [14.e.1 Assistant Sup Educational Support Services Job Description.pdf](#)
- f. Approve Director of Personnel and Pupil Services Job Description
  - [14.f Green Sheet Director of Personnel.pdf](#)
  - [14.f.1 Director of Personnel Job Description.pdf](#)
- g. Approve Director of Technology Job Description
  - [14.g Green Sheet Director of Technology.pdf](#)
  - [14.g.1 Director of Technology.pdf](#)
- h. Accept Donations to Cabrillo Unified School District
  - [14.h Green Sheet Donations.pdf](#)
- i. Accept Enrollment Report for the Sixth Month for the 2017-2018 School Year
  - [14.i Green Sheet Enrollment Report Sixth Month.pdf](#)
  - [14.i.1 Period 6 Enrollment Report.pdf](#)
- j. Approve William Uniform Complaint Report
  - [14.j Green Sheet Williams Report.pdf](#)
  - [14.j.1 Williams Qt Report 04-30-18.pdf](#)
- k. Approve and Adopt Minutes of March 8, 2018 Regular Governing Board Meeting
  - [14.k Green Sheet Approve Meeting Minutes.pdf](#)
  - [14.k.1 Meeting Minutes March 8 2018.pdf](#)

## 15. ACTION ITEMS

- a. Approve Proposed Half Moon Bay High School Textbook Adoption

[15.a Green Sheet Textbook Adpotion for HMBHS.pdf](#)

[15.a.1 Textbook Adoption Form HMBHS 2018-2019 Pre Calc.AP Calc AB.pdf](#)

- b. Adopt Resolution No. 05-18: Declaration for Substitute CBEST Waiver

[15.b Green Sheet Resolution No 05-18 Declaration for Substitute CBEST Waiver.pdf](#)

[15.b.1 CBEST Waiver Resolution No 05-18.pdf](#)

- c. Approve Resolution No. 06-18, Certificated and Classified Employee Appreciation Week

[15.c Green Sheet Resolution No 06-18 Employee Appreacion Week.pdf](#)

[15.c.1 Resolution No 06-18 Employee Appreciation Week.pdf](#)

- d. Adopt Resolution No. 07-18 in Support of Autism Awareness Month

[15.d Green Sheet Autism Awareness Month.pdf](#)

[15.d.1 Resolution No 07-18 Autism Awareness Month.pdf](#)

- e. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

[15.e Green Sheet Updated Policies.pdf](#)

[15.e.1 Policy Guidesheet Updates.pdf](#)

[15.e.2 BP6179 Supplemental Instruction.pdf](#)

## **16. FUTURE BOARD AGENDA ITEMS**

- a. Hold Public Hearing for LCAP
- b. Hold Public Hearing for CUSD 18-19 Budget Approval
- c. On-going Policies Monthly Maintenance Update/Revisions

## **17. FUTURE EVENTS/DATES/REQUESTS**

- a. April 20 - Farallone View Elementary School Talent Show, Farallone View Elementary School
- b. April 27 - General Open Enrollment Lottery, 9:00 AM, District Office
- c. May 1 - Big Lift Meeting, 3:00 PM, District Office
- d. May 1 - Chamber Education Committee Meeting, 4:00 PM, District Office
- e. May 4 - Mental Health Collaborative Fair, 7:00 PM, Cunha Intermediate School
- f. May 5 - Coyotefest/Open House, Pilarcitos/Alernative Ed, 12:00 to 5:00 PM, Pilarcitos High School

g. May 6 - "Fiesta" Sponsored by SIPA, 11:00 AM to 4:00 PM, Cunha Intermediate School

h. May 10 - Regular Governing Board Meeting, 7:00 PM, District Office

**18. RETURN TO CLOSED SESSION (IF NECESSARY)**

**19. ADJOURNMENT OF THE MEETING**

**Meeting Curfew**

Board Bylaw 9323 stipulates that the meeting of the Board shall conclude no later than 10:00 p.m. The Board, at its discretion, may extend the meeting for a defined time to finish the business at hand.