



North Mason School District #403

71 E Campus Drive
Belfair, WA 98528

School Board: Laura Boad, John Campbell, Dinah Lee Griffey, Leanna Krotzer, Art Wightman

Superintendent: Dana Rosenbach

Student Board Members: Grace Collins, Megan Jackson

Regular Board Meeting Agenda

4/20/2017 06:30 PM

1. CALL TO ORDER

a. Meeting Call to Order

Board President Campbell will call the meeting to order.

b. Flag Salute

Board President Campbell will lead the Pledge of Allegiance.

c. Approval of Agenda

(Action)

The board will move to approve or amend the meeting agenda.

d. Public Comments on Agenda Items

(Information)

- Please sign in, state your name, and limit comments to three minutes.

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

[Board Meeting Guidelines](#)

e. Board Member Comments

(Information)

Individual Board Members will have the opportunity to comment on any topic they deem pertinent.

f. Student Board Member Comments

(Information)

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

2. Consent Items

(Consent Agenda)

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

Note: Persons with disabilities needing special accommodations should contact the North Mason Office at (360) 277-2300 prior to the date of this meeting.

a. Minutes of previous meeting

Minutes from March 16, 2017 School Board Meeting.

i. Agenda Item 1

[March 16, 2017 Meeting Minutes](#)

b. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

[Accounts Payable](#)

[Accounts Payable II](#)

c. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

[Payroll](#)

[Payroll II](#)

d. Personnel Report

The board will consider approval of employee hire recommendations.

[Personnel Report](#)

e. Donations

The board will consider approval of donations to NMSD.

[Donation Report](#)

f. Agreements/Contracts

The board will consider agreements and contracts.

i. Interlocal Agreement with Mason County for Acquisition of Services

This agreement provides services from the Public Works Dept for vehicle, road or site maintenance, engineering, survey, GIS, emergency assistance, sign fabrication, fueling and materials supply.

[Interlocal Agreement Mason County for Acquisition of Services](#)

ii. Holly Ridge Contract 2017-18

This contract provides for early intervention services for children age birth to three years.

[Holly Ridge Contract 2017-18](#)

g. 2017-2018 and 2018-2019 School Calendars

The 2017-2018 calendar was board approved in 2016 but staff development dates were changed to accommodate NMEA negotiations.

The 2018-2019 calendar has been approved by our bargaining units. Having two years of calendars prepared provides a convenience to district families and staff.

[2018-2019 School Calendar](#)

[2017-2018 School Calendar](#)

h. Surplus Textbooks/Reading Material/Equipment

The board must approve surplus of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplus of outdated and unused materials as listed below

[Surplus - HMS Equipment](#)

[Surplus - Sand Hill](#)

[Surplus - NMHS](#)

[Surplus - Maintenance Shop](#)

i. Establishing a Club - Relay for Life

[Establishing a Club - Relay for Life](#)

3. BOARD DEVELOPMENT AND LINKAGE

a. Superintendent Update

(Information)

i. Budget Status Update 2016-17

Included in the board packet is a current budget update. Executive Director of Finance, Cathie Seevers, will be available to respond to any questions board members may have.

[Budget Status Report](#)

[Budget Financials](#)

ii. Teaching and Learning Update

iii. Capital Projects

b. Community Linkage Planning and Message of the Month

(Discussion)

The board has been provided a calendar of community meetings and events that they may choose to attend in order to better connect with the public.

May 15th @ 6:00 pm in NMHS is Senior Awards Night!

June 14th @ 7:00 pm is Graduation Ceremony at the Kitsap Pavillion

[NMSD Athletic & Event Calendar](#)

[Community Meetings and Events](#)

c. Upcoming North Mason Life Columnists

(Information)

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May - Due 5/1/17 - John Campbell
June - Due 5/29/17 - Leanna Krotzer
July - No Article
August - Due 7/31/17 - Laura Boad

4. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

a. Monitoring Reports (Action)

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

i. ER-11 District Calendar

[ER-11 District Calendar](#)

[ER-11 District Calendar Monitoring Report](#)

[Monitoring Response to ER-11](#)

5. Phil Pugh Stadium Renovation or New Stadium (Action)

Superintendent Rosenbach and the board have had ongoing dialogue regarding the stadium project as part of the January, February and March meetings.

The administration recommends that the Board of Directors...

... approve renovation of the Phil Pugh Stadium and the Centrex field

6. ADJOURNMENT

a. Announcements and Comments: Public (Information)

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments on issues whether or not they are on the agenda. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

b. Announcements and Comments: Board & Superintendent (Information)

This is an opportunity for Board Members and the Superintendent to make any comments or

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announcements that may or may not be related to agenda items or public comments.

c. Board Self-Assessment of Meeting **(Discussion)**

Director Campbell will process the board's self-assessment of the meeting.

[Board Self-Assessment](#)

d. Next Board Meeting Date **(Information)**

The next school board meeting will be held on May 18 at 6:30pm at the NMSD Administration Office Boardroom.

e. Executive Session **(Possible Action)**

In accordance with RCW: 42.30.110, the board will adjourn into executive session for approximately 30 minutes for the purpose of discussing a personnel matter. Possible action may be taken as a result of this executive session.

f. Meeting Adjournment

Board President Campbell will adjourn the meeting.