



North Mason School District #403

71 E Campus Drive
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Dinah Lee Griffey, Leanna Krotzer, Art Wightman

Superintendent: Dana Rosenbach

Student Board Members: Grace Collins, Megan Jackson

Regular Board Meeting Agenda

6/15/2017 06:30 PM

1. CALL TO ORDER

a. Meeting Call to Order

Board President Campbell will call the meeting to order.

b. Flag Salute

Board President Campbell will lead the Pledge of Allegiance.

c. Approval of Agenda

(Action)

The board will move to approve or amend the meeting agenda.

d. Public Comments on Agenda Items

(Information)

- Please sign in, state your name, and limit comments to three minutes.

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

[Board Meeting Guidelines](#)

e. Board Member Comments

(Information)

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

f. Student Board Member Comments

(Information)

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

2. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

Note: Persons with disabilities needing special accommodations should contact the North Mason Office at (360) 277-2300 prior to the date of this meeting.

a. Minutes of previous meeting

Minutes from May 18, 2017 School Board Meeting.

[May 18, 2017 Board Meeting Minutes](#)

b. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

c. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

d. Personnel Report

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

e. Donations

The board will consider approval of donations to NMSD.

[Donation Report](#)

f. Policy Review

The board will consider revisions to current district policies.

i. Policy 6700 Nutrition, Health and Physical Fitness

WSSDA recommends extensive changes to Policy 6700 to comply with the final rule issued by the USDA on "Local School Wellness Policies" effective June 30, 2017 and a new federal regulation regarding unpaid meal charges that goes into effect July 1, 2017.

[Policy 6700 Nutrition, Health and Physical Fitness](#)

g. Agreements/Contracts

The board will consider agreements and contracts.

i. Tacoma Public Schools Inter-district Agreement

This contract is a precautionary item and not expected to be necessary in 2017-2018. The student we have needed this contract for is graduating this year.

[Tacoma Public Schools Inter-District Agreement](#)

ii. Mason County Grant Sub-Recipient Agreement

The Board previously approved for the district to enter into agreement with the County for a local parks grant through RCO for a football/soccer field renovation project.

[Mason County Grant Sub-Recipient Agreement](#)

iii. NM Retention Pond Purchase Order

The retention pond project was originally approved during the September board meeting. The project was not able to be completed during the original time frame as expected due to the extreme wet weather this winter. Attached is the change to the cost due to the delay.

[NM Retention Pond](#)

iv. St. Martin's Student Teacher Agreement

This agreement places candidates for practica and internship experiences in our schools.

[St. Martin's University Student Teacher Agreement](#)

v. Speech Therapists and School Psychologists Agreements

The district recommends entering into an agreement with Elevation Healthcare for two speech therapists, and with Accountable Healthcare Staffing for two school psychologists.

[Speech Therapists Contract - Elevation Healthcare](#)

[School Psychologist Contract - WS](#)

[School Psychologist Contract - SL](#)

h. Surplus Textbooks/Reading Material/Equipment

The board must approve surplusing of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplusing of outdated and unused materials as listed below

[Surplus - Transportation](#)

i. CTE Annual Report

[CTE Annual Report](#)

j. New Course Request - Introduction to Engineering

[New Course Request - Introduction to Engineering](#)

k. Superintendent Contract 2017-2020

[Superintendent Contract 2017-2020](#)

3. Memorandum of Understanding - ANMSA

(Action)

The administration recommends that the Board of Directors...

...approve this MOU to allow for adjustments to Administrators salaries for the 2017-2018 school year even if the level of revenue the district is projected to receive is not known by July 1st.

4. Resolution 10-G-17 Unrepresented Staff 2017-18 (Action)

The administration recommends that the Board of Directors...

...approve this Resolution to allow for adjustment to salaries of unrepresented central office personnel after July 1, 2017 based on final state budget data.

[Resolution 10-G-17 Unrepresented Personnel 2017-18](#)

5. Stadium Turf Installation (Action)

The administration recommends that the Board of Directors...

...approve the proposal from FieldTurf for resurfacing the stadium field.

[NMHS Stadium Field Surfacing](#)

6. Mary E. Theler Early Learning Center Renovations (Information)

The superintendent has reviewed bids received for the recommended upgrades to the building at Theler. Bids were higher than expected and so are under evaluation for value engineering. The superintendent will recommend a special meeting is scheduled to consider and approve the needed upgrades so that the building projects can meet our proposed substantial completion date of August 21, 2017.

7. BOARD DEVELOPMENT AND LINKAGE

a. Superintendent Update (Information)

i. Budget Status Update 2016-17

Included in the board packet is a current budget update. Executive Director of Finance, Cathie Seevers, will be available to respond to any questions board members may have.

[Budget Financials](#)

[Budget Status Report](#)

ii. Teaching and Learning Update

NMHS has completed the accreditation process. Education accreditation is a quality assurance process under which services and operations of educational institutions or programs are evaluated by an external body to determine if applicable standards are met.

iii. Capital Projects

iv. 2017-2018 Budget Development (Presentation)

Executive Director of Finance, Cathie Seevers, will present the preliminary 2017-2018 budget. There will be a public hearing to invite comments regarding the district's budget plan during the July board meeting.

[Preliminary Budget 2017-2018](#)

b. Community Linkage Planning and Message of the Month

(Discussion)

The board has been provided a calendar of community meetings and events that they may choose to attend in order to better connect with the public.

[Community Meetings & Events](#)

[NMSD Activities Calendar](#)

c. Upcoming North Mason Life Columnists

(Information)

July - No Article

August - Due 7/31/17 - Laura Boad

September - Due 8/28/17 - Dinah Griffey

8. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

a. Monitoring Reports

(Action)

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

i. E-4 School Engagement

The administration recommends that ...
... the board find the superintendent's performance to comply with the requirements of E-4

[E-4 School Engagement](#)

[E-4 School Engagement Monitoring Report](#)

[Monitoring Response to E-4](#)

9. ADJOURNMENT

a. Announcements and Comments: Public

(Information)

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b. Announcements and Comments: Board & Superintendent **(Information)**

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

c. Board Self-Assessment of Meeting **(Discussion)**

Director Griffey will process the board's self-assessment of the meeting.

[Board Self-Assessment](#)

d. Next Board Meeting Date **(Information)**

The next school board meeting will be held on July 20, 2017 at 6:30 pm at the NMSD Administration Office Boardroom.

i. Proposed 2017-2018 Board Meeting Schedule

[School Board Meeting Schedule](#)

e. Meeting Adjournment

Board President Campbell will adjourn the meeting.